

TOWN OF LIBERTY GROVE PUBLIC MEETING

Plan Commission Meeting

Date: September 23, 2026

Time: 7:00pm

Place: Town Hall, 11161 Old Stage Road

Agenda:

1. Call to order
2. Declaration of Quorum
3. Approve Agenda
4. Approve minutes from 9/9/26
5. Public input
6. Continue work on Design & Aesthetics Review Ordinance
7. Correspondence
8. Future meeting date(s)
9. Adjourn

All agenda items will include discussion and possible action.

**Report items will not be discussed or voted on.*

Deviation from listed order may occur.

Audience members must ask for permission, during "Public input," to speak on agenda items.

Pamela Donart-Welcome, Clerk/Treasurer

Members of the Town Board or any other Town Committee, who are not members of the body whose meeting agenda is published in this notice, are entitled, as any other citizen of the Town of Liberty Grove, to attend this meeting in an unofficial capacity. It is possible the attendance of one or more non-members may create a quorum of the membership of another body. Such a quorum is unintended, and the non-members are not meeting for the purpose of exercising the powers or duties attendant upon their membership on any Town Committee or Board.

DRAFT
(subject to change until final approval by the Commission)
Town of Liberty Grove
Minutes of the Plan Commission meeting on September 9, 2026

Agenda:

1. Call to order
2. Declaration of Quorum
3. Approve Agenda
4. Approve minutes from 8/26/26
5. Public input
6. Consider taking from the table "Continue work on Design & Aesthetics Review Ordinance" (item#7 from the 8/26/26 Plan Commission meeting agenda), and resuming work on the Ordinance
7. Correspondence
8. Future meeting date(s)
9. Adjourn

Chairman Ward called the meeting to order at 7:00pm. Commissioners Anne Miller, Billy Appel, Nancy Goss, Dan Watts, Paul Bokelmann, and Bill Surbaugh were present along with Administrator Buckingham and Clerk/Treasurer Pamela Donart-Welcome.

Goss moved, Miller seconded to approve the agenda as presented. **Carried 7 - 0**

Surbaugh moved, Goss seconded to approve the 8/26/26 minutes as presented. **Carried 7- 0**

Public Input: none

Surbaugh moved, Bokelmann seconded that we take off the table the item in #6 on our agenda. **Carried 7 - 0**

Then Commissioners continued working on the **Design & Aesthetics Review Ordinance**, beginning with a line-by-line consensus on text in the following sections: "*Purpose and Intent*," "*Authority and Jurisdiction*," and "*Applicability*." They planned to continue working on the ordinance at their next meeting.

Correspondence: none

Future Meetings: The next two meetings were scheduled for September 23, and October 14, 2026—both starting at 7:00pm.

Miller moved, Appel seconded to adjourn at 8:31pm. **Carried 7 - 0**

Respectfully submitted,
Pamela Donart-Welcome, Clerk/Treasurer

Pending approval at next meeting.