

TOWN OF LIBERTY GROVE PUBLIC MEETING

Town Board Meeting

Date: June 3, 2026

Time: 6:00pm

Place: Town Hall, 11161 Old Stage Road

Agenda:

1. Call to order
2. Declaration of quorum followed by the Pledge of Allegiance
3. Approve Agenda
4. Approve minutes from 5/20/26
5. Public input
6. Committee Reports
7. Payment of bills
8. Administrator Report
9. Recommendation from Highway Committee on 2026 Chip Sealing
10. Letter of Support for new State Broadband Expansion Grant opportunity
11. Commercial Outfitter Launch Permits
12. Liquor Licenses
13. Operator Licenses
14. Tobacco Product Licenses
15. Short Term Rental licenses
16. Correspondence
17. Future meeting(s)
18. Adjourn

All agenda items will include discussion and possible action.

**Report items will not be discussed or voted on.*

Deviation from listed order may occur.

Audience members must ask for permission, during "Public input," to speak on agenda items.

Pamela Donart-Welcome, Clerk/Treasurer

Members of the Town Board or any other Town Committee, who are not members of the body whose meeting agenda is published in this notice, are entitled, as any other citizen of the Town of Liberty Grove, to attend this meeting in an unofficial capacity. It is possible the attendance of one or more non-members may create a quorum of the membership of another body. Such a quorum is unintended, and the non-members are not meeting for the purpose of exercising the powers or duties attendant upon their membership on any Town Committee or Board.

DRAFT
(subject to change until final approval by the Committee)

Town of Liberty Grove
Minutes of the Town Board meeting on May 20, 2026
(this meeting was correctly posted)

Agenda:

1. Call to order
2. Declaration of quorum followed by the Pledge of Allegiance
3. Approve Agenda
4. Approve minutes from 5/6/26
5. Public input
6. Committee Reports
7. Utility District#1
 - a. Payment of bills
 - b. Treasurer's Report
8. Payment of Town bills
9. Town Treasurer's Report
10. Ord 2-26 Appointment of Alternate members of Board of Review
11. Res 3-26 to approving 2025 eCMAR Report for LGUD#1
12. Town Administrator update on Rowley's Bay Resort clean-up
13. Amend Ord 2-25 to address late renewal application filing
14. Commercial Kayak Launch Permits
15. Liquor Licenses
16. Tobacco Products Licenses
17. Operator Licenses
18. Short Term Rental licenses
19. Correspondence
20. Future meeting(s)
21. Adjourn

Chairman Nancy Goss called the meeting to order at 6:00pm. Supervisors Janet Johnson, Sylvann Welcome, Cathy Ward and Dan Watts were present along with Administrator Buckingham, Clerk/Treasurer Pamela Donart-Welcome and four members of the public.

Ward moved, Johnson seconded to approve the Agenda as posted. **Carried 5 – 0**

Johnson moved, Goss seconded to approve the 5/6/26 minutes as presented **Carried 5 – 0**

Public input: Don Helm shared with the Supervisors his hope of being able to set up a temporary Pickleball court(s) on the current tennis courts at the Ellison Bay Community Park. He offered on behalf of the local Pickleball organization to provide all the equipment and set-up as needed at no cost to the Town, and offered to pay rent for the use of the courts on a schedule.

Committee Reports: Cathy Ward reported as a member of the Door County Tourism Zone Commission that at their next meeting, she hopes to explore the accumulation & use detail of room tax dollars that the Door County Tourism Zone collects and returns to the local municipalities, and how the municipalities are using their 30% share of the funds.

Johnson moved, Ward seconded to pay the Liberty Grove Utility District #1 bills totaling \$4,094.02. **Carried 5 – 0**

Treasurer's Report: Donart-Welcome reported the following Utility District #1 account balances as of April 30, 2026:

Checking Account	\$ 46,803.54
Savings Account	\$ 286,809.44
Restricted Savings	\$ 132,591.90
CD	\$ <u>171,189.28</u>
TOTAL	\$ 636,814.65

Ward moved, Welcome seconded to approve the Utility District#1 Treasurer's Report as presented. **Carried 5 – 0**

Goss moved, Watts seconded to pay the Town bills totaling \$70,008.76. **Carried 5 – 0**

Treasurer's Report: Donart-Welcome reported the following Town account balances as of April 30, 2026:

Municipal Checking	\$ 2,056,815.21
Money Market Account	\$ 1,179,925.35
General Checking	\$ 1,206,796.10
Utility District	\$ <u>636,814.65</u>
TOTAL	\$ 4,443,536.66

Ward moved, Goss seconded to approve the Treasurer's Report as presented. **Carried 5 – 0**

Goss moved, Watts seconded to adopt Ord 2-26 Appointment of Alternate Members of Board of Review. **Roll Call:** Watts, Ward, Goss, Welcome, and Johnson voted aye. There were no nays. **Motion Carried 5 - 0**

Goss moved, Watts seconded to approve Res 3-26 Approving Electronic Compliance Maintenance Annual Report (eCMAR) for Liberty Grove Utility District 1. **Roll Call:** Welcome, Ward, Johnson, Watts, and Goss voted aye. There were no nays. **Motion Carried 5 - 0**

Administrator Buckingham updated the Board on the **debris clean-up of the former Rowley's Bay Resort**. He shared that building demolition is well underway and should continue over the coming weeks. After the buildings are gone and the debris piles are removed, the demo company plans to grind-up or pulverize the foundation & parking lot for possible use in any new development of the property.

The Supervisors began **the process of amending Ordinance 2-25 to address late filing of renewal applications** and compliance with the terms laid out in the ordinance, including filing the required annual reporting. They will continue further discussion at their next meeting.

Johnson moved, Ward seconded to approve the Commercial Kayak Launch Permits as presented at this meeting. **Carried 5 – 0**

Ward moved, Johnson seconded the Class A Liquor & Class A Beer licenses for Koepsel's Farm Market, Pioneer Store, and Bea's Homemade Products, the Class B Beer license for CAMP Door County Campground, the Class B Liquor & Class B Beer licenses for Mink River Basin, Shoreline Restaurant, The Cleat, White Pine Supper Club, and Waterfront Restaurant, and the Class C Wine License for CAMP Door County Campground. **Carried 4 – 0** Welcome abstained.

Johnson moved, Goss seconded to approve the Tobacco Permit application for the Pioneer Store. **Carried 5 – 0**

Johnson moved, Goss seconded to approve the Operator Permits requested at our May 20, 2026 meeting. **Carried 5 – 0**

Goss moved, Ward seconded to approve the STR applications for the following property addresses: 1050 N Berry Lane, 12523 Cedar Dell Rd, and 11573 Beach Rd. **Carried 5 – 0**

Correspondence: Administrator Buckingham shared a letter from the Door County Library System indicating Bailey's Harbor Library will be closing for maintenance between Wednesday, May 20th and Wednesday, May 27th for building maintenance; a letter from the Door County Community Foundation indicating they were pleased to present a grant award to use toward the Ellison Bay Marina facilities improvement (the floating pier) project; notice from Cathy Ward that Wisconsin Historical Society informed her that the Tostenson Pier Archaeological District near the south shore of Hedgehog Harbor in the Town of Liberty Grove was, by unanimous vote, added to the State Register of Historic Places; a report from the Library Facility Manager, Rick Kingsbury, updating the Board on the maintenance issues and activities at the SBLG Library.

Future Meeting: The next regular Town Board meeting was scheduled for June 6th beginning at 6:00pm.

Johnson moved, Goss seconded to adjourn at 7:30pm. **Carried 5 - 0**

Respectfully submitted,
Pamela Donart-Welcome, Clerk/Treasurer

Pending approval at future meeting of the Town Board.

Liberty Grove Utility District#1

6/3/2026

Name of Payee	Description of bill	Amount
WPS	Lift Station	\$ 149.48
BoardmanClark	Sewer Rates Litigation	\$ 57,800.00
	TOTAL	\$ 57,949.48

5/29/2026 1:20 PM

In Progress Checks - Quick Report - ALL
ALL Checks by Voucher
ASSOCIATED BANK (1120)Page: 1
ACCT

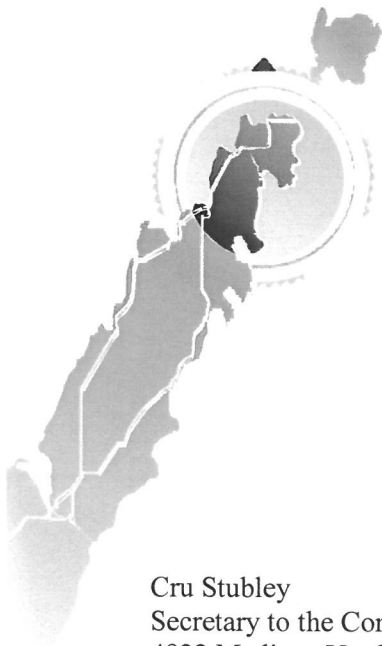
Dated From:

From Account:

Thru:

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
2424	5/26/2026	ELAN FINANCIAL SERVICES ACCT# ****3808	1,347.17
2425	6/03/2026	ANGELA HOEHNEN RETURN BOND - PERMIT# 250071	400.00
2426	6/03/2026	QUILL INV# 48935564	69.99
2427	6/03/2026	MISSION SQUARE RETIREMENT 5/27/26 PAYROLL	2,293.61
2428	6/03/2026	ROTE OIL LTD INV#s 29745, 30100	3,818.36
2429	6/03/2026	ASSOCIATED APPRAISAL CONSULTANTS INC INV# 186603	3,799.81
2430	6/03/2026	DELTA DENTAL OF WISCONSIN INV# 2550130 (JUNE 2026 PREMIUMS)	318.00
2431	6/03/2026	AMAZON CAPITAL SERVICES INV# 1PWM-CRQC-WJWY	72.00
2432	6/03/2026	MARCO TECHNOLOGIES, LLC - 131411 INV# INV15274234	421.79
2433	6/03/2026	CAPTAIN COMMODOES INC INV# I4812 (FITZ PARK COMMODE)	135.00
2434	6/03/2026	CONGER INDUSTRIES, INC INV# SIS/29085 (ANNUAL INSPECT & MAINT)	963.46
2435	6/03/2026	CARQUEST AUTO PARTS STORES CUST# MAR.882435, INT CUST# 1561515	854.58
2436	6/03/2026	SHERWIN-WILLIAMS CO INV# 10944169340526 (20 X 5GAL YELLOW)	639.00
2437	6/03/2026	MGD INDUSTRIAL CORP INV#s 247304, 247362	195.73
Grand Total			15,328.50



Town of Liberty Grove

We're Like Nowhere Else

June 4, 2026

Cru Stubley
Secretary to the Commission – Public Service Commission of Wisconsin
4822 Madison Yards Way
Madison, Wisconsin 53705

Dear Secretary Stubley,

As members of the Town Board for the Town of Liberty Grove, we are writing to express our strong support for Frontier/Verizon's participation in the current state broadband expansion grant 5-BF-2026 to provide high-speed broadband service to unserved and underserved areas within our jurisdictions.

We recognize the critical importance of expanding broadband access to all residents and businesses in Door County. Reliable, affordable high-speed internet is essential for education, healthcare, economic development, and quality of life in our communities. This proposed broadband project would help close the digital divide and bring 21st-century connectivity to areas of Liberty Grove that currently lack adequate broadband options.

We believe Frontier/Verizon has the technical and operational capabilities to deliver a high-quality broadband network that will serve our communities for years to come. Their proposed network design, technology choices, and service offerings align well with the connectivity needs of our residents and businesses.

We strongly encourage the Wisconsin Broadband Office to give full consideration to the critical needs of Liberty Grove residents and businesses, as well as the merits of the Frontier/Verizon proposal, in the allocation of grant funding for eligible locations within our municipal boundaries. Expanded internet access will have a transformative impact on our community's economic development, education, and quality of life. Please let us know if there is any additional information or assistance we can provide to support the Frontier/Verizon application.

Sincerely,

Nancy Goss-Chairman

Janet Johnson-Supervisor

Cathy Ward-Supervisor

Danny Watts-Supervisor

Sylvann Welcome

LIQUOR LICENSES to Approve 6/3/26	
"Class A" liquor (sale of wine in closed container for consumption off premises)	
Jean Thompson	Door County Bakery
"Class A" liquor & Class "A" Beer (sale of liquor, wine, and beer in closed container for consumption off premises)	
Linda Hedeem-Wurster	Dovetail Trading
Sam Forkert	Yacht Works, Inc.
Kristie Moss-Henriksen	Henriksen Fisheries, dba /Henriksen Fish House
Sheila Gersek	Forty-Two Fuel Company, LLC/ Forty-Two Fuel Company
Carol Ash	Kick Ash Products, LLC
"Class B" liquor & Class "B" Beer (sale of intoxicating liquors and fermented malt beverages for consumption on the licensed premises)	
Tesa Santoro	BBEB LLC, dba Blue Bear Ellison Bay/Della Porta DC
Terry Wurster	Dovetail Grill
Joseph J Ouimet JR	Tassi Hospitality LLC dba Osteria Tre Tassi

Operator Licenses to approve 6/3/2026		
Applicant Name	Business Name	Bkgrnd Chk
Jewel Ouradnik	Liberty Grove Historical Society	ok
Jamie L Mead	Door County Underground	ok

Tobacco Permits to Approve 6/3/2026		
	Applicant Name	Business Name
	Linda Hedeem Wurster	Dovetail Trading
	Sheila Gersek	Forty-Two Fuel Company, LLC

[illegible]