

TOWN OF LIBERTY GROVE PUBLIC MEETING

Town Board Meeting

Date: February 4, 2026

Time: 6:00pm

Place: Town Hall, 11161 Old Stage Road

Agenda:

1. Call to order
2. Declaration of quorum followed by the Pledge of Allegiance
3. Approve Agenda
4. Approve minutes from 1/21/25
5. Public input
6. Payment of bills
7. Administrator Report
8. Plan Commission recommendation on Shipping Containers & Camping Regulations Survey
9. Realtor Inquiry and Client Offer to Purchase a Parcel of Town Property (Parcel No. 0180103312843B)
 - a. Discussion of offer to purchase town property.
 - b. Possibly move into closed session Pursuant to Wis. Stat. § 19.85 (1)(e) which authorizes a governmental body to meet in closed session for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session, specifically to discuss the offer extended on parcel No. 0180103312843B.
 - c. Reconvene in Open Session. (Roll Call Vote.)
 - d. Take action, if any, on items discussed in closed session.
10. Status of site clean-up at 1041 County Highway ZZ.
 - a. Update on reported current clean-up activities on the site.
 - b. Possibly move into closed session Pursuant to Wis. Stat. § 19.85 (1)(e) which authorizes a governmental body to meet in closed session for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session, specifically to discuss potential enforcement or litigation options if determined to be necessary.
 - c. Reconvene in Open Session. (Roll Call Vote.)
 - d. Take action, if any, on items discussed in closed session regarding 1041 County Highway ZZ.
11. Operator license
12. Short Term Rental licenses
13. Correspondence
14. Future meeting(s)
15. Adjourn

All agenda items will include discussion and possible action.

**Report items will not be discussed or voted on.*

Deviation from listed order may occur.

Audience members must ask for permission, during "Public input," to speak on agenda items.

Pamela Donart-Welcome, Clerk/Treasurer

Members of the Town Board or any other Town Committee, who are not members of the body whose meeting agenda is published in this notice, are entitled, as any other citizen of the Town of Liberty Grove, to attend this meeting in an unofficial capacity. It is possible the attendance of one or more non-members may create a quorum of the membership of another body. Such a quorum is unintended, and the non-members are not meeting for the purpose of exercising the powers or duties attendant upon their membership on any Town Committee or Board.

DRAFT
(subject to change until final approval by the Committee)

Town of Liberty Grove
Minutes of the Town Board meeting on January 21, 2026
(this meeting was correctly posted)

Agenda:

1. Call to order
2. Declaration of quorum followed by the Pledge of Allegiance
3. Approve Agenda
4. Approve minutes from 1/7/26
5. Public input
6. Utility District#1
 - a. Payment of bills
 - b. Treasurer's Report
7. Payment of Town bills
8. Town Treasurer's Report
9. DC Trails Presentation on their Strategic Master Plan Project
10. Approval of 45 min detour on Hwy 42 for Ellison Day Parade June 27, 2026
11. Consider awarding a contract for the demolition of the buildings in Mariner Park
12. Approve purchase of used Toyota pneumatic forklift and accessories for Highway/Parks Crew
13. Short-Term Rental License(s)
14. Correspondence
15. Future meeting(s)
16. Adjourn

Chairman Goss called the meeting to order at 6:06pm. Supervisors Janet Johnson, Billy Appel, Cathy Ward, and Dan Watts were present. Administrator Buckingham was also in attendance along with Clerk/Treasurer Pamela Donart-Welcome, Bud Kalms, and 8 members of the public.

Ward moved, Johnson seconded to approve the agenda as posted. **Carried 5 – 0**

Goss moved, Ward seconded to approve the 1/7/26 minutes. **Carried 5 – 0**

Public input: Supervisor Billy Appel asked for a moment of silence for Chief Chris Hecht who passed away on the morning of January 19, 2026; Clerk Donart-Welcome shared a call from LaVonne Callsen asking for a plowed-out area for parking for folks who want to use Grand View as sled hill.

Johnson moved, Ward seconded to pay the Liberty Grove Utility District #1 bills for a total of \$67,519.95. **Carried 5 – 0**

Treasurer's Report: Donart-Welcome reported the following Utility District #1 account balances as of December 31, 2025:

Checking Account	\$ 54,521.21
Savings Account	\$ 319,411.31
Restricted Savings	\$ 132,504.76
CD	\$ <u>169,505.92</u>
TOTAL	\$ 675,943.20

Ward moved, Goss seconded to approve the Utility District Treasurer's Report totaling \$675,943.20. **Carried 5 – 0**

Ward moved, Johnson seconded to pay the Town bills totaling \$73,939.19. **Carried 5 – 0**

Treasurer's Report: Donart-Welcome reported the following Town account balances as of December 31, 2025:

Municipal Checking	\$ 2,259,903.47
Money Market Account	\$ 1,170,776.25
General Checking	\$ 1,504,793.91
Utility District	\$ <u>675,943.20</u>
TOTAL	\$ 5,611,416.83

Watts moved, Johnson seconded to approve the Treasurer's report as of December 31st for \$5,611,416.83. **Carried 5 – 0**

Amanda Accardi, Community Engagement Manager for Destination Door County presented the Door County Trails portion of their Strategic Master Plan project. She summarized the proposed project, and shared a link to a public survey to gather community interest in having a Countywide trail network that would run along the length of the Peninsula, approximately eighty miles on either side.

Appel moved, Watts seconded to approve the application for a detour for the Ellison Bay Day parade, including the use of town roads for the Detour. **Carried 5 - 0**

Ahead of the discussion on awarding a contract for the **demolition of the buildings in Mariner Park**, Supervisor Cathy Ward, who was involved with the Mariner Park Project from the beginning, stated *for the record* that for 18 months (nearly all of 2020 through June of 2021), the Mariner Park Ad Hoc Committee held public meetings, and the recommendation that came out of that committee to the Parks & Property Committee, and then to the Town Board was for the removal of, or disposal of those buildings. We then put it on the April 20, 2021 Annual Town meeting Agenda because the Town electors have to approve not only the acquisition of property, but the disposal of property. At that meeting, the motion to allow the Town to dispose of those buildings passed 29 to 0. So, we've been up front with all of this going on. After that meeting and unanimous elector vote to remove the buildings, there was a member of the community that put out a petition to save the buildings on "MoveOn.org." The petition was turned into the Town. After going through the 375 names on the petition, it was discovered that 7% of them were actual Liberty Grove property owners, and about 12% lived in Door County & owned property in Liberty Grove, but were not residents. So, only 19% of the people who signed that petition actually had taxpayer money at stake. We also placed an Ad that offered if somebody wanted to buy it for "a dollar" and move it, all they needed to do was put down a \$1,000.00 bid, (fully refundable on complete removal of the buildings), and no one interested in that. There was also a suggestion at one of the meetings that the people who felt strongly about preserving the buildings could help the Town by raising some money or starting a foundation. No one did. The Town did get in touch with "Board & Beam," the company in Green Bay that does restoration work and they did come up to look at those buildings. While they admitted that there were some things that were tempting, they decided it was not worth their time and effort to come and salvage/remove anything out of there. Finally, the Town did offer to donate items from the buildings to whoever wanted them. A number of items were picked up by and donated to the Liberty Grove Historical Society, and to the Door County Maritime Museum.

Ward moved, Appel seconded to approve the estimate from JF Construction, Inc. for the demo of the buildings, as was discussed with them and the removal as discussed with them, for a total amount not to exceed \$24,475 dollars. **Carried 5 - 0**

Appel moved, Ward seconded to approve purchasing the used Toyota forklift for the shop with the accessories for a total dollar amount not to exceed \$28,000. **Roll Call:** Ward, Watts, Johnson, Goss, and Appel voted aye. There were no nays. **Motion carried.**

Appel moved, Ward seconded to approve the STR applications for 803 Europe Bay Rd, 11428 Beach Road, 11838 Lakeview road, and 10072 Kinsey Bay Lane. **Carried 5 – 0**

Correspondence: Administrator Buckingham shared a notice of the WTA district meeting on January 30th at the MARC in De Pere; a notice from the Sister Bay Plan Commission of their public hearing on January 27th for the purpose of considering amendments to their adopted Future Land Use map, adopting a revised zoning map, and to consider text amendments to Chapter 66 of the Village of Sister Bay municipal code pertaining to zoning; a notice from the Wisconsin Public Service Corporation regarding a construction notification for an electric rebuild project at 983 N Bay Rd in anticipation of rebuilding the underground electric facilities in that area.

Future Meetings: The next regular Town Board meeting will be on February 4, 2026 at 6:00pm.

Appel moved, Johnson seconded to adjourn at 6:55pm. **Carried 5 - 0**

Respectfully submitted,
Pamela Donart-Welcome, Clerk/Treasurer

Pending approval at future meeting of the Town Board.