

Town of Liberty Grove
Minutes of the Town Board meeting on September 17, 2025
(this meeting was correctly posted)

Agenda:

1. Call to order
2. Declaration of quorum followed by the Pledge of Allegiance
3. Approve Agenda
4. Approve minutes from 9/3/25
5. Public Input
6. Utility District
 - a. Payment of bills
 - b. Treasurer's Report
7. Payment of Town bills
8. Treasurer's Report – Town
9. Approve Delta Dental Premiums for 2026
10. Update on Status of Inspection and Raze Agreement or Potential Litigation and Fine Imposition re: 1041 County Highway ZZ
 - a. Discussion of Inspection and Raze Agreement for 1041 County Highway ZZ.
 - b. Possible move into closed session pursuant to Wis. Stat. § 19.85(1)(e) which authorizes a governmental body to meet in closed session for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically to discuss negotiation options related to Inspection and Raze Agreement. (Roll call vote.)
 - c. Reconvene in open session. (Roll call vote.)
 - d. Take action, if any, on items discussed in closed session.
11. Short Term Rental licenses
12. Correspondence
13. Future meeting(s)
14. Adjourn

Chairman Goss called the meeting to order at 6:01pm. Supervisors Janet Johnson, Dan Watts, Billy Appel, and Cathy Ward were present along with Administrators Kalms & Buckingham, Clerk/Treasurer Pamela Donart-Welcome, and 5 members of the public.

Ward moved, Goss seconded to approve the agenda as posted. **Carried 5 - 0**

Johnson moved, Ward seconded to approve the 9/3/25 minutes as presented. **Carried 5 - 0**

Public input: none

Goss moved, Ward seconded to approve payment of Utility District #1 bills totaling \$3,192.26.
Carried 5 – 0

Treasurer's Report: Donart-Welcome reported the following Utility District #1 account balances as of August 31, 2025:

Checking Account	\$ 65,825.29
Savings Account	\$ 317,321.16
Restricted Savings	\$ 132,399.17
CD	\$ <u>167,839.12</u>
TOTAL	\$ 683,384.74

Appel moved, Ward seconded to approve the Utility District #1 Treasurer’s Report as presented.
Carried 5 - 0

Ward moved, Goss seconded to approve the payment of Town bills totaling \$36,025.29.
Carried 5 - 0

Treasurer’s Report: Donart-Welcome reported the following Town account balances as of August 31, 2025:

Municipal Checking	\$ 1,478,927.56
Money Market Account	\$ 1,160,797.06
General Checking	\$ 290,248.92
Utility District	\$ <u>683,384.74</u>
TOTAL	\$ 3,613,358.28

Johnson moved, Goss seconded to approve the Treasurer's report for the month of August, with a balance in all Town accounts of \$3,613,358.28. **Carried 5 – 0**

Johnson moved, Ward seconded to accept Delta Dental coverage for 2026. **Carried 5 – 0**

Goss moved, Ward seconded to move into closed session at 6:11pm pursuant to Wis. Stat. § 19.85(1)(e) which authorizes a governmental body to meet in closed session for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically to discuss negotiation options related to Inspection and Raze Agreement. **Roll call:** Watts, Ward, Appel, Goss, and Johnson voted aye. There were no nays. **Motion carried.**

Johnson moved, Ward seconded to reconvene into open session at 6:45pm. **Roll Call:** Johnson, Goss, Ward, Appel, and Watts voted aye. There were no nays. **Motion carried.**

Goss announced that the Town has presented the owners weeks ago with a Raze Agreement to sign. They did not sign the agreement by the deadline given. Therefore, we are as we stated at our last meeting regarding this issue, proceeding with all allowable legal action including imposing fines.

Ward moved, Goss seconded to approve the Short-Term Rental applications for 1581 Hill Rd, 12658 State Hwy 42, and 12650 State Hwy 42. **Carried 5 – 0**

Correspondence: Administrator Kalms shared: a letter from Land Use Services summarizing a change in the Conditional Use Permit application approval process; a copy of a violation letter from Land Use Services to a resident on Door Bluff Rd who has been using a 10’ x 10’ “accessory building” as a secondary dwelling unit.

Future Meeting: The next regular Board meeting will be October 1, 2025, starting at 6:00pm.

Johnson moved, Goss seconded to adjourn at 6:55pm. **Carried 5 - 0**

Respectfully submitted,
Pamela Donart-Welcome, Clerk/Treasurer

Approved 10/1/25