

Town of Liberty Grove
Minutes of the Town Board meeting on August 20, 2025
(this meeting was correctly posted)

Agenda:

1. Call to order
2. Declaration of quorum followed by the Pledge of Allegiance
3. Approve Agenda
4. Approve minutes from 8/6/25
5. Public Input
6. Report from DCEDC on their 2026-2028 Strategic Plan & Budget request
7. Utility District
 - a. Payment of bills
 - b. Treasurer's Report
8. Payment of Town bills
9. Treasurer's Report – Town
10. RPC Flood Plain Zoning text amendment
11. Use of former Val-A lot for "Blues on the Bay" event parking on 8/23/25
12. Consider repair options for front entry doors to the Liberty Grove Town Hall.
13. Short Term Rental licenses
14. Inspection and Raze Agreement
 - a. Discussion of Inspection and Raze Agreement for 1041 County Highway ZZ.
 - b. Possible move into closed session pursuant to Wis. Stat. § 19.85(1)(e) which authorizes a governmental body to meet in closed session for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically to discuss negotiation options related to Inspection and Raze Agreement. (Roll call vote.)
 - c. Reconvene in open session. (Roll call vote.)
 - d. Take action, if any, on items discussed in closed session.
15. Correspondence
16. Future meeting(s)
17. Adjourn

Chairman Goss called the meeting to order at 6:00pm. Supervisors Janet Johnson, Billy Appel, Dan Watts, and Cathy Ward were present along with Administrators Kalms & Buckingham, Clerk/Treasurer Pamela Donart-Welcome, and 14 members of the public.

Ward moved, Johnson seconded to approve the agenda as posted. **Carried 5 - 0**

Johnson moved, Ward seconded to approve the 8/6/25 minutes as presented. **Carried 5 - 0**

Public input: Steve Martin of 1096 Wagon Trail Circle and Susan Larson of 1144 Wagon Trail Circle both expressed their concerns to the Board regarding the fire debris remaining at the former Rowley's Bay property.

Michelle Lawrie, Executive Director of the **Door County Economic Development Corporation**, summarized their **Strategic Plan for 2026-2028** including the various activities the organization does for the individual municipalities of the County to enhance economic well-being while maintaining the quality of life of those who live and work here. She offered to be of assistance to the Town to address specific needs and asked the Town to renew their investment in the partnership with the DCEDC.

Johnson moved, Goss seconded to approve payment of Utility District #1 bills totaling \$441.83.
Carried 5 – 0

Treasurer's Report: Donart-Welcome reported the following Utility District #1 account balances as of July 31, 2025:

Checking Account	\$ 61,720.99
Savings Account	\$ 316,797.62
Restricted Savings	\$ 132,367.62
CD	\$ <u>167,839.12</u>
TOTAL	\$ 678,725.35

Goss moved, Ward seconded to approve the Utility District #1 Treasurer's Report as presented.
Carried 5 - 0

Johnson moved, Goss seconded to approve the payment of Town bills totaling \$28,279.71.
Carried 5 - 0

Treasurer's Report: Donart-Welcome reported the following Town account balances as of July 31, 2025:

Municipal Checking	\$ 1,528,357.54
Money Market Account	\$ 1,158,339.79
General Checking	\$ 602,328.71
Utility District	\$ <u>678,725.35</u>
TOTAL	\$ 3,967,751.39

Ward moved, Goss seconded to approve the Town Treasurer's Report as presented.
Carried 5 – 0

Goss moved, Ward seconded that the Town of Liberty Grove Board support the RPC Floodplain Zoning text amendment as illustrated in red on the existing Ordinance with strike through and/or new language. **Carried 5 – 0**

Johnson moved, Goss seconded to approve the use of the Val-A lot for Blues on the Bay this Saturday, August 23, 2025. **Carried 5 – 0**

Ward moved, Appel seconded to proceed with the repair option for the front entryway doors for a figure not to exceed \$2,000.00. **Carried 5 – 0**

Ward moved, Goss seconded to approve the Short-Term Rental applications for 11967 Mink River Rd and 12498 Northern Door Rd. **Carried 5 – 0**

Goss moved, Ward seconded to move into closed session at 6:54pm pursuant to Wis. Stat. § 19.85(1)(e) which authorizes a governmental body to meet in closed session for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically to discuss negotiation options related to Inspection and Raze Agreement. **Roll call:** Appel, Ward, Watts, Goss, and Johnson voted aye. There were no nays. **Motion carried.**

Goss moved, Ward seconded to reconvene into open session at 7:17pm. **Roll Call:** Johnson, Ward, Appel, Goss, and Watts voted aye. There were no nays. **Motion carried.**

Goss moved, Johnson seconded to move forward with the Inspection and Raze Agreement that we discussed tonight in closed session on 8/20/25. **Roll Call:** Johnson, Ward, Appel, Watts, and Goss voted aye. There were no nays. **Motion carried.**

Correspondence: Administrator Kalms shared: a “thank you” note from the Ellison Bay Service Club; a notice of the Aug 21st Door County Unit of WTA meeting taking place in Sevastopol; an agenda for the RPC for a Floodplain Zoning Ordinance Text Amendment taking place on Aug 21, 2025; a reminder that the District 19 seat on the County Board is still vacant and they continue to look for applicants; a request from Terrie Cooper asking for the Town to add to the Sept 3 Town Board Agenda discussion/consideration to support of the continuation of the Knowles Nelson Stewardship Grant program; a notice of the County Resource Planning Committee’s report to the DC Board of Supervisor’s scheduled for August 26, 2025 regarding proposed allowance of a minimum lot size exemption for lots created for a public purpose.

Future Meeting: The Town office will be closed on September 1, 2025, to observe the Labor Day Holiday, and the next regular Board meeting will be September 3, 2025, starting at 6:00pm.

Goss moved, Johnson seconded to adjourn at 7:25pm. **Carried 5 - 0**

Respectfully submitted,
Pamela Donart-Welcome, Clerk/Treasurer
Approved on 9/3/25