

TOWN OF LIBERTY GROVE PUBLIC MEETING

Town Board Meeting

Date: August 6, 2025

Time: 6:00pm

Place: Town Hall, 11161 Old Stage Road

Agenda:

1. Call to order
2. Declaration of quorum followed by the Pledge of Allegiance
3. Approve Agenda
4. Approve minutes from 7/16/25
5. Public input
6. Payment of bills
 - a. LGUD#1 bills
 - b. Town bills
7. Administrator Report
8. New Parks & Property Committee member
9. Approval of Guardian renewal package
10. LGUD #1 CD Renewal
11. Public safety radio system vs. non-public safety system
12. Consider proposal from Mr O'Malley from Cellcom
13. Consider modem installation at Ellison Bay Community Park
14. First look at Utility District 2026 Budget
15. Operator Licenses
16. Short Term Rental licenses
17. Correspondence
18. Future meeting(s)
19. Adjourn

All agenda items will include discussion and possible action.

**Report items will not be discussed or voted on.*

Deviation from listed order may occur.

Audience members must ask for permission, during "Public input," to speak on agenda items.

Pamela Donart-Welcome, Clerk/Treasurer

Members of the Town Board or any other Town Committee, who are not members of the body whose meeting agenda is published in this notice, are entitled, as any other citizen of the Town of Liberty Grove, to attend this meeting in an unofficial capacity. It is possible the attendance of one or more non-members may create a quorum of the membership of another body. Such a quorum is unintended, and the non-members are not meeting for the purpose of exercising the powers or duties attendant upon their membership on any Town Committee or Board.

DRAFT
(subject to change until final approval by the Committee)

Town of Liberty Grove
Minutes of the Town Board meeting on July 16, 2025
(this meeting was correctly posted)

Agenda:

1. Call to order
2. Declaration of quorum followed by the Pledge of Allegiance
3. Approve Agenda
4. Approve minutes from 7/2/25
5. Public Input
6. Cellcom Proposal for Wi-Fi in Ellison Bay in 2026
7. Utility District
 - a. Payment of bills
 - b. Treasurer's Report
8. Payment of Town bills
9. Treasurer's Report - Town
10. Consider the Plan Commission recommendation on the RPC's proposed amendment to the County Zoning Ordinance: allow substandard lots for a public purpose
11. Consider the Plan Commission recommendation on deletion of Sec.4.04(8)(e) of the County Zoning Ordinance regarding road setbacks for storage buildings
12. Operator Licenses
13. Correspondence
14. Future meeting(s)
15. Adjourn

Chairman Goss called the meeting to order at 6:00pm. Supervisors Janet Johnson, and Cathy Ward were present. Dan Watts joined virtually, and Billy Appel was excused. Administrators Kalms & Buckingham were also present along with Clerk/Treasurer Pamela Donart-Welcome, and 2 members of the public.

Ward moved, Johnson seconded to approve the agenda as posted. **Carried 4 - 0**

Ward moved, Goss seconded to approve the 7/2/25 minutes as presented. **Carried 4 - 0**

Public input: none

Johnson moved, Goss seconded to approve payment of Utility District #1 bills totaling \$45,832.74.
Carried 4 - 0

Treasurer's Report: Donart-Welcome reported the following Utility District #1 account balances as of June 30, 2025:

Checking Account	\$ 59,585.48
Savings Account	\$ 316,238.96
Restricted Savings	\$ 132,333.90
CD	\$ <u>166,035.38</u>
TOTAL	\$ 674,193.72

Goss moved, Ward seconded to approve the Utility District #1 Treasurer's Report as presented.
Carried 4 - 0

Johnson moved, Goss seconded to approve the payment of Town bills totaling \$140,783.93.
Carried 4 - 0

Treasurer's Report: Donart-Welcome reported the following Town account balances as of June 30, 2025:

Municipal Checking	\$ 1,386,522.32
Money Market Account	\$ 1,155,719.00
General Checking	\$ 782,515.18
Utility District	\$ <u>675,986.09</u>
TOTAL	\$ 4,000,742.59

Ward moved, Goss seconded to approve the Town Treasurer's Report as presented.
Carried 4 - 0

Mick O Malley of Cellcom presented a preliminary proposal to have the Town partner with Cellcom, and Door County organizations to provide a community Wi-Fi access option in downtown Ellison Bay. The final costs to consider would be determined at a later date.

Johnson moved, Goss seconded that the Town of Liberty Grove Board not support the allowing of substandard lots for public purpose due to lack of information to move forward with this decision.

Roll call: Watts, Johnson, Ward, and Goss voted aye. There were no nays. **Motion carried 4 - 0**

Ward moved, Goss seconded that the Liberty Grove Town Board move forward with striking from the County Zoning Code 4.04(8)(e). **Roll call:** Ward, Wats, Goss, Johnson voted aye. There were no nays. **Motion carried 4 - 0**

Johnson moved, Goss seconded to approve the Operator Licenses presented to us on July 16, 2025.
Carried 4 - 0

Correspondence: Administrator Kalms shared: a copy of the notice regarding a change to the zoning ordinance for the Seaquist request; a notice of expired building permits a property at 2021 Wildwood Rd; a report that the water is clear of nitrates at the Towns buildings; and a follow up from Mr Hamilton at the Department of Transportation regarding the Town's request to have a consistent speed of 45mph north of County Highway Q to the Village of Sister Bay limits. The Administrator will continue to pursue such a change to improve traffic safety along that stretch.

Future Meeting: The Boad of Review will be from 12pm-2pm on August 5th, and the next regular Board meeting will be August 6, 2025, starting at 6:00pm.

Johnson moved, Ward seconded to adjourn at 7:15pm. **Carried 4 - 0**

Respectfully submitted,
Pamela Donart-Welcome, Clerk/Treasurer

Pending approval at future meeting of the Town Board.

Cathy Ward, the Chair of the Parks & Property Committee, has met with a resident interested in the open seat on the Parks and Property committee. Dan Warmbrodt lives in Gills Rock at the previous GT Coffee, Char and Dewey residence. Dan is 50ish, has landscaping/gardening experience as a business, and has a decent familiarity with the Town Parks.

Renewal Rates At-a-Glance

This plan is currently offered for Insurance Class 1

STD PLAN RATES				
Volume	CURRENT		RENEWAL	
	Quarterly Rate	Annual Premium	Quarterly Rate	Annual Premium
\$2,100	\$2.310/\$10	\$1,940	\$2.310/\$10	\$1,940

This plan is currently offered for Insurance Class 1

BASIC LIFE PLAN RATES					
Coverage	Volume	CURRENT		RENEWAL	
		Quarterly Rate	Annual Premium	Quarterly Rate	Annual Premium
BASIC LIFE	\$81,000	\$2.010/\$1000	\$651	\$2.091/\$1000	\$677

This plan is currently offered for Insurance Class 1

AD&D PLAN RATES					
Coverage	Volume	CURRENT		RENEWAL	
		Quarterly Rate	Annual Premium	Quarterly Rate	Annual Premium
AD&D	\$81,000	\$0.072/\$1000	\$23	\$0.072/\$1000	\$23

Operator Licenses to approve 8/6/25		
Applicant Name	Business Name	Bkgrnd Chk
Doug Bensyl	Mink River Basin	ok
Karen Krauss	Camp Door County LLC	ok

