

Town of Liberty Grove
Minutes of the Town Board meeting on June 4, 2025
(this meeting was correctly posted)

Agenda:

1. Call to order
2. Declaration of quorum followed by the Pledge of Allegiance
3. Approve Agenda
4. Approve minutes from 5/21/25
5. Public input
6. Payment of bills
7. Administrator Report
8. Update on the former Rowley's Bay property
9. Adopt Ord 2-25 Regulating Short-Term Rentals (to amend Ord 10-23)
10. Consider options for generator at Town fire station
11. Consider proposal to straighten headstones in Town cemeteries
12. Dog Catcher Agreement
13. Committee assignments
14. Chip seal bids: consider awarding
15. Liquor licenses
16. Operator Licenses
17. Tobacco Licenses
18. Commercial Launch Permits
19. Short Term Rental licenses
20. Correspondence
21. Future meeting(s)
22. Adjourn

Chairman Goss called the meeting to order at 6:00pm. Supervisors Janet Johnson, Billy Appel, Nancy Goss, Dan Watts, and Cathy Ward were present along with Administrator Kalms, Clerk/Treasurer Pamela Donart-Welcome, and 16 members of the public.

Ward moved, Johnson seconded to approve the agenda as posted. **Carried 5 – 0**

Ward moved, Goss seconded to approve the 5/21/25 minutes as presented. **Carried 5 – 0**

Public input: Pat Hickey of Ellison Bay presented a packet of pictures and spoke on behalf of the residents & neighbors of the Wagon Trail community that border the former Rowley's Bay Resort property. Their concerns are centered around the remaining building debris left behind from the Sept 5, 2023 fire, and they're asking the Town to enforce Ordinance 1-99 on that property.

Johnson moved, Watts seconded to approve the payment of Utility District bills totaling \$1,037.11 as presented. **Carried 5 – 0**

Johnson moved, Goss seconded to approve the payment of bills for the Town totaling \$26,661.10. **Carried 5 - 0**

Administrator's Report: Kalms reported that the Public Service Commission has opened the investigation into the complaint against Sister Bay regarding sewer rates; Pier & Waterfront Solutions is submitting a proposal for lowering the piers & installing a boardwalk on the edge of the launch ramp at the Ellison Bay Marina; the Door Bluff Headlands road is going to be fixed this week by the County; the community outreach department for The Mesothelioma Center asked that the Town share a new resource for seniors on the Town website and newsletter. He also shared an emailed article from the Benton Institute for Broadband Society regarding federal revisions to the BEAD grant funding program, which might negatively affect the Town's plans to provide residents with a Broadband option. He added that the Town is waiting for a site assessment and grant information to get some financial help with hazardous materials on the Mariner Park property.

Following the presentation from Pat Hickey regarding **the former Rowley's Bay Resort property**, the Administrator read a letter from the property's owners Bob & Jewel Ouradnik, and the Supervisors discussed their concerns & ideas for moving forward. Chairman Goss suggested scheduling a Closed Session meeting to confer with the Town's legal team on how to proceed.

Johnson moved, Watts seconded to adopt Ordinance 2-25 Regulating Short-Term Rentals as presented. **Roll call:** Ward, Watts, Goss, Appel, and Johnson voted aye. There were no nays.
Motion carried 5 – 0

Appel moved, Ward seconded to approve the purchase of the generator for the Liberty Grove Fire Station as presented. **Carried 5 – 0**

Johnson moved, Appel seconded to approve the proposal from Steve Mann to straighten to the headstones in Town cemeteries. **Carried 5 – 0**

Watts moved, Appel seconded to accept Mark Richards original proposal for the Dog Catcher Agreement for 2025. **Carried 5 – 0**

Goss moved, Ward seconded to approve the appointment of Larry Galuska to the Technology Committee. **Carried 5 – 0**

Ward moved, Johnson seconded that the Town accept the bid from Scott Construction for the chip-sealing for a total of \$102,013.00. **Carried 5 – 0**

Goss moved, Ward seconded to approve the liquor licenses for Class A Liquor & Beer, also Class B Liquor & Class B Beer sale liquor, wine, and beer for consumption on premises, and Temporary Class B Wine & Beer as presented on June 4, 2025 to the Town Board of Supervisors.
Carried 5 – 0

Johnson moved, Goss seconded to approve the Operator Licenses presented on June 4th as presented. **Carried 5 – 0**

Goss moved, Ward seconded to approve the Tobacco Permit as presented and requested on June 4, 2025 before the Liberty Grove Board of Supervisors. **Carried 5 – 0**

There were no new Commercial Launch Permit applications submitted for approval.

Goss moved, Ward seconded to approve the Short-Term Rental applications for Terry Wurster at 10276 WI-57, and for Robert LeClair at 11468 Beach Rd. **Carried 5 – 0**

Correspondence: Administrator Kalms shared a notice for the upcoming RPC hearings in June, including a land division request on a 32.98 acre parcel at the end of Northern Door Road, and a variance request for a well on Mink River Road; a request from a resident wanting the speed limit to be lowered on Highway 57 so it remains 45mph north of Highway Q between Old Stage and the Village of Sister Bay; and notice of a June 10th Board of Adjustment meeting on the Dixon variance request on Mossy Cliff Trail.

Future Meeting: The next regular Board meeting is scheduled for June 18 at 6:00pm.

Johnson moved, Goss seconded to adjourn at 7:09pm. **Carried 5 - 0**

Respectfully submitted,
Pamela Donart-Welcome, Clerk/Treasurer
Approved 6/18/25