

Town of Liberty Grove
Minutes of the Town Board meeting on May 21, 2025
(this meeting was correctly posted)

Agenda:

1. Call to order
2. Declaration of quorum followed by the Pledge of Allegiance
3. Approve Agenda
4. Approve minutes from 5/7/25
5. Public Input
6. Sanitary District
 - a. Payment of bills
 - b. Treasurer's Report
7. Payment of bills
8. Treasurer's Report
9. Allowing parking on Val-A property for Ellison Bay Day (on June 28, 2025)
10. Consider proposal to straighten headstones in Town cemeteries
11. Consider amending budget: fire board request (Res 2-25)
12. Recommendation from Parks & Property for Disc Golf Course design
13. Update Dog Catcher Agreement
14. Heritage Road Signs
15. Resolution 1-25 Approving the 2024 eCMAR for LGUD#1
16. Liquor licenses
17. Operator Licenses
18. Commercial Launch Permits
19. Short Term Rental licenses
20. Review final draft of amended Ordinance 10-23
21. Adjourn to Closed Session pursuant to Wisconsin State Statutes § 19.85 (1) (c): Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – Administrator agreement
22. Reconvene in open session
23. Announcement(s)/Recommendation(s)
24. Correspondence
25. Future meeting(s)
26. Adjourn

Chairman Goss called the meeting to order at 6:00pm. Supervisors Janet Johnson, Billy Appel, Cathy Ward, and Dan Watts were present along with Administrator Kalms, Clerk/Treasurer Pamela Donart-Welcome, and 3 members of the public.

Ward moved, Johnson seconded to approve the agenda as posted. **Carried 5 - 0**

Johnson moved, Appel seconded to approve the 5/7/25 minutes as presented. **Carried 5 - 0**

Public input: none

Johnson moved, Goss seconded to approve payment of Utility District #1 bills totaling \$8,863.22.
Carried 5 – 0

Treasurer's Report: Donart-Welcome reported the following Utility District #1 account balances as of April 30, 2025:

Checking Account	\$ 74,014.82
Savings Account	\$ 315,142.53
Restricted Savings	\$ 131,645.89
CD	\$ <u>164,308.61</u>
TOTAL	\$ 685,111.85

Goss moved, Ward seconded to approve the Utility District #1 Treasurer's Report as presented.
Carried 5 - 0

Johnson moved, Appel seconded to approve the payment of Town bills totaling \$21,530.14. **Carried 5 - 0**

Treasurer's Report: Donart-Welcome reported the following Town account balances as of April 30, 2025:

Municipal Checking	\$ 2,226,805.75
Money Market Account	\$ 1,150,579.17
General Checking	\$ 640,431.00
Utility District	\$ <u>685,111.85</u>
TOTAL	\$ 4,702,927.77

Goss moved, Ward seconded to approve the Town Treasurer's Report as presented.
Carried 5 – 0

Ward moved, Goss seconded to approve the use of the Val-A property for parking for Ellison Bay Day on June 28, 2025. **Carried 5 – 0**

A few members of the community offered to level headstones that have started to settle and lean in the Town's cemeteries beginning with Little Sister Cemetery. The Board postponed a final decision on the proposal to a future meeting.

Johnson moved, Goss seconded to adopt Resolution 2-25 Amending the 2025 Town of Liberty Grove Budget as read by the Clerk. **Roll call:** Watts, Ward, Appel, Goss, and Johnson voted aye. There were no nays. **Motion carried 5-0.**

Appel moved, Goss seconded to approve the proposal from Essential Discs. **Carried 5 – 0**

Further discussion on the agreement with the Dog Catcher was postponed until a future meeting.

Johnson moved, Ward seconded to authorize the Administrator to order brown Heritage Road signs in the quantity that we need, cost to come out of the Community Development fund. **Carried 5 – 0**

Ward moved, Goss seconded to approve Resolution 1-25 Approving the electronic compliance maintenance annual report (eCMAR) for LGUD#1 **Roll call:** Watts, Appel, Johnson, Ward, and Goss voted aye. There were no nays. **Motion carried 5-0.**

Goss moved, Appel seconded to approve the Liquor Licenses as presented on May 21, 2025. **Carried 5 – 0**

Goss moved, Watts seconded to approve the Operator Licenses for serving alcohol and Tobacco Permits as presented on May 21, 2025. **Carried 5 – 0**

Goss moved, Watts seconded to approve the Commercial Launch permit for Lakeshore Adventures, owner Todd Heleen as presented on May 21, 2025. **Carried 5 – 0**

Goss moved, Watts seconded to approve the Short-Term Rental license application for 11397 Beach Lane for Thomas Reilly. **Carried 5 – 0**

The Board reviewed the final draft of the amended Ordinance 10-23, which will be adopted at the next meeting as a new Ordinance 2-25, and made some minor adjustments.

Goss moved, Watts seconded to adjourn to Closed Session pursuant to Wisconsin State Statutes § 19.85 (1) (c): Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – Administrator agreement. **Roll call:** Ward, Appel, Watts, Johnson and Goss voted aye. There were no nays. **Motion carried 5 - 0** at 7:18pm.

Johnson moved, Goss seconded to reconvene into Open Session at 7:21pm. **Roll call:** Goss, Johnson, Ward, Watts and Appel voted aye. There were no nays. **Motion carried 5 – 0**

Goss moved, Johnson seconded approve the amended agreement between the Town of Liberty Grove and D Lee Buckingham, II for 2025, 2026, and 2027. **Motion carried 5 - 0**

Correspondence: Administrator Kalms shared: the new SBLG Library maintenance person did a site visit & provided a summary of intended projects; the County scheduled an RPC hearing for the Seaquist zoning request on June 19th at 3pm; requests from Pat Hickey asking the Town to address the remaining building debris at the former Rowley's Bay Resort property; a "stop work" letter was sent to the owner of 2053 County ZZ Door County Inspections, LLC until new permits are issued; a request from Kristie Moss-Henrickson of Isle View Rd in Gills Rock to place a lighted speed sign on Isle View Road on Memorial Day Weekend and as many holiday weekends as possible to deter continued speeding on that road.

Future Meeting: The next regular Board meeting will be June 4, 2025 at 6:00pm.

Johnson moved, Goss seconded to adjourn at 7:30pm. **Carried 5 - 0**

Respectfully submitted,
Pamela Donart-Welcome, Clerk/Treasurer
Approved 6/4/25