

Town of Liberty Grove
Minutes of the Town Board meeting on April 16, 2025
(this meeting was correctly posted)

Agenda:

1. Call to order
2. Declaration of quorum followed by the Pledge of Allegiance
3. Approve Agenda
4. Approve minutes from 3/26/25
5. Public Input
6. Sanitary District
 - a. Payment of bills
 - b. Treasurer's Report
7. Payment of bills
8. Treasurer's Report
9. Administrator Report
10. Consider cost of Little Sister sign replacement
11. Consider options for generator at Town fire station
12. Ad for Game Day in Pulse
13. Heritage Road Signs - color
14. Commercial Launch Permits
15. Short Term Rental licenses
16. Discussion on Updating STR Ordinance
17. Correspondence
18. Future meeting(s)
19. Adjourn

Chairman Goss called the meeting to order at 6:00pm. Supervisors Janet Johnson, Billy Appel, and Dan Watts were present along with Administrator Kalms, Clerk/Treasurer Pamela Donart-Welcome, and 3 members of the public. Supervisor Cathy Ward arrived at 6:04pm.

Appel moved, Goss seconded to approve the agenda as posted. **Carried 4 - 0**

Watts moved, Johnson seconded to approve the 3/26/25 minutes as presented. **Carried 4 - 0**

Public input: Jim Maronek of E Door Bluff Rd asked to speak on Items #13 and #16

Johnson moved, Goss seconded to approve payment of Utility District #1 bills totaling \$40,896.06. **Carried 4 – 0**

Treasurer's Report: Donart-Welcome reported the following Utility District #1 account balances as of March 31, 2025:

Checking Account	\$ 84,521.96
Savings Account	\$ 314,604.69
Restricted Savings	\$ 131,368.11
CD	<u>\$ 164,308.61</u>
TOTAL	\$ 694,803.37

Ward moved, Goss seconded to approve the Utility District #1 Treasurer's Report as presented.
Carried 5 - 0

Goss moved, Ward seconded to approve the payment of Town bills totaling \$321,110.68.
Carried 5 - 0

Treasurer's Report: Donart-Welcome reported the following Town account balances as of Mar 31, 2025:

Municipal Checking	\$ 2,145,873.57
Money Market Account	\$ 1,148,059.73
General Checking	\$ 1,008,716.88
Utility District	\$ <u>694,803.37</u>
TOTAL	\$ 4,997,453.55

Appel moved, Ward seconded to approve the Town Treasurer's Report as presented.
Carried 5 – 0

Administrator Report: Administrator Kalms reported that the paving has been re-bid due to some discrepancy in the bidding, and some fine tuning of the roads that were added to that bid; he new bids will be opened next Thursday by the Highway Committee, and the Board will meet next Friday to review their recommendation to accept award the paving schedule, so the pulverizing can begin; the Highway Committee met on Monday and decided which roads to chip-seal this season; MSHA has developed a new rule for exposure to respirable crystalline silica to, and new monitoring protocol will be established for the crew that work in the pit; the next steps in the Mariner Park project is hazard remediation & abatement, followed by an inspection by North Star to determine safe removal of the buildings; ARI Environmental will give us a quote on removal; Total Energy Systems is working on a quote to repair or replace the failing generator at the North Fire Station; Frontier is moving forward with the BEAD Grant application; the owners of The Cleat expressed concern over the safety of pedestrians crossing in front of their establishment, and will be getting a traffic study done to see how to best address the issue; Spring workshops will be available for Town officers; in order to get funds from the Knowles-Nelson Stewardship Program would require the Town to have a land management plan, and a comprehensive outdoor recreation plan.

Goss moved, Ward seconded to approve the sandblasted sign for Little Sister Cemetery for a total, including the signage permit if necessary, not to exceed \$2,595.66. **Carried 5 – 0**

Further discussion on the generator at the Town's North Fire Station was postponed until the cost quote comes in.

Goss moved, Watts seconded to approve placing an ad in the Pulse two consecutive times for "Game Day." **Carried 5 – 0**

Jim Maronek of East Door Bluff Road wanted more information on the Town's plans for Heritage Roads, and offered to help choose a color. Janet Johnson of the Community Development Committee explained they would like to finish a project started long ago to mark Heritage Roads, and proposed marking each end of each Heritage Road with a vintage gold color sign, use funds set aside for Community Development. Once the full cost is determined, further discussion and final approval will take place at a future meeting.

Ward moved, Johnson seconded to approve the Commercial Launch permits for Sea Kayak Door County, Door County Kayak Tours, and Door County Adventure Rafting. **Carried 5 – 0**

Goss moved, Ward seconded to approve the Short-Term Rental applications for property address numbers at 12729 Timberline Rd, and 1040 and Stoney Lane. **Carried 5 – 0**

Jim Maronek of E Door Bluff Road expressed concern over the proposed requirement of STR license holders to prove that the property's septic system was the same as the previous year. The supervisors clarified that only a copy of the current POWTS permit was required with each application.

The Supervisors proceeded to continue discussing proposed changes to Town Ordinance 10-23. **No changes will take effect until a final draft is approved at a future meeting and recommended for final approval by the Town Board.**

Correspondence: Administrator Kalms shared: a letter from Pam Bush of the Door County Transportation Department to notify the municipalities of her availability & services; John Teichler is retiring from his County Sanitarian role; the Top O the Thumb Snowmobile Club will have their appreciation dinner on May 17th; the Ellison Bay Little League schedule is available; a letter from a resident asking the Town for another pickleball court; a notice from County Clerk Jill Lau that all the voting machines will be undergoing maintenance in the coming months.

Future Meetings: The next regular Board meeting will be May 7, 2025 at 6:00pm. Other scheduled meetings are as follows: Personnel Committee meetings at 1:00pm on 4/21, and 5:30pm on 4/22, Special Board at 4:30pm on 4/22, Plan Commission at 7pm on 4/23, Special Highway Committee at 9:00am on 4/24, Special Board at 9:00am on 4/25, Community Development Committee at 5:00pm on 4/28, and Plan Commission at 7pm on 4/30.

Johnson moved, Goss seconded to adjourn at 7:37pm. **Carried 5 - 0**

Respectfully submitted,
Pamela Donart-Welcome, Clerk/Treasurer
Approved on 5/7/25