

Town of Liberty Grove
Minutes of the Town Board meeting on March 12, 2025
(this meeting was correctly posted)

Agenda:

1. Call to order
2. Declaration of quorum followed by the Pledge of Allegiance
3. Approve Agenda
4. Approve minutes from 2/19/25
5. Public input
6. Recommendation from Highway Committee to approve detour on Hwy 42 for Ellison Bay Day Parade
7. Utility District #1
 - a. Payment of bills
 - b. Treasurer's Report
8. Payment of Town bills
9. Treasurer's Report
10. Administrator Report
11. Class B Beer License for Camp Door Campground at 10663 County Rd ZZ, Sister Bay
12. Combo Class B License for Ellison Inn & Lounge at 11934 Hwy 42, Ellison Bay
13. Lake & Pond Solutions Marina Agreement
14. Recommendation from Parks & Property Committee to approve the purchase of 10 polymetallic signs to instruct cleaning watercraft of invasive species not to exceed \$600
15. Recommendation from Parks & Property Committee to authorize purchase of a replacement sign for Little Sister Cemetery
16. Short Term Rental licenses
17. Correspondence
18. Future meeting(s)
19. Adjourn

Chairman Johnson called the meeting to order at 6:00pm. Supervisors Cathy Ward, Billy Appel, Dan Watts and Nancy Goss were present along with Administrator Kalms, Clerk/Treasurer Pamela Donart-Welcome, and 3 members of the public.

Ward moved, Appel seconded to approve the agenda as posted. **Carried 5 - 0**

Ward moved, Goss seconded to approve the 2/19/25 minutes as presented. **Carried 5 - 0**

Public input: none

Appel moved, Ward seconded to approve the detour on Hwy 42 for Ellison Bay Day Parade. **Carried 5 - 0**

Johnson moved, Goss seconded to approve payment of Utility District #1 bills totaling \$2,335.00. **Carried 5 – 0**

Treasurer's Report: Donart-Welcome reported the following Utility District #1 account balances as of February 28, 2025:

Checking Account	\$ 82,995.92
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Savings Account	\$ 314,049.90
Restricted Savings	\$ 131,334.65
CD	<u>\$ 162,542.82</u>
TOTAL	\$ 690,923.29

Johnson moved, Goss seconded to approve the Utility District #1 Treasurer's Report as presented. **Carried 5 - 0**

Ward moved, Goss seconded to approve the payment of Town bills totaling \$77,142.87.
Carried 5 - 0

Treasurer's Report: Donart-Welcome reported the following Town account balances as of February 28, 2025:

Municipal Checking	\$ 2,124,604.70
Money Market Account	\$ 1,145,462.20
General Checking	\$ 1,128,559.01
Utility District	<u>\$ 690,923.29</u>
TOTAL	\$ 5,089,549.20

Johnson moved, Ward seconded to approve the Town Treasurer's Report as presented.
Carried 5 - 0

Administrator Report: Administrator Kalms reported there will be two detours beginning on Highway 57 including one south of Jacksonport; ads for the Town Administrator position were published in the Pulse, The league of Wisconsin Municipalities, The Post Crescent, and Journal Sentinel; the salt order forms for the 2025-2026 season are due by the end of March; the testing of the buildings is completed at Mariner Park, and the findings indicate the presence of hazardous materials that will need to be considered during demolition; the Town Board is certified for annual Board of Review training; the Ad soliciting bids for 2025 paving has been published in the Pulse; the Sister Bay Library is seeking a maintenance person; April 1st Election absentee ballots have been mailed out to those who have requests on file; the WTA sent along highlights of the Governor's proposed budget including a 3% increase in transportation aids for 2026 & 2027, and renewing the Knowles-Nelson Stewardship Program with an infusion of \$83 million in bonding, \$9 million in segregated funds, and \$8 million in general purpose revenue on a yearly basis.

Johnson moved, Ward seconded to approve the Class B Beer License for Camp Door Campground at 10663 County Rd ZZ, Sister Bay. **Carried 5 - 0**

Johnson moved, Ward seconded to approve the Combo Class B License for Ellison Inn & Lounge at 11934 Hwy 42, Ellison Bay. **Carried 5 - 0**

Ward moved, Goss seconded to contract with Lake & Pond Solutions, LLC for the work they will do at the Ellison Bay Marina at a cost of \$826.11. **Carried 5 - 0**

Johnson moved, Goss seconded to move forward with the recommendation from Parks & Property to purchase 10 polymetallic invasive species signs not to exceed \$600.00.

Johnson moved, Goss seconded to approve the purchase of a new sign for the Little Sister Cemetery as recommended by Parks & Property. **Carried 5 - 0**

Goss moved, Ward seconded to approve the Short-Term Rental applications for property address numbers at 10540 Appleport Ln and 10908 South Sand Bay Ln. **Carried 5 – 0**

Correspondence: Administrator Kalms shared: we have the Sister Bay & Liberty Grove Library Commission Financial Statements for 2024; correspondence from Paul Schwengel to Dale Stewart of the Highway Committee requesting flashing speed sign going into Gills Rock; an inquiry form a dock company to help install launching structures at Mariner Park and Garrett Bay; the DC Highway Dept emergency contact info; Ayres associates offered to do the Town road-rating process for a \$7,612.50 fee.

Future Meeting: The next regular Board meeting will be March 19, 2025 at 6:00pm.

Johnson moved, Appel seconded to adjourn at 6:52pm. **Carried 5 - 0**

Respectfully submitted,
Pamela Donart-Welcome, Clerk/Treasurer
Approved 3/26/25