

Town of Liberty Grove
Minutes of the Town Board meeting on February 19, 2025
(this meeting was correctly posted)

Agenda:

1. Call to order
2. Declaration of quorum followed by the Pledge of Allegiance
3. Approve Agenda
4. Approve minutes from 2/5/25
5. Public Input
6. Sanitary District
 - a. Payment of bills
 - b. Treasurer's Report
7. Payment of bills
8. Treasurer's Report
9. Appointment of new Tourism Zone Commission Member
10. Approve Chargeback request for assessment error on Parcel# 018-75-0000
11. Recommendation from Highway Committee to approve detour on Hwy 42 for Ellison Bay Day Parade on June 28, 2025
12. Recommendation from Parks & Property Committee to authorize a site visit by a Disc Golf Course designer as early as Feb 24, 2025
13. Short Term Rental licenses
14. Discussion on potential changes to Ordinance 10-23, Regulating Short-Term Rentals
15. Correspondence
16. Future meeting(s)
17. Adjourn

Chairman Johnson joined virtually via Teams, and called the meeting to order at 6:00pm. Supervisors Billy Appel, Cathy Ward, Nancy Goss, and Dan Watts were present along with Administrator Kalms, Clerk/Treasurer Pamela Donart-Welcome, and 4 members of the public.

Goss moved, Appel seconded to approve the agenda as posted. **Carried 5 - 0**

Ward moved, Appel seconded to approve the 2/5/25 minutes as presented. **Carried 5 - 0**

Public input: Sandy Smith from County Rd ZZ, Ellison Bay introduced herself as the new Community Coordinator of Door County North. Nancy Goss from Timberline Rd, Ellison Bay noted the supervisors have been getting a lot of spam emails to their Town addresses. Cathy Ward from E Green Rd, Ellison Bay gave a report from the DCTZ for the 2024 calendar year room tax collections, and indicated the Town was 1.28% over 2023 the calendar year.

Goss moved, Ward seconded to approve payment of Utility District #1 bills totaling \$540.43. **Carried 5 - 0**

Treasurer's Report: Donart-Welcome reported the following Utility District #1 account balances as of January 31, 2025:

Checking Account	\$ 74,590.07
Savings Account	\$ 313,549.60
Restricted Savings	\$ 131,304.43
CD	\$ <u>162,542.82</u>
TOTAL	\$ 681,986.92

Johnson moved, Goss seconded to approve the Utility District #1 Treasurer's Report as presented. **Carried 5 - 0**

Johnson moved, Ward seconded to approve the payment of Town bills totaling \$41,290.22. **Carried 5 - 0**

Treasurer's Report: Donart-Welcome reported the following Town account balances as of January 31, 2025:

Municipal Checking	\$ 5,650,243.05
Money Market Account	\$ 1,143,120.84
General Checking	\$ 1,512,197.87
Utility District	\$ <u>681,986.92</u>
TOTAL	\$ 8,987,548.68

Ward moved, Appel seconded to approve the Town Treasurer's Report as presented. **Carried 5 - 0**

Johnson moved, Ward seconded to approve the appointment of Matt Hockers to the Tourism Zone Commission. **Carried 5 – 0**

Johnson moved, Goss seconded to approve the chargeback request for Parcel# 018-75-0000. **Carried 5 - 0**

Approval for the request of a detour on Hwy 42 for Ellison Bay Day Parade on June 28, 2025 was postponed until there is clarification on who is expected to pay for the cost of implementing the detour.

Appel moved, Watts seconded to approve contracting with the disc golf company for a \$600.00 site visit for the disc golf course. **Carried 5 – 0**

Goss moved, Ward seconded to approve the Short-Term Licenses for property address numbers at 1070 Lost Ln, 1168 Waters End Rd, and 11064 Beach Rd. **Carried 5 – 0**

Supervisors began the process of making amendments to Ordinance 10-23. No action will be taken on any amendments until a Final Draft is agreed upon by the Supervisors at a future meeting.

Correspondence: Administrator Kalms shared that there is a RDPC sponsored training session “Event Security Planning for Public Safety Professionals” taking place Mar 20-21 at the Justice center in Sturgeon Bay, and that the quote came in from Reinhold’s for a replacement sign for the Little Sister Cemetery.

Future Meeting: The next regular Board meeting will be March 5, 2025 at 6:00pm. A Personnel Committee meeting was scheduled for Tuesday February 25, 2025 at 3pm.

Johnson moved, Appel seconded to adjourn at 7:49pm. **Carried 5 - 0**

Respectfully submitted,
Pamela Donart-Welcome, Clerk/Treasurer
Approved 3/12/2025