

Town of Liberty Grove
Minutes of the Town Board meeting on February 5, 2025
(this meeting was correctly posted)

Agenda:

1. Call to order
2. Declaration of quorum followed by the Pledge of Allegiance
3. Approve Agenda
4. Approve minutes from 1/15/25
5. Public input
6. Payment of bills
7. Administrator Report
8. Fire Board amendment to the intergovernmental agreement
9. Recommendation from Parks & Property Committee to purchase of path mats for Garrett Bay beach
10. Consider Pre-Demo Inspection quote for Buildings at Mariner Park
11. Chargeback request for Town parcel at 12632 S Porte Des Morts Dr
12. Discussion on Updating STR Ordinance
13. Consider equipment purchase—budget/surplus funds
14. Short Term Rental licenses
15. Correspondence
16. Future meeting(s)
17. Adjourn

Chairman Johnson called the meeting to order at 6:00pm. Supervisors Cathy Ward, Dan Watts, and Billy Appel were present. Supervisor Nancy Goss joined virtually via phone. Administrator Kalms, Clerk/Treasurer Pamela Donart-Welcome, and 12 members of the public were also in attendance.

Goss moved, Ward seconded to approve the agenda as posted. **Carried 5 - 0**

Ward moved, Appel seconded to approve the 1/15/25 minutes as presented. **Carried 5 - 0**

Public input: none

Ward moved, Watts seconded to approve the payment of Utility District#1 bills totaling \$4,283.34. **Carried 5 - 0**

Ward moved, Watts seconded to approve the payment of Town bills totaling \$308,731.21. **Carried 5 - 0**

Administrator's Report: Kalms shared that he attended one of several scheduled meetings on the trail initiative for a continuous hike/bike trail connecting Sturgeon Bay to the municipalities along Hwy 42 through the Town of Liberty Grove, allowing each municipality to determine the location of the path in their area; the DOT is planning a 2028 resurfacing project on Hwy 42 between Gills Rock and North Port; requested absentee ballots are being mailed & returned for the Feb 18th Primary; the Town Crew has completed their annual Mining Safety Class training; a new sign is being made to replace the damaged Little Sister Cemetery sign; an Ad for the Town Administrator has been posted/published; the new Soil & Water Plat Book is available; the DCEDC

is having their 35th Investor Luncheon & Awards Event on April 2nd, and nominations are due Feb 19th.

Nancy Goss reported that the purpose of **amending the Fire Board's intergovernmental agreement** is to allow for one person "at large" from each municipality to sit on the Fire Board. **Johnson moved, Appel seconded** to proceed with a change in the ordinance to include one at large member from Liberty Grove at the Chairman's request and one at large member from the Village of Sister Bay at their President's request. **Carried 5 - 0**

After discussion, the Board recommended Parks and Property revisit other options to address stability issues on the rocks at **Garrett Bay launch/beach** area at their next meeting.

Johnson moved, Goss seconded to contract with North Star Environmental Testing, LLC to check the buildings and the boat at Mariner Park for a range of \$2,910 to \$3,550. **Carried 5 – 0**

Ward moved, Appel seconded to approve the Chargeback for 12632 S Porte Des Morts Dr as presented. **Carried 5 – 0**

Chairman Johnson asked the Supervisors to review **Ordinance 10-23**, in response to concerns pertaining to bedrooms and number of people to see if any changes need to be made. The Supervisors were tasked with reviewing that section of the ordinance and bringing their thoughts to their next meeting for discussion on whether any changes need to be made effective for the applications for the 2026 license period and beyond.

Administrator Kalms noted there is a surplus in budgeted funds for salt, repairs, and heating costs, and requested the Board consider using a portion of those funds for the **purchase** of a ditch bucket, a pressor washer, and a power rake **for Town maintenance use**. **Appel moved, Ward seconded** to approve the purchase of the items listed for a total of \$28,650 using the surplus of budgeted funds. **Carried 5 - 0**

Ward moved, Goss seconded to approve the list of Short-Term Rental applications as presented with a correction in the owner name listed for 1509 N Bay Lane. **Carried 5 – 0**

Correspondence: Kalms again noted the letter from the WI DOT regarding the proposed road resurfacing project scheduled for 2028 from Gills Rock to North Port.

Future Meeting: The next regular Board meeting will be February 19, 2025 at 6:00pm.

Johnson moved, Appel seconded to adjourn at 6:53pm. **Carried 5 - 0**

Respectfully submitted,
Pamela Donart-Welcome, Clerk/Treasurer
Approved 2/19/25