

Town of Liberty Grove
Minutes of the Town Board meeting on January 15, 2025
(this meeting was correctly posted)

Agenda:

1. Call to order
2. Declaration of quorum followed by the Pledge of Allegiance
3. Approve Agenda
4. Approve minutes from 12/18/24
5. Public input
6. Utility District#1
 - a. Payment of bills
 - b. Treasurer's Report
7. Payment of Town bills
8. Town Treasurer's Report
9. Administrator's Report
10. Timely bill payment options
11. Combo Class B License for The Cleat at 10961 STH-42, Sister Bay
12. Combo Class A License for Bea's Ho-made Products at 763 STH-42, Gills Rock
13. Letter of support for Dark Sky enhancements at Newport State Park
14. VFW Post 8337's food trailer
15. Restore office land-line phone service
16. Revisit Town media upgrades
17. Chargeback request: Liberty Grove Historical Society
18. WTA district meetings: schedule attendance
19. Short-Term Rental License(s)
20. Correspondence
21. Future meeting(s)
22. Adjourn

Chairman Johnson called the meeting to order at 6:00pm. Supervisors Nancy Goss, Billy Appel, Dan Watts, and Cathy Ward were present along with Administrator Kalms, Clerk/Treasurer Pamela Donart-Welcome, and 4 members of the public.

Goss moved, Ward seconded to approve the agenda as posted. **Carried 5 - 0**

Goss moved, Watts seconded to approve the 12/18/24 minutes as presented. **Carried 5 - 0**

Public input: Cathy Ward shared that the DCTZ showed as of the September 2024 checks, they were only 0.18% off from the targeted Liberty Grove lodging revenue budgeted.

Johnson moved, Goss seconded to approve payment of Utility District #1 bills totaling \$73,620.98 **Carried 5 – 0**

Treasurer's Report: Donart-Welcome reported the following Utility District #1 account balances as of December 31, 2024:

Checking Account	\$ 74,785.55
Savings Account	\$ 338,104.25

Restricted Savings	\$ 131,270.98
CD	\$ <u>162,542.82</u>
TOTAL	\$ 706,703.60

Ward moved, Appel seconded to approve the Utility District #1 Treasurer's Report as presented. **Carried 5 - 0**

Watts moved, Goss seconded to approve the payment of Town bills totaling \$182,503.36.
Carried 5 - 0

Treasurer's Report: Donart-Welcome reported the following Town account balances as of December 31, 2024:

Municipal Checking	\$ 1,929,944.86
Money Market Account	\$ 1,140,534.48
General Checking	\$ 1,720,119.08
Utility District	\$ <u>706,703.60</u>
TOTAL	\$ 5,497,302.02

Ward moved, Johnson seconded to approve the Town Treasurer's Report as presented.
Carried 5 – 0

Administrator Kalms reported he attended a webinar on the proposed/pending project for re-surfacing Highway 42 between Gills Rock and Northport; a visitor backed into a stump at Sand Bay Park, and submitted a claim to the Town Insurance for review; there will be a February 18th Primary and April 1st Spring Election, The Village of Sister Bay raised the sewer rates by 15%, but an actual rate study has not been done to see what should be applied & where, so the Town has consultant looking into how the increase will affect residents in the Town's Utility District#1; the new State Statutes books are available for viewing at the Town office; the Jan 7th BEAD fund meeting with Frontier was cancelled, because Frontier is finalizing their network design & related costs; the first round of BEAD funding has opened on Jan 13th and is in process; inventory has been taken for the public radio system upgrade County-wide; there is a DC Trails presentation taking place on January 23rd at 1:00pm in the Town of Gibraltar.

The Clerk/Treasurer reported that the recent delays in USPS seem to be affecting the timely receipt of invoice payment by check to some vendors and is seeking alternate options to pay the Town bills to avoid late fees.

Johnson moved, Goss seconded to approve the Combo Class B License for The Cleat at 10961 STH-42, Sister Bay. **Carried 4 – 0** Cathy Ward recused.

Ward moved, Goss seconded to approve the Combo Class A License for Bea's Ho-made Products at 763 STH-42, Gills Rock. **Carried 5 – 0**

The Board recommended Administrator Kalms invite a representative from Newport Park to attend a future Board meeting to clarify their request for **a letter of support for Dark Sky enhancements**.

Johnson moved, Goss seconded to not accept the food trailer from the VFW Post 8337.
Carried 5 - 0

Due to frequent outages of internet service affecting **the phone systems**, the Clerk Treasurer requested the pursuit of alternate options such as installing a land-line from Frontier. She will also be exploring a way to allow the **A/V meeting media** in the Town Hall to be used without an internet connection.

Johnson moved, Goss seconded to approve the chargeback request for Liberty Grove Historical Society. **Carried 5 – 0**

The Town Supervisors, and Administrator Kalms plan to attend the 2025 WTA District Meeting at the MARQ in De Pere on February 28, 2025.

Johnson moved, Ward seconded to approve the Short-Term Rental applications as presented with four exceptions. **Carried 5 – 0**

The Board will revisit the exceptions after further clarification of listed guest & septic capacity.

Correspondence: Kalms shared a letter from the Library Commission asking that the Town set aside the CIP amount budgeted last year and hold it over to this year to be earmarked for tree removal; and will have a packet describing the Gills Rock to Northport Hwy 42 project available in the Town office.

Future Meeting: The next regular Board meeting will be February 5, 2025 at 6:00pm.

Johnson moved, Goss seconded to adjourn at 7:35pm. **Carried 5 - 0**

Respectfully submitted,
Pamela Donart-Welcome, Clerk/Treasurer