

Town of Liberty Grove
Minutes of the Special Town Board meeting on November 13, 2024
(this meeting was correctly posted)

Agenda:

1. Call to order
2. Declaration of a quorum followed by pledge of allegiance
3. Approve Agenda
4. Public Input
5. Approve Minutes from 11/6/24
6. Sanitary District
 - a. Payment of bills
 - b. Treasurer's Report
7. Payment of bills
8. Treasurer's Report
9. Adopt 2024 Town Budget
10. Adopt 2024 Utility District budget
11. Mariner Park—Phase I study: consider next step
12. Consider hiring employee for Highway Department
13. Short Term Rental License(s)
14. Correspondence
15. Future meetings
16. Adjourn

Chairman Johnson called the meeting to order at 6:05pm. Supervisors Billy Appel, Dan Watts, and Nancy Goss were present. Cathy Ward was excused. Administrator Kalms, Clerk/Treasurer Pamela Donart-Welcome, and 2 members of the public were also in attendance.

Johnson moved, Goss seconded to approve the agenda as amended to change the year to 2025 on items #9 & #10, and delete item #10. **Carried 4 - 0**

Goss moved, Watts seconded to approve the 11/6/24 minutes as presented. **Carried 4 - 0**

Public input: Paul Schwengel of 824 Top O the Thumb Lane asked on behalf of the Parks & Property Committee if the Phase I environmental study would allow for the near future demolition and removal of the buildings on Mariner Park.

There were no **Utility District #1 bills** to present at this meeting.

Treasurer's Report: Donart-Welcome reported the following Utility District #1 account balances as of October 31, 2024:

Checking Account	\$ 72,705.47
Savings Account	\$ 336,925.55
Restricted Savings	\$ 131,205.19
CD	\$ <u>161,656.49</u>
TOTAL	\$ 702,492.70

Watts moved, Johnson seconded to approve the Utility District #1 Treasurer's Report as presented. **Carried 4 - 0**

Johnson moved, Appel seconded to approve the payment of Town bills totaling \$49,412.32.
Carried 4 - 0

Treasurer's Report: Donart-Welcome reported the following Town account balances as of October 31, 2024:

Municipal Checking	\$ 802,305.85
Money Market Account	\$ 1,135,366.60
General Checking	\$ 818,711.86
Utility District	\$ <u>702,492.70</u>
TOTAL	\$ 3,458,877.01

Johnson moved, Appel seconded to approve the Town Treasurer's Report as presented.
Carried 4 - 0

Goss moved, Watts seconded to approve the 2025 Town Budget as presented. **Carried 4 – 0**

The 2025 Utility District #1 Budget will be presented at a future meeting.

After reviewing the **Phase I Environmental Study completed on Mariner Park**, it was noted that there are most likely hazardous materials and fluids in the buildings and soil left by the previous commercial fishing operation, warranting a need for a Phase II Study to be done. The Board authorized Administrator Kalms to get cost quotes from Ayres and an additional company to identify any need for remediation prior to removing the buildings.

Chairman Johnson noted there was no announcement in open session when the Board reconvened at the 10/28/24 Sp Town board meeting after the closed session pursuant to Wisconsin State Statutes § 19.85(1)(c): Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – interviews for **vacant Town crew position**. **Watts moved, Johnson seconded** to hire Luke Charney for the Town maintenance crew position. **Carried 3 – 0. Appel abstained.**

Nancy Goss questioned the septic capacity on two **STR applications**. She also expressed concern over the frequency of STR property owners having septic waste holding tanks renting out high guest capacities. Appel questioned one of the agent addresses being the same as the rental property address. The three applications requiring further clarification will be presented again at a future meeting for final approval. **Goss moved, Johnson seconded** to approved the STR applications presented minus the three exceptions. **Carried 4 – 0**

Correspondence: none

Future Meetings: The next regular Board meeting will be December 4, 2024 at 6:00pm.

Johnson moved, Goss seconded to adjourn at 6:56pm. **Carried 4 - 0**

Respectfully submitted,

Pamela Donart-Welcome, Clerk/Treasurer

Approved 12/18/24