

TOWN OF LIBERTY GROVE PUBLIC MEETING

Town Board Meeting

Date: November 6, 2024

Time: 6:00pm

Place: Town Hall, 11161 Old Stage Road

Agenda:

1. Call to order
2. Declaration of quorum followed by the Pledge of Allegiance
3. Approve Agenda
4. Approve minutes from 10/16/24
5. Public input
6. Payment of bills
7. Utility District #1 CD Renewal
8. Administrator Report
9. Pick a site for DCEDC student study for housing development
10. Short-Term Rental applications
11. Correspondence
12. Future meeting(s)
13. Adjourn

All agenda items will include discussion and possible action.

**Report items will not be discussed or voted on.*

Deviation from listed order may occur.

Audience members must ask for permission, during "Public input," to speak on agenda items.

Pamela Donart-Welcome, Clerk/Treasurer

Members of the Town Board or any other Town Committee, who are not members of the body whose meeting agenda is published in this notice, are entitled, as any other citizen of the Town of Liberty Grove, to attend this meeting in an unofficial capacity. It is possible the attendance of one or more non-members may create a quorum of the membership of another body. Such a quorum is unintended, and the non-members are not meeting for the purpose of exercising the powers or duties attendant upon their membership on any Town Committee or Board.

DRAFT
(subject to change until final approval by the Board)

Town of Liberty Grove
Minutes of the Town Board meeting on October 16, 2024

Agenda:

1. Call to order
2. Declaration of quorum followed by the Pledge of Allegiance
3. Approve Agenda
4. Approve minutes from 10/2/24
5. Public input
6. Sanitary District
 - a. Payment of bills
 - b. Treasurer's Report
7. Payment of bills
8. Treasurer's Report
9. Call special town meeting for November 13 to set tax levy
10. Recommendation from Finance Committee to accept Draft 3 of the 2025 Town Budget
11. Discuss delay in BEAD funding for Broadband project
12. Short-Term Rental applications
13. Correspondence
14. Future meeting(s)
15. Adjourn

Chairman Johnson called the meeting to order at 6:00pm. Supervisors Billy Appel, Nancy Goss, Cathy Ward, and Dan Watts were present along with Administrator Kalms, Clerk/Treasurer Pamela Donart-Welcome, and 2 members of the public.

Goss moved, Ward seconded to approve the agenda. **Carried 5 – 0**

Ward moved, Appel seconded to approve the 10/2/24 minutes as presented. **Carried 5 – 0**

Public input: John Gross of 628 Hwy 42, Ellison Bay informed the Board of his intentions to apply for a wine & beer license with a special requirement to have a physical barrier that prevents comingling of business and patrons with another business operating on the property.

Utility District #1 –

Johnson moved, Ward seconded to approve the Utility District#1 bills totaling \$52,874.16. **Carried 5 – 0**

Treasurer's Report: Donart-Welcome reported the following Utility District #1 account balances as of September 30, 2024:

Checking Account	\$ 79,330.72
Savings Account	\$ 336,302.88
Restricted Savings	\$ 131,171.77
CD	\$ <u>161,656.49</u>
TOTAL	\$ 708,461.86

Johnson moved, Ward seconded to approve the Utility District Treasurer's Report as read.
Carried 5 – 0

Ward moved, Goss seconded to approve the payment of Town bills totaling \$44,486.70.
Carried 5 – 0

Treasurer's Report: Donart-Welcome reported the following Town account balances as of September 30, 2024:

Municipal Checking	\$ 689,019.00
Money Market Account	\$ 1,132,663.41
General Checking	\$ 775,431.28
Utility District #1	\$ <u>708,461.86</u>
TOTAL	\$ 3,305,575.55

Ward moved, Appel seconded to approve the Town Treasurer's Report as presented for a total balance of \$3,305,575.55. **Carried 5–0**

Johnson moved, Watts seconded to call a Special Town meeting for November 13, 2024 to set the Tax Levy at 6:00pm. **Carried 5 – 0**

Ward moved, Goss seconded to approve the recommendation of the Finance Committee to accept Draft #3 of the 2025 Budget as amended. **Carried 5 – 0.** Goss shared with the Board that the Finance Committee did decide to award the non-for-profit organizations only the amounts they originally requested, as there will be upcoming expenses to update the emergency response communication system.

Kalms shared the recent news that anticipated **BEAD funding** to help the Town fund the Town-wide **Broadband project** might not be available until 2026. The Board discussed ways this might impact on the current plan. The Administrator will meet with a representative from Frontier to see where they are in the grant process, and the Board will revisit the issue at a future meeting.

Goss moved, Ward seconded to approve the Short-Term Rental application for 2292 Wildwood Road. **Carried 5 - 0**

Correspondence: Administrator Kalms shared two complaint letters for STR violations; a final population estimate for the Town of Liberty Grove as of January is 1,893 of voting age; a few notices from Land Use Services for zoning permit violations of a business on Hwy ZZ near Rowley's Bay; reminded the supervisors of the household waste disposal event on Nov 1st at the Sister Bay & Liberty Grove fire station; a reminder of the change in the RPC Hearing date for the HL-10 Text Amendment application to October 17th at 2pm;

Future Meetings: The Board of Review on Oct 24, 2024 at 1:00pm. Public Housing Forum on Oct 29 at 7:00pm. The General Election on Nov 5th. The next Town Board on November 6, 2024 at 6pm. Beginning at 6:00pm on November 13, 2024, there will be a Budget Hearing for the 2025 Budget, followed by a Special Town meeting to set the Levy, followed by a Special Town Board meeting.

Johnson moved, Goss seconded to adjourn at 6:54pm. **Carried 5 – 0**

Respectfully submitted by:
Pamela Donart-Welcome

Pending approval at next meeting.

DRAFT

Short-Term Rental Applications to Approve								
Owner Name	Property Address	Agent Address	Max Occ	POWTS Capacity	DATCP	DCTZ	Insured	Payment
Deb Duren/Russell Forkert	10985 WI-42	10967 State Hwy 42, Sister Bay	6	2 BDRM	YES	YES	YES	YES
	2776 Pioneer Rd	2992 Wilder Ln, Ephraim	10	5 BDRM	YES	YES	YES	YES
Deb Duren/Russell Forkert	10985 WI-42	10967 State Hwy 42, Sister Bay	2	1 BDRM	YES	YES	YES	YES
Myron Beard	11697 Mink River Rd	1520 Highview Rd, Ellison Bay	4	2 BDRM	YES	YES	YES	YES
Kira Connolly-Nelson/Mohanram Ganesan	12699 S Port Des Morts Dr	1453 Highview Rd, Ellison Bay	6	2 BDRM	YES	YES	YES	YES
Ann Miller	2602 Grove Rd	2604 Grove Rd, Baileys Harbor	6	3 BDRM	YES	YES	YES	YES
Ann Miller	2576 Grove Rd	2604 Grove Rd, Baileys Harbor	6	3 BDRM	YES	YES	YES	YES
Daniel/Valerie Austgen	803 Europe Bay Rd	11288 State Hwy 42, Sister Bay	6	3 BDRM	YES	YES	YES	YES
Mary Henson	9890 WI-57	2604 Grove Rd, Baileys Harbor	6	4 BDRM	YES	YES	YES	YES
deborah taubert gehan	11996 Lakeview Rd	11960 Mink River Rd, Ellison Bay	4	2 BDRM	YES	YES	YES	YES
deborah taubert gehan	969 Cottage Rd	11960 Mink River Rd, Ellison Bay	16	8 BDRM	YES	YES	YES	YES
Gail McCallum-Prine	12137 Rustic Lane	1615 Big Pine Ln, Ellison Bay	13	4 BDRM	YES	YES	YES	YES