

TOWN OF LIBERTY GROVE PUBLIC MEETING

Town Board Meeting

Date: May 15, 2024

Time: 6:00pm (immediately following the BOR)

Place: Town Hall, 11161 Old Stage Road

Agenda:

- 1 Call to order
- 2 Declaration of quorum followed by the Pledge of Allegiance
- 3 Approve Agenda
- 4 Approve minutes from 5/1/24
- 5 Public Input
- 6 Review inoperable vehicles stored on Tip of the Door Ln property
- 7 Review status of clean up at Rowley's Bay
- 8 Utility District
 - a. Payment of bills
 - b. Treasurer's Report
 - c. Hydrant painting
 - d. Resolution 2-24, Approving eCMAR for LGUD#1
- 9 Payment of Town bills
- 10 Treasurer's Report
- 11 Trail up Little Sister Hill—request for letter
- 12 Committee and Commission appointments
- 13 Consider purchase of track loader trailer
- 14 Consider sale of Mack patrol truck/equipment
- 15 Shred-It Recycling Day quote
- 16 Application for Commercial Seasonal Launch
- 17 Short Term Rental licenses
- 18 Correspondence
- 19 Future meeting(s)
- 20 Adjourn

All agenda items will include discussion and possible action.

**Report items will not be discussed or voted on.*

Deviation from listed order may occur.

Audience members must ask for permission, during "Public input," to speak on agenda items.

Pamela Donart-Welcome, Clerk/Treasurer

Members of the Town Board or any other Town Committee, who are not members of the body whose meeting agenda is published in this notice, are entitled, as any other citizen of the Town of Liberty Grove, to attend this meeting in an unofficial capacity. It is possible the attendance of one or more non-members may create a quorum of the membership of another body. Such a quorum is unintended, and the non-members are not meeting for the purpose of exercising the powers or duties attendant upon their membership on any Town Committee or Board.

Town of Liberty Grove
Minutes of the Town Board meeting on May 1, 2024
(this meeting was correctly posted)

Agenda:

1. Call to order
2. Declaration of quorum followed by the Pledge of Allegiance
3. Approve Agenda
4. Approve minutes from 4/17/24
5. Public input
6. Payment of bills
7. Administrator Report
8. Pay LGHS Parking \$1,000
9. Ordinance 2-24 for Jake's Lane
10. Ordinance 3-24 for Isle View Court
11. Resolution 1-24 for HL-10 text amendment application
12. Inoperable vehicles stored on Tip of the Door Ln property
13. Status of clean up at Rowley's Bay
14. Temporary Class B License for EB Day
15. Short-Term Rental applications
16. Correspondence
17. Future meeting(s)
18. Adjourn

Chairman Johnson called the meeting to order at 6:00pm. Supervisors Billy Appel, Cathy Ward, Dan Watts, and Nancy Goss were present along with Administrator Kalms, Clerk/Treasurer Pamela Donart-Welcome, and 12 members of the public.

Goss moved, Ward seconded to approve the agenda as posted. **Carried 5 – 0**

Ward moved, Goss seconded to approve the 4/17/24 minutes as presented. **Carried 5 - 0**

Mickie Rasch of Door County North gave updates on the current activities happening in the community, and mentioned there is a coalition of Short-Term Rental owners who want to get involved in community events. Pat Hickey spoke on her concerns regarding the debris that remains on the former Rowley's Bay Resort property.

Ward moved, Johnson seconded to approve the payment of Utility District#1 bills totaling \$39,427.01. **Carried 5 – 0**

Watts moved, Appel seconded to approve the payment of Town bills totaling \$270,529.01. **Carried 5- 0**

Administrator Kalms gave his report including an update on the Broadband Project (the Town is working on the contract with Frontier, and the Pilot Project at Northport is near completion, and accuracy of service locations are being worked on for BEAD funding); WTA is working on steps to separate the Town from County zoning laws; new salt agreement is being negotiated for next

winter; Sister Bay is hosting the May 11th Shred/Recycle event at the Sports Complex; the Village is seeking to install a trail up Little Sister Hill; a process for refunding of impact fees continues to be worked on; there is a new Maintenance of Effort Certification Report that will need to be filed after input from local Law, Fire and EMS; Town of Gibraltar is hosting the County unit of the WTA on May 23rd at 6pm; paperwork has been submitted to the DNR regarding the Dwarf Lake Iris on Europe Bay Rd; the new Skidsteer loader is here, but will need a need a wider trailer.

The supervisors discussed if the in the future, we could use excess room tax funds, or better clarify the expense to LGHS for parking. **Johnson moved, Goss seconded** to pay the LGHS parking fee of \$1,000 for this year, with the addition of sending a copy of the agreement we have with them if we can readily find it on file. **Carried 5 – 0**

Johnson moved, Ward seconded to approve Ordinance 2-24 for naming Jake's Lane. **Carried 5 – 0**

Appel moved, Goss seconded to approve Ordinance 3-24 for naming Isle View Ct. **Carried 5 – 0**

Goss moved, Appel seconded to pass Resolution 1-24 as amended for the HL-10 text amendment to additional uses. Appel, Ward, Goss, Watts and Johnson voted aye. There were no nays. **Motion passed.**

Johnson clarified that the Board is solely relying on the violation of Ord 1-99 when discussing the issue of the **inoperable vehicles being stored on Tip of the Door Ln property**. The Town will allow the property owner until the May 15, 2024 meeting to resolve the violation.

The Board determined that a letter from the current property owner of 1041 Cty Hwy ZZ outlining a reasonable plan and timeline to remove the debris that remains on the former Rowley's Bay Resort property be submitted to the Town prior to the next Board meeting on May 15, 2024.

Johnson moved, Goss seconded to approve the application for a Temporary Class B license for Ellison Bay Day. **Carried 5 – 0**

Johnson moved, Ward seconded to approve the Short-Term Rental application as presented. **Carried 5 – 0**

Administrator Kalms shared **correspondence**: a "Thank You" card from the DC Humane Society for the Town's donation; the Royal Flush Sanitation has been sold to Septic Maintenance, LLC; there will be an appreciation dinner on May 11 for the Top of the Thumb Snowmobile.

Future Meeting(s): The next regular Board meeting will be May 15, 2024 at 6:00pm.

Johnson moved, Goss seconded to adjourn at 7:00pm. **Carried 5 - 0**

Respectfully submitted,
Pamela Donart-Welcome, Clerk/Treasurer

**TOWN OF LIBERTY GROVE
RESOLUTION 2-24
APPROVING ELECTRONIC COMPLIANCE MAINTENANCE ANNUAL REPORT
(eCMAR) FOR LIBERTY GROVE UTILITY DISTRICT #1**

The Liberty Grove Town Board, the governing body of the Liberty Grove Sanitary District and Liberty Grove Utility District, hereby approves the eCMAR as formulated for the Liberty Grove Utility District.

Motion to adopt: _____ Second: _____
Vote: Aye: _____ Nay: _____

I, Pamela Donart-Welcome, Clerk/Treasurer of the Town of Liberty Grove, hereby certify that the above resolution was passed at a properly noticed meeting of the Liberty Grove Town Board on May 15, 2024.

*Pamela Donart-Welcome, Clerk/Treasurer
Town of Liberty Grove*



Standard Agreement
Effective Date 04.29.2024 between Stericycle, INC and TOWN OF LIBERTY GROVE located at 2383 MAPLE DR, SISTER BAY, Wisconsin, 54234-9151

Contract Entities: (Sold to) :				Billing Information			
Customer/Company Name:	TOWN OF LIBERTY GROVE			Billing Contact/Company Name:	TOWN OF LIBERTY GROVE		
Address:	2383 MAPLE DR			Address:			
Floor/Suite Number:				City / State / Zip:	,,		
City / State / Zip:	SISTER BAY, Wisconsin, 54234-9151			Phone:			
Phone:				Email:	town@libertygrovewi.gov		
Email:	town@libertygrovewi.gov			Contact:	Pam Donart-welcome		
Contact:	Pam Donart-welcome			Title:			
Title:							

Account Information	Service/Equipment Name	Pick up Frequency	Planned Units for Pick Up	Contracted Price	Additional Fees	Price Increase	Renewal Date	Surcharges
Account Name: TOWN OF LIBERTY GROVE Address: 2383 MAPLE DR, SISTER BAY, Wisconsin, United States, 54234-9151	SHRED EVENT ON-SITE (QTYBILLABLEHRS)	One Time	1 Each	\$ 1050.00 minimum per pickup	N/A	N/A	N/A	Metro Surcharge: \$ 0 Per Stop Environmental Surcharge: Per Index Table Fuel Surcharge: Per Index Table Recycling Recovery Surcharge: Per Index Table Recycling Recovery Cap: %
Account Name: TOWN OF LIBERTY GROVE Address: 2383 MAPLE DR, SISTER BAY, Wisconsin, United States, 54234-9151	EVENT HOURS	One Time	3 Each	\$ 350.00 per container Minimum include 3 each	N/A	N/A	N/A	Metro Surcharge: \$ 0 Per Stop Environmental Surcharge: Per Index Table Fuel Surcharge: Per Index Table Recycling Recovery Surcharge: Per Index Table Recycling Recovery Cap: %

Short-Term Rental Applications to Approve									
Approved	Owner Name	Property Address	Max Occupancy	POWTS Design Capacity	DATCP	DCTZ	Insured	Payment	
	Segal, Robert	1070 Lost Ln, Ellison Bay		6 3 BDRM	YES	YES	YES	YES	
	Unkefer, John Britt	11838 Lakeview Rd		8 4 BDRM	YES	YES	YES	YES	
	Spees, Britney and Jason	744 Isle View Rd, Ellison Bay		6 3 BDRM	YES	YES	YES	YES	