

Town of Liberty Grove
Minutes of the Town Board meeting on May 15, 2024
(this meeting was correctly posted)

Agenda:

- 1 Call to order
- 2 Declaration of quorum followed by the Pledge of Allegiance
- 3 Approve Agenda
- 4 Approve minutes from 5/1/24
- 5 Public Input
- 6 Review inoperable vehicles stored on Tip of the Door Ln property
- 7 Review status of clean up at Rowley's Bay
- 8 Utility District
 - a. Payment of bills
 - b. Treasurer's Report
 - c. Hydrant painting
 - d. Resolution 2-24, Approving eCMAR for LGUD#1
- 9 Payment of Town bills
- 10 Treasurer's Report
- 11 Trail up Little Sister Hill—request for letter
- 12 Committee and Commission appointments
- 13 Consider purchase of track loader trailer
- 14 Consider sale of Mack patrol truck/equipment
- 15 Shred-It Recycling Day quote
- 16 Application for Commercial Seasonal Launch
- 17 Short Term Rental licenses
- 18 Correspondence
- 19 Future meeting(s)
- 20 Adjourn

Chairman Johnson called the meeting to order at 6:02pm. Supervisors Cathy Ward, Billy Appel, Dan Watts, and Nancy Goss were present, along with Administrator Kalms, Clerk/Treasurer Pamela Donart-Welcome, and 19 members of the public.

Ward moved, Appel seconded to approve the agenda **amended** to discuss agenda item #13 before item #9. **Carried 5 – 0**

Ward moved, Goss seconded to approve the 5/1/24 minutes as presented. **Carried 5 – 0**

Public input: Cathy Ward, reporting as a Town representative to the Tourism Zone Commission, noted at their 5/16/24 Exec Committee meeting, there will be a vote on a policy change for permitting business properties that requires LLCs be listed in good standing with the WI Department of Financial Institutions.

Kimberli Mallek of 12873 Tip of the Door Ln noted she emailed pictures of the proof of license and current registration requested by the Board to remedy the violation of Ordinance 1-99 with inoperable vehicles, and that the other vehicle has been removed.

Johnson read a letter from the Ouradniks regarding the plan to clean up debris at Rowley's Bay, which included a letter from JF Construction stating they will begin the clean-up in the next three weeks. She noted the Town will follow up to ensure the clean-up takes place.

Utility District #1 –

Johnson moved, Goss seconded to approve the payment of bills totaling \$267.67.

Carried 5 – 0

Treasurer's Report: Donart-Welcome reported the following Utility District #1 account balances as of April 30, 2024:

Checking Account	\$ 108,341.13
Savings Account	\$ 332,869.55
Restricted Savings	\$ 129,785.60
CD	\$ <u>157,663.14</u>
TOTAL	\$ 728,659.42

Johnson moved, Goss seconded to approve the Utility District Treasurer's Report as presented. **Carried 5 – 0**

Goss moved, Ward seconded to move forward with the hydrant painting as presented.

Carried 5 - 0

Goss moved, Ward seconded to approve Resolution 2-24 approving electronic Compliance Maintenance Annual Report for Liberty Grove Utility District #1.

Carried 5 - 0

Johnson moved, Appel seconded to approve the purchase of a used Track Loader trailer.

Carried 5 - 0

Johnson moved, Goss seconded to approve the payment of Town bills totaling \$40,641.24.

Carried 5 - 0

Treasurer's Report: Donart-Welcome reported the following Town account balances as of April 30, 2024:

Municipal Checking	\$ 1,731,082.02
Money Market Account	\$ 1,118,768.81
General Checking	\$ 641,210.18
Utility District #1	\$ <u>728,659.42</u>
TOTAL	\$ 4,219,720.43

Goss moved, Johnson seconded to approve the Town Treasurer's Report as presented. **Carried 5 – 0**

Julie Schmelzer, Village Administrator with Sister Bay, requested a letter of support from Liberty Grove to allow Sister Bay to move forward with the grant writing for and proposed installation of a section of trail crossing ½ mile of Liberty Grove property that joins Sister Bay and Ephraim. The proposed trail would be part of a network of trails connecting the Door County

Communities. She stated there would be no cost to the Town, and the Village of Sister Bay would maintain that section of trail as they do their portion. **Ward moved, Goss seconded** to have the Liberty Grove Town Board support the design of and the grant application for a trail connecting Ephraim, Sister Bay, and Liberty Grove that the Village of Sister Bay will construct with grant dollars and maintain. **Carried 5 - 0**

Johnson approved the extensions of Plan Commissioners Dan Watts for a two-year term, and Ann Miller for a three-year term. She noted that Cathy Ward will remain on the Tourism Zone Commission and added new member Rochelle Polomas to replace Jewel Ouradnik. She noted the CD&T Committee will be split into the Technology Committee (keeping Kirk Scattergood, Dan Watts, Jodi Bensyl, Les Keepper and adding Andrew Gantman), and the Community Development committee (with Janet Johnson, Sylvann Welcome, and Alan Kroll as members).

Administrator Kalms noted the Town's 2002 Mack RD690S is ready for sale and gave detailed specifications for listing it on the Wisconsin surplus website with a suggested reserve price of \$20,000. **Johnson moved, Appel seconded** to sell the 2002 Mack patrol truck. **Carried 5 - 0**

Watts moved, Johnson seconded to approve the Stericycle/Shred-it quote of \$1,400.00 for the September 7, 2024 Shred-it/Recycle day. **Carried 5 - 0**

Ward moved, Goss Johnson seconded to approve the commercial seasonal launch pass for Door County Adventure Rafting. **Carried 5 - 0**

Goss moved, Appel seconded to approve the Short-Term Rental licenses for 1070 Lost Ln, Ellison Bay, 11838 Lakeview Rd, and 744 Isle view Rd. **Carried 5 - 0**

Correspondence: Administrator Kalms shared the Bay Shore Connectivity Trail Feasibility Study, the SBLG Library Commission Financial Statements, and the TLG Financial Statements. He also shared the County Tourism Zone Commission schedule of room tax revenue by municipality. He reminded the Town of the upcoming WTA meeting in Gibraltar, and shared the report on the grease trap inspection of Seaquist Orchard Market. Finally, he shared the certification by the Village Clerk on the proposed/in-process annexation of the Logerquist property at Woodcrest and Hwy ZZ.

Future Meeting: The next regular Board meeting will be June 5 , 2024 at 6:00pm.

Johnson moved, Goss seconded to adjourn at 7:13pm. **Carried 5 - 0**

Respectfully submitted,
Pamela Donart-Welcome, Clerk/Treasurer
Approved 6/5/24