

Town of Liberty Grove
Minutes of the Town Board meeting on April 17, 2024
(this meeting was correctly posted)

Agenda:

1. Call to order
2. Declaration of quorum followed by the Pledge of Allegiance
3. Approve Agenda
4. Public Input
5. Sanitary District
 - a. Approve minutes from 3/20/24
 - b. Payment of bills
 - c. Treasurer's Report
6. Approve minutes from 4/5/24
7. Payment of bills
8. Treasurer's Report
9. Naming of Jakes Lane
10. Change from Garden Lady to Bridenhagen for maintenance of park gardens
11. Administrator update on Frontier internet
12. PDF editing software for Town office
13. Short Term Rental licenses (Durni)
14. Correspondence
15. Future meeting(s)
16. Adjourn

Chairman Johnson called the meeting to order at 6:01pm. Supervisors Billy Appel, Nancy Goss, and Dan Watts were present, along with Administrator Kalms, Clerk/Treasurer Pamela Donart-Welcome, and 4 members of the public.

Goss moved, Appel seconded to approve the agenda as posted. **Carried 4 - 0**

Public input: Colleen Sjostrum from 1178 Waters End Rd is interested in finding out a timeline for Frontier internet installation. Walter Kalms indicated the 2023 financial audit of Town accounts showed the need to raise sewer fees in Liberty Grove's Utility District. He also noted the Town is working on refunding unused Impact Fees.

Goss moved, Johnson seconded to approve the 3/20/24 Sanitary District meeting minutes as presented. **Carried 4 – 0** There were no **Utility District bills** to approve.

Treasurer's Report: Donart-Welcome reported the following Utility District #1 account balances as of March 31, 2024:

Checking Account	\$ 68,335.72
Savings Account	\$ 332,150.29
Restricted Savings	\$ 128,953.37
CD	\$ <u>156,694.21</u>
TOTAL	\$ 686,133.59

Johnson moved, Goss seconded to approve the Utility District Treasurer's Report as presented. **Carried 4 - 0**

Goss moved, Johnson seconded to approve the 4/5/24 Town Board meeting minutes as presented. **Carried 4 - 0**

Johnson moved, Appel seconded to approve the payment of Town bills totaling \$216,749.52. **Carried 4 - 0**

Treasurer's Report: Donart-Welcome reported the following Town account balances as of March 31, 2024:

Municipal Checking	\$ 1,649,912.36
Money Market Account	\$ 1,115,873.04
General Checking	\$ 1,006,535.31
Utility District	\$ 686,133.59
TOTAL	\$ 4,458,454.30

Goss moved, Johnson seconded to approve the Town Treasurer's Report as presented. **Carried 4 - 0**

The request for changing Town Line Rd to **Jake's Lane** will require an ordinance to be drawn up and approved by the Board at a future meeting.

Watts moved, Goss seconded to approve the quote of \$5,800 from Ivan Bridenhagen for maintenance of Town park gardens. **Carried 4 - 0**

Administrator Kalms noted the Town is currently working on a non-disclosure agreement with Frontier, and then a contract will be drawn up. The CD&T committee is working on a list of potential sites to distinguish between properties that could be serviced vs vacant land.

Watts moved, Goss seconded to approve the purchase of PDF editing software for the Town office, not to exceed \$300 per year. **Carried 4 - 0**

Goss moved, Appel seconded to approve the one Short-Term Rental license application as presented. **Carried 4 - 0**

Correspondence: Administrator Kalms shared the Ellison Bay Little League schedule.

Future Meeting(s): The next regular Board meeting will be May 1, 2024 at 6:00pm.

Johnson moved, Goss seconded to adjourn at 6:44pm. **Carried 4 - 0**

Respectfully submitted,
Pamela Donart-Welcome, Clerk/Treasurer
Approved on 5/1/24