

TOWN OF LIBERTY GROVE PUBLIC MEETING

Town Board Meeting

Date: March 20, 2024

Time: 6:00pm (Immediately following the Sanitary District Meeting)

Place: Town Hall, 11161 Old Stage Road

Agenda:

1. Call to order
2. Declaration of quorum
3. Approve Agenda
4. Approve minutes from 3/6/24
5. Public input
6. Payment of bills
7. Treasurer's Report
8. Lake & Pond Solutions Marina Agreement
9. Correspondence
10. Future meeting(s)
11. Adjourn

All agenda items will include discussion and possible action.

**Report items will not be discussed or voted on.*

Deviation from listed order may occur.

Audience members must ask for permission, during "Public input," to speak on agenda items.

Pamela Donart-Welcome, Clerk/Treasurer

Members of the Town Board or any other Town Committee, who are not members of the body whose meeting agenda is published in this notice, are entitled, as any other citizen of the Town of Liberty Grove, to attend this meeting in an unofficial capacity. It is possible the attendance of one or more non-members may create a quorum of the membership of another body. Such a quorum is unintended, and the non-members are not meeting for the purpose of exercising the powers or duties attendant upon their membership on any Town Committee or Board.

Town of Liberty Grove
Minutes of the Town Board meeting on March 6, 2024
(this meeting was correctly posted)

Agenda:

1. Call to order
 2. Declaration of quorum followed by the Pledge of Allegiance
 3. Approve Agenda
 4. Approve minutes from 2/21/24
 5. Public input
 6. Payment of bills
 7. Administrator Report
 8. Consider Frontier as provider for Town-wide broadband coverage
 9. Reworking Ord 6-17 to clarify Facility use by organizations
 10. Food truck parking at Val-A property
 11. Allowing parking on Val-A property for Ellison Bay Day
 12. Short-Term Rental applications
 13. Correspondence
 14. Future meeting(s)
- Adjourn

Chairman Johnson called the meeting to order at 6:00pm. Supervisors Cathy Ward, Billy Appel, Dan Watts, and Nancy Goss were present along with Administrator Kalms, Clerk/Treasurer Pamela Donart-Welcome, and 9 members of the public.

Goss moved, Ward seconded to approve the agenda as posted. **Carried 5 - 0**

Ward moved, Appel seconded to approve the 2/21/24 minutes as presented. **Carried 5 - 0**

Public input: Maureen Mercier of 12054 Hwy 42, Ellison Bay agrees with Billy Appel allowing public use of the North Fire Station but is disappointed at the idea to not allow kitchen use.

Johnson moved, Goss seconded to approve the payment of Utility bills totaling \$3,480.00.
Carried 5 - 0

Johnson moved, Ward seconded to approve the payment of Town bills totaling \$80,683.52.
Carried 5 - 0

Administrator Kalms noted that Senate Bill 826 which would allow municipalities to have more control over their own zoning rules is waiting for Governor Evers' signature; ballots are here for the Apr 2nd election, and absentee requests are being processed; crushing is done due to favorable weather; the ballfield is going to be used this season for Little League games; bids are out for late spring/early summer paving; the Sister Bay Director of Public Works is no longer employed there, so the town is working with their Administrator on sharing the expense of the Country Lane road project; Mariner Park plan modifications have been sent to Ayres, and are awaiting their response; the BOR certification has been done at the Feb 16 WTA District Meeting

in Green Bay; because of the warm weather, the Town has a 325 ton order of salt that we're committed to at the Fox River dock, that we might have to pay storage fees for if we cannot find room to store it; the assessor is looking at scheduling Open Book on Sept 3rd, and Board of Review on Oct 8th; EB Service Club is working on having Old Ellison Bay Day on June 22nd.

After the Public Hearing on the ISP recommendation, the Board members voiced their feelings about choosing Frontier Communications. Administrator Kalms clarified the difference between Frontier's option 1 and 2. According to Diane Williams Stimson at Frontier, Option 1 covers 159 miles, 2386 locations including 1796 under and unserved, and includes the impacted locations which she said are rock. So, the total investment as shown in the proposals is just over \$16,000,000 of which Frontier will cover \$4.5 million, leaving the Town portion of \$11,500,000. Option 2 does not include 147 impacted locations due to rock. It covers 142 miles of fiber instead of 159, including 2239 locations instead of 2386. That gives 1674 under and underserved instead of 1796 (doesn't include the 147 rock impacted locations). The cost of Option 2 is \$8.5 million, which Frontier will invest \$4.3 million, and the Town would cover just over \$4 million. Johnson noted we have a legal, and if not, a moral obligation to serve all the Town, and if we're going to do it, let's do it all the right way. The board members agreed we should go with Option 1, so the whole town can be covered. **Johnson moved**, to move forward with Frontier with Option #1 as the internet provider for Townwide broadband coverage. **Goss seconded. Carried 5 – 0**

After reviewing Ordinance 6-17, and discussion of rewording the text to clarify the use of the North Fire Station, and kitchens in facilities, **Johnson moved, Appel seconded** to adopt Ordinance 1-24 Use of Town Facilities for Meetings by Organizations. **Carried 5 – 0**

Mickie Rasch of 12676 Door Bluff Park Rd expressed concern over possibly having food trucks at the former Val-A property, and how existing restaurants would have to compete for customers. The supervisors discussed pros and cons, and Johnson noted Kristen Rankin shared the 3 ways in which food trucks would be allowed on Town property, one of which limits the use to 6 days out of each year. Johnson suggested further discussion at a future meeting.

Regarding allowing parking at the former Val-A property during Ellison Bay Day on Jun 22nd, Mickie Rasch of 12676 Door Bluff Park Rd wants to make sure it's safe, Maureen Mercier of 12054 Hwy 42 noted it would benefit the event, and keep visitors in town longer if they had a place to park, and Cheryl Cluver of 11728 Lakeview Rd would like to see the site it improved similar to the visitor center parking area. Johnson and Kalms noted the Town would be adding gravel to the south half, using markers to keep folks way from the well-head, and using temporary paint to mark parking lines. The temporary use of space for parking would be dry-weather dependent. **Johnson moved, Ward seconded** to allow temporary use of the former Val-A property for parking. **Carried 5 – 0**

Ward moved, Goss seconded to approve the 2024 STR license application as presented. **Carried 5 - 0**

Correspondence: Walter Kalms noted a requested signage change to the Ellison Bay Community Center property, and suggested the Parks Property Committee could address them. Shepherd of the Bay Church offered use of their community gathering space.

Future Meeting(s): The next regular Board meeting will be on March 20th, immediately following the Sanitary District Committee at 6:00pm.

Johnson moved, Appel seconded to adjourn at 7:40pm **Carried 5 - 0**

Respectfully submitted,
Pamela Donart-Welcome, Clerk/Treasurer

Town of Liberty Grove balances as of February 29,	2024	2023
Municipal Checking Account *8401	\$ 5,133,850.66	\$ 4,784,449.48
Transfer to General Checking	\$ 5,000,000.00	\$ 3,600,000.00
Early Tax Collections	\$ 1,511,306.28	\$ 1,301,665.74
Municipal Services Fee	\$ 326.82	\$ 1,155.23
Interest 1.00%	\$ 3,088.75	1.00% \$ 2,268.01
Balance as of February 29,	\$ 1,648,572.51	\$ 2,489,538.46
Money Market Account *7390	\$ 1,110,642.92	\$ 1,478,631.17
Transfer to Municipal Checking		\$ -
Interest 3.00%	\$ 2,611.99	2.50% \$ 2,801.70
Balance as of February 29,	\$ 1,113,254.91	\$ 1,481,432.87
General Checking Account *1120	\$ 1,186,498.60	\$ 163,168.04
Plus deposits and transfers	\$ 5,009,764.26	\$ 3,670,299.14
Less FICA	\$ 8,871.88	\$ 13,776.57
Less State withholding	\$ 1,459.41	\$ 1,489.67
Less payroll	\$ 27,735.40	\$ 26,774.32
Less disbursements	\$ 4,902,927.11	\$ 3,653,890.50
Balance as of February 29,	\$ 1,255,269.06	\$ 137,536.12
Utility District Checking *7823	\$ 71,808.84	\$ 62,643.34
Utility District Savings *9812	\$ 331,499.73	\$ 323,398.37
Utility District Restricted Savings *0291	\$ 128,300.50	\$ 98,265.40
Nicolet Bank CD (6 months ending 5/04/2023)		\$ 150,440.36
North Shore CD (9 months ending 11/14/2024/2024)	\$ 156,694.21	
Balance as of February 29,	\$ 688,303.28	\$ 634,747.47
Municipal Checking *8401	\$ 1,648,572.51	\$ 2,489,538.46
Money Market Acct *7390	\$ 1,113,254.91	\$ 1,481,432.87
Checking *1120	\$ 1,255,269.06	\$ 137,536.12
Utility Dist.	\$ 688,303.28	\$ 634,747.47
As of February 29, the total in all Town accounts is:	\$ 4,705,399.76	\$ 4,743,254.92



Lake and Pond Solutions, LLC

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Greenville, WI 54913
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Liberty Grove Boat Ramp
c/o Town of Liberty Grove
ATTN: Anastasia Bell
12033 Cedar Shore Drive
Ellison Bay, WI 54210

2/13/24

Dear Anastasia,

Hope you all have had a great winter! Hard to believe, but we are starting to prepare for the new season. We at Lake and Pond Solutions look forward to being your water management professionals for 2024. I have outlined the cost for 2024 marina management below.

PERMITTING/AGREEMENT

Lake and Pond Solutions, LLC has secured statewide WPDES coverage for our customers. The DNR state permitting fee of (\$45.00) will be applied as well as a \$50.00 LPS filing fee to cover additional time involved in WPDES requirements. Please make sure to return your signed agreement back to us as soon as possible! Once received, we will send your DNR permit to the central intake office in Madison. Upon submittal, you'll receive an invoice reflecting the cost of the DNR permit process.

WDNR Permitting Fee _____ **\$95.00**

ON-CALL MANAGEMENT

With this option you would call us when a treatment is needed. We can be in to perform treatments or maintenance within three days of any notice, weather permitting. You would be billed our Basic Service Fee (\$195), product and application fee(s) for each visit.

ALGAE/PLANT TREATMENTS

Treatments can vary widely from year to year depending on rainfall, sunlight, temperature, budget, and overall expectations. The treatment area will be the same as last year, all of the 0.30 Acre launch/marina. I have priced out the treatment below for 2024. As mentioned above, I will just have you call the office when the treatment is needed (on-call basis).

0.9 Gal Aquathol K	\$122.36
0.3 Gal Cutrine Plus	\$16.79
0.6 Gal Tribune	\$82.77
16oz Polyan Weighting Agent	\$11.20
	\$668.12



Lake and Pond Solutions, LLC

PROVIDING ENVIRONMENTALLY SOUND AQUATIC MANAGEMENT SOLUTIONS

(920) 757-9447 | www.lakeandpondsolutions.com | josh@lakeandpondsolutions.com

Ultimately, if you went with everything in this proposal, the total projected estimate would be **\$763.12** (**sales tax not included**). An agreement will be sent following this proposal via Adobe Sign. Within this agreement, you may exclude certain parts of this proposal if you so choose, and sign off if you would like to proceed with the estimate. Once we receive your signature/approval, we will then proceed with the proposed work. I know that there is a lot of information in here, so if you have any questions or concerns please don't hesitate to contact us. Thank you for your continued business with Lake and Pond Solutions, LLC, we look forward to working with you again this year!

Sincerely,



Josh Ginzi – Shop Manager/Biologist
Lake and Pond Solutions, LLC
(office) 920-757-9447



Lake and Pond
Solutions, LLC

PROVIDING ENVIRONMENTALLY SOUND AQUATIC MANAGEMENT SOLUTIONS