TOWN OF LIBERTY GROVE PUBLIC MEETING

<u>January Board Meeting</u>
Date: Wednesday, January 3, 2024
Time: 6:00pm
Place: Town Hall, 11161 Old Stage Road

Agenda:

1. Call to order
2. Declaration of quorum followed by the Pledge of Allegiance
3. Approve Agenda
4. Approve minutes from 12/20/23
5. Public input
6. Payment of bills
7. Treasurer's Report for Utility District and Town as of 11/30/23
8. Administrator's Report
9. Move Excess Room Tax Funds
10. HSA Accounts for total of 4 eligible FT employees
11. Update from the Parks & Property Committee
12. Short-Term Rental License(s)
13. Report on Disposition of Boat at Mariner's Park
14. Correspondence
15. Future meeting(s)
16. Adjourn

All agenda items will include discussion and possible action.
**Report items will not be discussed or voted on.*
Deviation from listed order may occur.
Audience members must ask for permission, during "Public input," to speak on agenda items.

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Pamela Donart-Welcome, Clerk/Treasurer

Members of the Town Board or any other Town Committee, who are not members of the body whose meeting agenda is published in this notice, are entitled, as any other citizen of the Town of Liberty Grove, to attend this meeting in an unofficial capacity. It is possible the attendance of one or more non-members may create a quorum of the membership of another body. Such a quorum is unintended, and the non-members are not meeting for the purpose of exercising the powers or duties attendant upon their membership on any Town Committee or Board.

Town of Liberty Grove
Minutes of the Town Board meeting on December 20, 2023
(this meeting was correctly posted)

Agenda:

1. Call to order
2. Declaration of quorum followed by the Pledge of Allegiance
3. Approve Agenda
4. Approve minutes: 12/6/23
5. Public input
6. Payment of Bills: Sanitary District, Town
7. Treasurer's Report: Sanitary District, Town
8. Disposition of Boat at Mariners Park
9. Town Commercial Insurance for 2024
10. Correspondence
11. Future meeting date(s)
12. Adjourn

Quorum present: Chairman Johnson called the meeting to order at 6:01pm. Supervisors Nancy Goss, Cathy Ward, Dan Watts, and Billy Apple were present. Administrator Kalms, Clerk/Treasurer Pamela Donart-Welcome, and one member of the public were in attendance.

Ward moved, Goss seconded to approve the agenda as posted. **Carried 5 - 0**

Public input: none

Ward moved, Apple seconded to approve the 12/6/23 minutes as presented. **Carried 5 - 0**

Johnson moved, Goss seconded to approve the payment of Sanitary District bills totaling $427.16. **Carried 5 - 0. Johnson moved, Goss seconded** to approve the payment of Town bills totaling $56,562.36. **Carried 5 – 0.**

Treasurer's Report: The Treasurer's Report for the 11/30 Sanitary District and Town accounts was postponed until the January 3rd, 2024 Board meeting.

Johnson shared that the metal **boat at Mariners Park** is currently owned by Mike Kahr of Death's Door Marine, and he wants to donate it to the Town for use on the park property, but would have it removed if necessary. The Board expressed an interest in having the boat placed as a display only if it can be restored to reduce rust, and withstand the elements. Johnson plans to ask Mr. Carr if he could help with some restoration, and will report at a future meeting.

The Board reviewed the quote for 2024 Commercial Insurance coverage. Administrator Kalms noted the 2024 budget allows for the 5% premium increase. **Johnson moved, Goss seconded** to approve the quote from Community Insurance for Town of Liberty Grove liability, property, auto physical damage, equipment breakdown, & worker's comp insurance coverage at a total premium of $42,639 for 2024. **Carried 5 - 0**

Administrator Kalms reported that the RFPs for Town-wide internet options were completed, and ready to go out on 12/21/23.

Future Meeting(s): The next regular Board meeting is scheduled January 3, 2024 at 6:00pm.

Godd moved, Ward seconded to adjourn at 6:39pm **Carried 5 - 0**

Respectfully submitted,
Pamela Donart-Welcome, Clerk/Treasurer

Liberty Grove Utility District #1

	2023	2022
Checking account		
Balance as of October 31,	$ 57,418.08	$ 51,090.64
Add Deposits	$ 5,189.15	$ 4,643.73
Less Disbursements	($1,054.14)	($1,763.60)
Add Interest	$ 50.15	$ 8.84
Balance as of November 30,	$ 61,603.24	$ 53,979.61
Savings account		
Balance as of October 31,	$328,799.18	$321,445.67
Add deposits	$ -	$ -
Less Disbursements	$ -	$ -
Add Interest	$ 667.51	$ 211.36
Balance as of November 30,	$ 329,466.69	$ 321,657.03
Savings Restricted account		
Balance as of October 31,	$ 120,372.40	$ 91,637.19
Add Deposits	$ -	$ 4,188.43
Less Withdrawals	$ -	$ -
Add Interest	$ 49.47	$ 19.26
Balance as of November 30,	$ 120,421.87	$ 95,844.88
Nicolet Bank CD (90 days ending 11/2022)	$ -	$ -
Nicolet Bank CD (9 months ending 5/2023)	$ -	$ 150,440.36
Nicolet Bank CD (9 months ending 2/5/2024)	$ 151,758.44	$ -
Balance as of November 30,	$ 663,250.24	$ 621,921.88

Town of Liberty Grove balance as of November 30,	2023	2022
1 Municipal Checking Account	1,021,967.82	974,563.19
Transfer to General Checking	-	-
Shared Revenue	21,911.97	17,774.98
Interest (1.00%)	846.58	201.47
Balance as of November 30,	1,044,726.37	992,539.64
2 Money Market Account	1,511,123.75	1,357,310.87
Interest (3.00%)	3,676.38	1,115.60
Balance as of November 30,	1,514,800.13	1,358,426.47
3 General Checking Account	525,306.49	134,977.32
Plus deposits and transfers	120,852.21	133,738.39
Less FICA	(10,061.46)	9,835.19
Less State withholding	(2,542.15)	2,202.50
Less payroll	(44,976.32)	43,103.46
Less disbursements	(72,843.30)	64,517.90
Balance as of November 30,	515,735.47	149,056.66
4 Utility District Checking	61,603.24	53,979.61
Utility District Savings	329,466.69	321,657.03
Utility District Restricted Savings	120,421.87	95,844.88
Nicolet Bank CD (6 months ending 5/04/2023)	-	150,440.36
Nicolet Bank CD (9 months ending 02/05/2024)	151,758.44	-
Balance as of November 30,	663,250.24	621,921.88
Municipal Checking	1,044,726.37	992,539.64
Money Market Acct.	1,514,800.13	1,358,426.47
Checking	515,735.47	149,056.66
Utility Dist.	663,250.24	621,921.88
As of November 30, the total in all Town accounts is:	3,738,512.21	3,121,944.65