

Town of Liberty Grove
Minutes of the Town Board meeting on June 21, 2023
(This meeting was correctly posted)

Agenda:

1. Call to order
2. Declaration of a quorum followed by pledge of allegiance
3. Approve Agenda
4. Approve Minutes: 6/7/2023
5. Public Input
6. Payment of Bills: Sanitary District, Town
7. Treasurer's Report: Sanitary District, Town
8. Business Parking Request in Gills Rock Area
9. Avenu Proposal re: STR Monitoring
10. Ayres Associates Contract for Mariners Park
11. 2023 Chip Sealing
12. WEC Subgrant MOU
13. Liquor License Renewals
14. Operator License(s)
15. Commercial Launch Pass(es)
16. Short Term Rental License(s)
17. Correspondence
18. Future meetings
19. Adjourn

Chairman Janet Johnson called the meeting to order at 6:02pm. Supervisors Cathy Ward, Billy Appel, Nancy Goss, and Dan Watts were present along with Administrator Walter Kalms, Clerk/Treasurer Anastasia Bell, and 4 members of the public.

Goss moved, Ward second to approve the agenda as posted. Carried 5-0.

Johnson moved, Ward second to approve the 6/7/23 meeting minutes. Carried 5-0.

Public input – Steve Eatough, provided the history of the Mariner Park purchase and requested the survey be followed to ensure citizen support of the park plan.

Payment of Bills – **Ward moved, Goss second** to approve the Sanitary District bills totaling \$6,550.82. Carried 5-0. **Ward moved, Johnson second** to approve the Town bills totaling \$130,368.29. Carried 5-0.

Treasurer's Report – Bell reported the following Sanitary District balances as of May 31, 2023.

Utility District Checking	60,983.12
Utility District Savings	325,415.94
Utility District Restricted Savings	110,016.23
North Shore CD 00-134	<u>151,758.44</u>
Total	648,173.73

Johnson moved, Goss second to approve the Sanitary District Treasurer Report as presented. Carried 5-0. Bell reported the following Town account balances as of May 31, 2023.

Municipal Checking	2,299,185.13
Money market acct.	1,492,513.02
Checking	199,632.04
Utility Dist.	<u>648,173.73</u>
Total	4,639,503.92

Goss moved, Appel second to approve the Town Treasurer's report as presented. Carried 5-0.

Business Parking Request in Gills Rock – Cody Bolton indicated he is working through the parking logistics to establish a tour boat in Gills Rock. He inquired if spaces would be available at the property with the Maritime Museum for up to 15 vehicles. It was the consensus to confirm the lease with the Maritime Museum does not restrict parking.

Ayres Associates – Kalms noted he has requested a new contract to cover the current needs.

2023 Chip Sealing – Kalms noted the addition of Orchard Road (Old Stage to Plateau) and Woodcrest (Old Stage to Plateau), and the \$212 overage is available within the Highway budget.

Johnson moved, Goss second to approve the additional chip sealing. Carried 5-0.

Avenu STR Monitoring – Allen Atamer, presented offerings by Avenu. They scrape online marketplaces randomly each week for data and will subtract a percentage from the contract for each percent of anticipated identification not met. They offer online permitting and waive the set-up fee for 3-year contracts. The 24/7 hotline allows people to call or submit information online. The Board requested a price proposal with a scope of work to show the individual and bundling of the options with language identifying exit options if the Town is not satisfied.

WEC Subgrant MOU – **Johnson moved, Goss second** to proceed with the WEC Subgrant for absentee ballot envelopes. Carried 5-0.

Liquor License(s) – **Johnson moved, Appel second** to approve a new Class “B” license for Island Orchard. Carried. 5-0. **Johnson moved, Goss second** to approve renewals of one “Class A” liquor license, five “Class A” liquor and Class “A” Beer (combination) licenses, nine “Class B” liquor and Class “B” Beer (combination) licenses, two Class “B” Beer licenses, one Special “Class B” Winery license, and three “Class C” wine licenses as presented. Carried 5-0. The full list of approved licenses is attached to these minutes.

Operator License(s) – **Johnson moved, Ward second** to approve the list of operator licenses presented plus three additions. Carried 5-0. The full list of approved licenses is attached to these minutes.

Commercial Launch Pass(es) – **Ward moved Appel second** to approve commercial launch passes for Camp Zion and Lakeshore Adventures. Carried 5-0.

Short Term Rental License(s) – **Johnson moved, Ward second** to approve STR licenses for 12525 Garrett Bay Road, 464 Europe Lake Road, 11516 Beach Road, and 11060 Beach Road. Carried 5-0

Correspondence – Kalms noted the LGHS fish boil, and the annual septic maintenance is due for Mariners Park.

The next regular Town Board meeting will be Wednesday, July 5, 2023 at 6:00pm.

Johnson moved, Appel second to adjourn at 8:09pm. Carried 5-0.

Respectfully submitted,

Anastasia Bell, Clerk/Treasurer

Approved at the 7/5/2023 Town Board meeting.

"Class A" liquor (sale of liquor/wine for consumption off premise)

Jean Thompson	Door County Bakery, LLC
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"Class A" liquor & Class "A" Beer (sale of liquor, wine, and beer for consumption off premise)

Linda Hedeon Wurster	Dovetail Trading
Rose Marie Polcen	The Last Stop, LLC
Karrie Oram	Oram Enterprises, Inc. dba Koepsel's Farm Market
Barbara Greene	Pioneer Store, LLC
Sam Forkert	Yacht Works, Inc.

"Class B" liquor & Class "B" Beer sale of liquor, wine, and beer for consumption on/off premise)

Tesa Santoro	Blue Bear Ellison Bay, LLC (BBEB)
Kristine Johnson	Double J, Inc. dba Waterfront Restaurant
Terry Wurster	Dovetail Grill, LLC
Linden Ray	Free Falling, Inc. dba Mink River Basin
Michael John Mead	Shoreline Restaurant, LLC
John Britton Unkefer	Solago Restaurant, LLC
Jewel Ouradnik	Wagon Trail Inc. dba Rowleys Bay Resort
Kevin Lawell	Whiskeymen, Ltd dbaHugel Haus
Michael Holmes	Wickman House Restaurant, LLC

Class "B" Beer (sale of beer for consumption on or off premise)

Z.Yannique Purman	Island Orchard Cider, LLC
Carol Ash	Kick Ash Products, LLC
Janice Thomas	Savory Spoon

Special "Class B" Winery (sale of wine by a winery for consumption on/off premise)

Z.Yannique Purman	Island Orchard Cider, LLC
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"Class C" wine (sale of wine for consumption on premise)

must accompany another license or be the only liquor sold in a restaurant

Matthew Chambas	Door County Underground
Carol Ash	Kick Ash Products, LLC
Janice Thomas	Savory Spoon

Operators

Kami Oram	Carol Wall	Jesse Simcox
Karina Oram	Jan Newport	Vanessa Wylie
Stephen Seybold	Lori Strantz	Nadine Brooke
Shaila Nelson-Seybold	Beth Bartoli	Lauren Siegesmund
Jamie Mead	Laura Donnell	Johnathan McConley
Beverly Tesnow	Mary Rubach	*Sinead Van Dresse
Jean Monfils	Barbara Matasek	*Joseph Tachovsky
Dale Doney	*Sherry Seubert	Amy Rebhan
Dawn Doney	*Mary Bernier	Kathrina Harris
Cory Diltz	Amy Jennings	*Buckley Hays McKay
Adele Steeb	Kendall Johnson	Jason Mitchell
Donald Thompson	Robert Purman	Cassandra Price
*Hope Bogenschutz	Cheryl A Rohde Culver	Agne Zukauskaite
LuAnn Borsse	Catherine Ward	Doug Bensyl