

Town of Liberty Grove
Minutes of the Town Board meeting on July 5, 2023
(this meeting was correctly posted)

Agenda:

1. Call to order
2. Declaration of a quorum followed by pledge of allegiance
3. Approve Agenda
4. Approve Minutes: Sp Board 6/14/23, 6/21/2023
5. Public Input
6. Door County North Activity Report
7. Payment of bills
8. Administrator's report
9. Broadband Construction and Micro Trenching-Pilot project
10. Contract for STR Monitoring
11. Wave measurement buoy-Northport-placement permission
12. Ayres Associates Contract for Mariners Park
13. Operator License(s)
14. Short Term Rental License(s)
15. Correspondence
16. Future meetings
17. Adjourn

Chairman Janet Johnson called the meeting to order at 6:02pm. Supervisors Billy Appel, Dan Watts, Nancy Goss, and Cathy Ward were present along with Administrator Walter Kalms, Clerk/Treasurer Anastasia Bell and approximately 5 members of the public.

Goss moved, Appel second to approve the agenda as posted. Carried 5-0.

Ward moved, Goss second to approve the 6/14/2023 minutes as presented. Carried 5-0.

Goss moved, Ward second to approve the 6/21/2023 minutes with the addition of the query to Avenue requesting an exit strategy be included in their proposal. Carried 5-0.

Public Input – None.

Door County North – Mickie Rasch reported the Pollinator event and LGHS fish boil went well, she outlined upcoming events noting Hog Wild is cancelled, and an application was submitted to the Women Who Care grant.

Bills – **Johnson moved, Goss second** to approve payment of bills totaling \$115,232.24. Carried 5-0.

Administrator – Kalms reported the rate consultant will request additional information from the Village, the building inspectors have given 60-day notice, we will need an incidental take permit for the Dwarf Lake Iris, and personal property tax will be done as of 1/1/2024.

Broadband Pilot Project – Kalms noted an additional pole is needed on one property and due to resident refusal Nsight is working to re-route and micro-trench to continue installation of this project.

STR Monitoring Contract – Exit strategy language was not in the proposal. It seems that only top-line customers receive service. DCTZC would need more than one municipality to support the hiring of additional staff and have expressed a county-wide ordinance which would not benefit the Town. Digital forms may decrease office workload after they are set up. The company should handle all aspects of permitting and compliance. DCTZC can handle permitting and possibly compliance if the municipalities have very similar ordinances. Administrative staff will request an option 2 contract that spells out the implementation timeline and process and has exit strategy language.

Wave Measurement Buoy – Kalms noted placement requested in Town water outside Ferry routes. **Johnson moved, Appel second** to approve the waterway marker application and permit for the wave measurement buoy. Carried 5-0.

Mariner Park Contract – The contract is very similar to the original with a little more inclusion of current progress. No engineering included. The process should result in an engineering design for the park which can be used to request funding from State/Federal agencies to create the park. **Appel moved, Goss second** to accept the Ayres proposal for \$6,500 for Mariner Park. Carried 5-0.

Operator License(s) – **Johnson moved, Ward second** to approve the five operators as presented (Vicki Olson, Heather Anderson, Mike Butzen, Caidia Coolidge, and Amanda Cook). Carried 5-0.

Short Term Rental License(s) – **Goss moved, Ward second** to approve the licenses for 1509 North Bay Road, 10445 North Bay Road, 11162 N Sand Bay Lane, and 10408 S Appleport Lane. Carried 5-0.

Correspondence – Kalms reported on the Destination Door County municipal park fund allocating \$10,125 for Liberty Grove and Bay Lake Regional Planning has provided their annual report.

The next Board meeting will be Wednesday, 7/19/2023 at 6:00pm. A special board meeting may be held with Plan Commission on 7/12/2023 if STR information is available. Listening session on 7/31/2023 at 2:00pm.

Johnson moved, Goss second to adjourn at 7:39pm. Carried 5-0.

Respectfully submitted,

Anastasia Bell, Clerk/Treasurer

Approved at the 7/19/2023 Town Board meeting.