

Town of Liberty Grove
Minutes of the Town Board meeting on June 7, 2023
(this meeting was correctly posted)

Agenda:

1. Call to order
2. Declaration of a quorum followed by pledge of allegiance
3. Approve Agenda
4. Approve Minutes: 5/12/2023 & 5/17/2023
5. Public Input
6. Ordinance _-23, Regulating Short-Term Rentals
7. Tourism Zone Presentation: STR Permitting and Compliance
8. Door County North Activity Report
9. Payment of bills
10. Administrator's report
11. Highway Committee Recommendation: 2023 Chip Sealing
12. Disposition of Boat at Mariner Park
13. Short Term Rental License(s)
14. Correspondence
15. Future meetings
16. Adjourn

Chairman Janet Johnson called the meeting to order at 6:00pm. Supervisors Billy Appel, Cathy Ward, Nancy Goss, and Dan Watts were present along with Administrator Walter Kalms, Clerk/Treasurer Anastasia Bell and approximately 17 members of the public.

Goss moved, Ward second to approve the agenda as posted. Carried 5-0.

Ward moved, Johnson second to approve the 5/12/2023 minutes as presented. Carried 4-0-1 (Appel abstained).

Ward moved, Appel second to approve the 5/17/2023 minutes as presented. Carried 5-0.

Public Input – Ann Miller asked if it is known how many rooms are not currently available seasonally when looking at service-related employment opportunities.

Short Term Rental Ordinance – Goss requested the Plan Commission have an opportunity to review a draft that incorporates the attorney's comments. A special board meeting joint with the Plan Commission was scheduled for Wednesday, June 14, 2023 at 6:00pm.

Door County Tourism Zone Proposal – Julianna Behme and Josh Van Lieshout, reported that DCTZC is working to be able to provide additional permitting services. Their website will allow online applications. Involved municipalities would need to have similar guidelines and documentation requirements. Complaints received would be forwarded to the municipality as they do not have the staff available to enforce compliance issues. Ward expressed concern for all municipalities to have the same ordinances. Goss noted it may be worth having more information to work with a local organization.

Door County North – Mickie Rasch reported on the upcoming events, and she continues to investigate project options for the Community Investment Fund Grant opportunity.

Johnson moved, Goss second to approve payment of bills without BoardmanClark totaling \$86,827.66. Carried 5-0. **Johnson moved, Goss second** to approve payment of the BoardmanClark invoice totaling \$1,156.00 from the Utility District funds. Carried 5-0.

Administrator – Kalms reported the Isle View standpipe has been transferred to the roads division of the DNR, County BOA has met regarding Lakeview Lodge application, FARR continues their work, paving is done, chip seal is being scheduled, gravel has been applied to roads, a flashing beacon application has been submitted for the Ellison Bay Hill, the library HVAC and roof projects are complete, Door County is

deleting Chapter 14 of their zoning, and we can leave Baylake Regional Planning but will not be able to join unless the County does.

2023 Chip Seal – Dale Stewart reported North Bay Road was deleted based on the condition and the remaining budgeted amount will be used for a road yet to be determined. **Appel moved, Goss second** to approve the chip seal bid from Scott Construction in the amount of \$110,919.00. Carried 5-0.

Mariner Park Boat – Johnson reported the owner of the boat would like to know if the Town would be interested in them placing the boat in a manner to allow viewing/exploring or if they should sell their boat to an interested party. Ward noted a liability concern. Consensus to wait until Ayres has more information on the park plan.

Short Term Rental License(s) – **Ward moved, Goss second** to approve the licenses listed except for 925 Cottage Road and 1938 Hillside Drive. Carried 5-0.

Correspondence – Kalms reported on the water tests and there are a couple items for the Highway committee to review.

The next Board meeting will be Wednesday, June 21, 2023 at 6:00pm. A listening session was also scheduled for 7/31/2023 at 2:00pm.

Ward moved, Appel second to adjourn at 7:46pm. Carried 5-0.

Respectfully submitted,

Anastasia Bell, Clerk/Treasurer

Approved at the 6/21/2023 Town Board meeting.