

Town of Liberty Grove
Minutes of the Town Board meeting on May 17, 2023
(This meeting was correctly posted)

Agenda:

1. Call to order
2. Declaration of a quorum followed by pledge of allegiance
3. Approve Agenda
4. Approve Minutes: 5/3/2023
5. Public Input
6. Ordinance __-23, Regulating Short Term Rentals
7. Payment of Bills: Sanitary District, Town
8. Treasurer's Report: Sanitary District, Town
9. Ord 5-23, Stop Sign at Orchard Dr and Flint Ridge Road
10. Resolution 7-23, Approving eCMAR for LGUD#1
11. Food Trucks at 11976 State Highway 42
12. Committee Appointments
13. Website Upgrade with TownWeb
14. Commercial Launch Pass(es)
15. Short Term Rental License(s)
16. Correspondence
17. Future meetings
18. Adjourn

Chairman Janet Johnson called the meeting to order at 6:32pm. Supervisors Nancy Goss, Cathy Ward (virtual), Billy Appel, and Dan Watts were present along with Administrator Walter Kalms, Attorney Jared Walker Smith, Clerk/Treasurer Anastasia Bell, and approximately 20 members of the public.

Ward moved, Goss second to approve the agenda as posted. Carried 5-0.

Goss moved, Ward second to approve the 5/3/23 meeting minutes as presented. Carried 5-0.

Public input – None.

Short-Term Rental Ordinance – Board comments: 180-day limit doesn't solve an issue and it may affect people employed at the properties, need to protect working class while not infringing on property rights, statistics show rentals are not at maximum, the nights per STR will decrease as more properties are available, consider requiring owners to reside on the property, remove guest list requirements, add definition of tourist rooming house, reference statutes in section one. Attorney comments: common to require owner/manager to be within a specified distance instead of on the property. Public comments: property owners may annex/detach to be in municipality with less restrictive STR ordinance, Board encouraged to be reasonable, a distance requirement may be difficult for owners, it is important to have a local agent if the owner lives out of the area, reconsider grandfathering current properties in perpetuity, and consider requiring ownership by individuals instead of corporations.

Payment of Bills – **Johnson moved, Goss second** to approve the Sanitary District bills totaling \$856.64. Carried 5-0.

Treasurer's Report – Bell reported the following Sanitary District balances as of 4/30/2023.

Utility District Checking	57,516.71
Utility District Savings	324,690.86
Utility District Restricted Savings	109,966.52
North Shore CD 00-134	<u>150,440.36</u>

Total	642,614.45
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Ward moved, Goss second to approve the Sanitary District Treasurer Report as presented. Carried 5-0.

Payment of Bills – Watts moved, Goss second to approve the Town bills totaling \$148,638.28. Kalms was directed to offer ½ payment to Baylake. **Watt moved Appel second** to amend the motion to remove the Baylake Regional payment of \$7,858.00 from the list of bills. Amendment carried 5-0. Motion as amended carried 5-0.

Treasurer’s report – Bell reported the following Town account balances as of 4/30/2023:

Municipal Checking	2,292,635.13
Money market acct.	1,488,529.47
Checking	486,508.21
Utility Dist.	<u>642,614.45</u>
Total	4,910,287.26

Johnson moved, Goss second to approve the Town Treasurer’s report as presented. Carried 5-0.

Ord 5-23, Stop Sign at Orchard Dr and Flint Ridge Road – Kalms reported the Village has passed an ordinance and the signs will be installed at the same time. **Johnson moved, Goss second** to adopt ordinance 5-23 as presented. Roll call: Watts, Ward, Johnson, Goss, and Appel voted aye, no nays. Carried 5-0. The full text of the ordinance can be viewed on the Town website or at the Town Office.

Resolution 7-23, Approving eCMAR for LGUD#1 – Goss moved, Ward second to approve resolution 7-23 as presented. Carried 5-0. The full text of the resolution can be viewed on the Town website or at the Town Office.

Food Trucks at 11976 State Highway 42 – Johnson stated she would like to see food trucks on this property while the Town determines the future use of the property. It was noted there is a lack of lunch options, and the space will need to provide a safe entrance and exit with adequate parking. It was the consensus to allow food trucks, review the ordinance, and get a property layout for a future meeting.

Committee Appointments – Johnson moved, Watts second to appoint Nancy Goss and Cathy Ward to Plan Commission until April 2025. Carried 3-0-2 (Goss and Ward abstained). **Johnson moved, Ward second** to appoint Hope Bogenschutz to Parks and Property. Carried 5-0.

Johnson moved, Goss second to remove Janet Johnson and add Billy Appel to Highway. Carried 5-0. **Johnson moved, Goss second** to combine Economic Development and Technology into “Community Development & Technology” and appoint Kirk Scattergood, Joel Asher, Jodi Bensyl, Alan Kroll, Chuck Scheckel, Les Keepper, and Dan Watts. Carried 5-0. **Johnson moved, Goss second** to appoint Nancy Goss, Andrew Gantman, John Lowry, Gary Kemp and Janet Johnson to Finance. Carried 5-0.

Website Upgrade – It was noted that the spam is excessive, but the website is fairly easy to navigate and they resolve issues promptly. **Appel moved, Goss second** to approve the website upgrade with TownWeb. Carried 5-0.

Commercial Launch Pass(es) – **Ward moved Goss second** to approve commercial launch passes for Boathouse of Door County and Rutabaga Paddlesports as presented. Carried 5-0.

Short Term Rental License(s) – Goss moved, Appel second to approve STR license for 1230 Garrett Bay Road. Carried 5-0.

Correspondence – Kalms reported the WTA unit meeting is 5/25 in Clay Banks.

The next regular Town Board meeting will be Wednesday, June 7, 2023 at 7:00pm.

Johnson moved, Appel second to adjourn at 8:32pm. Carried 5-0.

Respectfully submitted,

Anastasia Bell, Clerk/Treasurer

Approved at the 6/7/2023 Town Board Meeting.