

TOWN OF LIBERTY GROVE PUBLIC MEETING

Board Meeting

Date: Wednesday, May 3, 2023

Time: 7:00 PM

Place: Town Hall, 11161 Old Stage Road

Agenda:

1. Call to order
2. Declaration of a quorum followed by pledge of allegiance
3. Approve Agenda
4. Approve Minutes: 4/19/23
5. Public Input
6. Door County North Activity Report
7. Payment of bills
8. Administrator's report
9. Committee Appointments: Plan Commission
10. Resolution 3-23, Authorization of Signatures on Depository Account (LGUD#1 CD)
11. Resolution 4-23, Recognizing John Lowry
12. Commercial Launch Pass(es)
13. Short Term Rental License(s)
14. Operator License(s)
15. Remove Ordinance 5-23, Regulating Short-Term Rentals from the table
16. Ordinance 5-23, Regulating Short-Term Rentals
17. Correspondence
18. Future meetings
19. Adjourn

***Report items will not be discussed or voted on, all other agenda items may include discussion and possible action.*

*Deviation from listed order may occur***

***Audience members must ask for permission, during public input, to speak on agenda items ***

Anastasia Bell, Clerk/Treasurer

Members of the Town Board or any other Town Committee, who are not members of the body whose meeting agenda is published in this notice, are entitled, as any other citizen of the Town of Liberty Grove, to attend this meeting in an unofficial capacity. It is possible the attendance of one or more non-members may create a quorum of the membership of another body. Such a quorum is unintended, and the non-members are not meeting for the purpose of exercising the powers or duties attendant upon their membership on any Town Committee or Board.

Town of Liberty Grove
Minutes of the Town Board meeting on April 19, 2023

(This meeting was correctly posted)

Agenda:

1. Call to order
2. Declaration of a quorum followed by pledge of allegiance
3. Approve Agenda
4. Approve Agenda
5. Chair Announcement: Rules of Deliberation
6. Approve Minutes: 4/5/2023
7. Public Input
8. Payment of Bills: Sanitary District, Town
9. Treasurer's Report: Sanitary District, Town
10. Petition for Variance: Lakeview Lodge LLC – parcels 018-01-01312821K and 081-01-01312821A1, Ordinary High Water Mark Setback and Wetland Setback
11. Parks Committee recommendation: Sauna in Town Parks
12. Plan Commission Recommendation: HL-10 Text Amendment Language Clarification
13. Highway Recommendation: 2023 Paving
14. Town Board Supervisor Vacancy
15. Resolution 2-23, Recognizing Christine Bridenhagen
16. Remove Future Mariner Park Development Plan of Action from the table
17. Future Mariner Park Development Plan of Action
18. Patrol Truck Equipment
19. Survey—endangered resources—Europe Bay Road proposal
20. Commercial Launch Pass(es)
21. Correspondence
22. Future meetings
23. Adjourn

Chairman Janet Johnson called the meeting to order at 7:00pm. Supervisors Dan Watts, Cathy Ward, and Nancy Goss were present along with Administrator Walter Kalms, Clerk/Treasurer Anastasia Bell, and approximately 13 members of the public.

Ward moved, Goss second to approve the agenda removing items 10 and 11. Carried 4-0.

Rules of Deliberation – Johnson noted the adopted procedures allow for public input to occur only prior to the Board's discussion and to be limited to 3 minutes per person.

Goss moved, Ward second to approve the 4/5/23 meeting minutes as presented. Carried 4-0.

Public input – None.

Payment of Bills – **Johnson moved, Goss second** to approve the Sanitary District bills totaling \$37,541.52. Carried 4-0.

Treasurer's report – Bell reported the following Sanitary District balances as of March 31, 2023.

Utility District Checking	57,250.04
Utility District Savings	324,076.80
Utility District Restricted Savings	107,125.50
North Shore CD 00-134	<u>150,440.36</u>
Total	638,892.70

Ward moved, Watts second to approve the Sanitary District Treasurer Report as presented. Carried 4-0.

Payment of Bills – Goss moved, Ward second to pay Town bills totaling \$35,063.74. Carried 4-0.

Treasurer's report – Bell reported the following Town account balances as of March 31, 2023:

Municipal Checking	2,221,506.29
Money market acct.	1,485,157.15
Checking	300,047.23
Utility Dist.	<u>638,892.70</u>
Total	4,645,603.37

Johnson moved, Goss second to approve the Town Treasurer's report as presented. Carried 4-0.

Variance Lakewood Lodge LLC, parcels 018-01-01312821K and 018-01-01312821A1 – Renee Borkovetz, Stantec, noted the bridge is the only way to access the buildable area of the property due to the navigable stream. The footings will need to be within the ordinary high water mark setback and the proposed structure will be within the wetland setback. Goss stated the three criteria of unique property characteristics, unnecessary hardship and no harm to the public interest have been met, the design also request the minimum relief to accomplish the building goals. **Goss moved, Ward second** the Town Board recommend to the Board of Adjustment support for Lakeview Lodge LLC parcels to vary from the Ordinary High Water and Wetland setbacks. Carried 4-0.

2023 Paving – Kalms reported Cedar Dell, Beach Trail, Cedar Lane, Hillside Drive, Twin Pine, Juice Mill, Skaugum, and Newport Lane are planned for paving. **Ward moved, Johnson second** to accept the bid from Northeast Asphalt in the amount of \$554,664.25 for paving. Carried 4-0.

Town Board Supervisor Vacancy – Johnson noted the vacancy is for the remaining one year of the term. Vacancies have been advertised with interviews if necessary. **Johnson moved, Goss second** to authorize the Administrator to place an ad in the newspaper with a deadline of May 10th. Carried 4-0.

Resolution 2-23, Recognizing Christine Bridenhagen – **Johnson moved, Goss second** to adopt resolution 2-23 as presented. Carried 4-0. The full resolution can be viewed on the Town website or at the Town Office.

Mariner Park Future Plan of Action – **Johnson moved, Ward second** to remove ordinance 5-23 from the table. Carried 4-0. Michael Bahrke requested the survey results be incorporated into the plan and expressed his disappointment that the plan was not publicly available. Ward clarified that a plan has not been created the proposals are to create a plan. Watts expressed that a starting budget should be determined to keep the proposals financially accessible. **Johnson moved, Ward second** to accept scenario #3 for \$6,500 plus the grant applications assessment for \$5,000 from Ayres. Carried 4-0.

Patrol Truck Equipment – Kalms reported the cost for equipment on the two incoming patrol trucks with payment to be due in 2024. The budget should include \$150,000 per year until the next significant purchase in 2029. Crushing will be due again at the end of 2024 or beginning of 2025. **Ward moved, Goss second** the Town Board approve expenditure for patrol truck equipment in the amount of \$291,143. Carried 4-0.

Endangered Resource Survey – Kalms reported there are 3 species present to be counted weekly by Terrie Cooper of the Land Trust. Goss asked if the plants may be taken prior to

destruction. **Johnson moved, Goss second** to hire Terrie Cooper to inventory the endangered species as proposed for no more than \$950. Carried 4-0.

Commercial Launch Pass(es) – **Ward moved Goss second** to approve commercial launch passes for Door County Kayak Tours and Door County Adventure Rafting. Carried 4-0.

Correspondence – Kalms reported receiving the financial reports for the Library and Fire Boards, Michael Mahoney sent a letter regarding HL-10, and a letter regarding possible shared police force in northern door. Bell noted Village has provided pricing for their May shredding event and the Sanitary District CD will expire on 5/4/23.

The next regular Town Board meeting will be Wednesday, May 3, 2023 at 7:00pm. The first meeting of the Board of Review will be at 6:45pm on May 17, 2023.

Johnson moved, Goss second to adjourn at 8:14pm. Carried 4-0.

Respectfully submitted,
Anastasia Bell, Clerk/Treasurer

**TOWN OF LIBERTY GROVE
RESOLUTION 3-23
AUTHORIZATION OF SIGNATURES ON DEPOSITORY ACCOUNT**

WHEREAS, the Town Board of the Town of Liberty Grove collects funds from real estate taxes and other fees, and

WHEREAS, the Town Board of the Town of Liberty Grove oversees the funds for Liberty Grove Utility District No. 1, and

WHEREAS, all or parts of the Utility District No. 1 funds will be deposited at Nicolet Bank and may be used to cover Utility District No. 1 expenses, therefore

BE IT HEREBY RESOLVED, the Liberty Grove Town Board authorizes the Town Treasurer to open and maintain a certificate of deposit account for Liberty Grove Utility District No. 1, and

BE IT FURTHER RESOLVED, the Chairman, Administrator, and Clerk/Treasurer, are hereby designated as official signatories on said account.

Motion to approve: _____ Second: _____

Vote: Aye: _____ Nay: _____

Dated this 3rd day of May, 2023.

I, Anastasia Bell, Clerk/Treasurer for the Town of Liberty Grove, hereby certify that the foregoing resolution was duly adopted at a properly noticed meeting of the supervisors of the Town of Liberty Grove on May 3, 2023.

Anastasia Bell, Clerk/Treasurer

**Town of Liberty Grove
Resolution 4-23, Recognizing John Lowry**

Whereas, John Lowry was elected as Town Chairman in April of 2009 and subsequently served until April of 2023, and

Whereas, John has contributed countless time and effort to the citizens of the Town through his tenure on the Town Board and Town Committees, and

Whereas, John has brought insight and fairness to many situations that came to him during his service with the Town, and

Whereas, John's leadership has been instrumental through many projects and issues to kept the Town moving forward in a positive manner, and

Whereas, John's service and dedication has been beneficial not only to the Town Board but to all of the citizens of the Town;

Now therefore be it hereby resolved, the Liberty Grove Town Board issues a heartfelt salute to John Lowry for his contributions to his fellow citizens, and gives thanks that he, with the support of his wife Peggy, so unselfishly gave of his time to make the Town of Liberty Grove a better place, and

Be it further resolved, the Town Board wishes John the best in his future years.

Adopted by the Liberty Grove Town Board on the third day of May, 2023.

Janet Johnson – Chairman

Cathy Ward – Supervisor

Nancy Goss – Supervisor

Dan Watts – Supervisor

Walter Kalms – Administrator

Anastasia Bell – Clerk/Treasurer

I, Anastasia P. Bell, Clerk/Treasurer of the Town of Liberty Grove, hereby certify that the above resolution was passed at a properly noticed meeting of the Liberty Grove Town Board on May 3, 2023.

*Anastasia P. Bell, Clerk/Treasurer
Town of Liberty Grove*

Approved	Owner Name	Property Address	Max Occupancy	DATCP	DCTZ	POWTS Design Capacity	Insured	Payment
	Tim Raduenz	11640 Humbug Rd	16	YES	YES	8 BDRM	YES	YES
	Tim Raduenz	12098 Hwy 42	4	YES	YES	3 BDRM	YES	YES
	Terry Wurster	10276 St Hwy 57	6	YES	YES	3 BDRM	YES	YES
	Michael Lesselyong	2751 Old Lime Kiln Rd	6	YES	YES	3 BDRM	YES	YES
	Matthew/Alexandra Hockers	10734 White Pine La	4	YES	YES	2 BDRM	YES	YES
	Michael/Judith Brodd	2182 Seaquist Rd	4	YES	YES	2 BDRM	YES	YES
	Terry Brenner	11772 Humbug Rd	4	YES	YES	2 BDRM	YES	YES
	Thomas/Jennifer Hanrahan	1230 Garrett Bay Rd	4	SENT	YES	3 BDRM	YES	YES
	Pioneer Ranch LLC	2729 Pioneer Road	8	SENT	YES	4 BDRM	YES	YES
	Chris/Cathy Fox	1938 Hillside Dr	6	YES	YES	3 BDRM	YES	PARTIAL

TOWN OF LIBERTY GROVE
ORDINANCE 5 – 23
REGULATING SHORT-TERM RENTALS

The Town Board of the Town of Liberty Grove (hereinafter referred to as “the Town”), in the County of Door, State of Wisconsin, does hereby ordain as follows:

All previous ordinances regulating short-term rentals are hereby rescinded, to be replaced by this ordinance 5-23 (“Ordinance”).

Section 1. Purpose

The Town of Liberty Grove recognizes the State-imposed limitations on local regulation of short-term rentals (see 2017 Wisconsin Act 59). The following Town Ordinance complies with the short-term rental portion of Act 59.

The purpose of this Ordinance is to balance the interests of property owners to use their property as short-term rentals, on the one hand, with the interests of residents who seek to protect the quality of life and the character and stability of neighborhoods, on the other hand.

Due to the fractured bedrock and karst topography of most of Door County, short-term rentals that are rented “over capacity” for their private onsite wastewater treatment system risk contamination of and, thereby, the health and quality of the potable water supply.

Section 2. State Statutes Adopted – Authority

The Board of Supervisors of the Town is granted authority for adopting this Ordinance under § 60.10(2)(c), § 60.22(3), and § 66.0113(1)(a), Wisconsin Statutes. The Town Board adopts this Ordinance under its general village powers authority and § 66.1014 of the Wisconsin Statutes, 2017 Act 59.

Section 3. Definitions

- A. “Agent” means a person or an entity who is not the Property Owner of record and who is authorized to act as the Agent of the Property Owner for the receipt of service of notice and remedy of municipal Ordinance violations and for service of process pursuant to this Ordinance.
- B. “DATCP” means the Wisconsin Department of Agriculture Trade and Consumer Protection.
- C. “DCTZC” means the Door County Tourism Zone Commission.
- D. “Good Neighbor Best Practices” means the guidelines set forth in DCTZC’s Good Neighbor Best Practices document, available at the Town of Liberty Grove’s clerk office and at www.doorcountytourismzone.com.
- E. “License” means a short-term rental license issued under this Ordinance.
- F. “Office of Short-Term Rentals,” or “OSTR” means the agent or agency employed by the Town to administer the regulation of STRs, including but not limited to permitting, collection of fees, and the reporting of instances of non-compliance for enforcement purposes.
- G. “Person” includes all individuals, entities, trusts, partnerships, associations, and bodies corporate.
- H. “POWTS” means Private Onsite Wastewater Treatment System.
- I. “Property” means the real property on which a STR is being operated.
- J. “Property Owner” means any Person who owns a Residential Dwelling operated as or proposed to be operated as a STR.

- K. "Residential Dwelling" means any building, structure or part of the building or structure, that is used or intended to be used as a home, residence, or sleeping place by one or more persons maintaining a common household, to the exclusion of all others.
- L. "STR" or "Short-Term Rental" means a Residential Dwelling that is offered for rent for a fee and for fewer than 29 consecutive days.

Section 4. Short-Term Rental License Required

No Person may maintain, manage, or operate a STR more than ten (10) nights each year without a License issued pursuant to this Ordinance.

Section 5. Application and License Issuance and Renewal Procedure

- A. The application shall include the following:
 - 1. Address and parcel identification number of the STR.
 - 2. Property Identification number(s) for all utilized marketplace platforms.
 - 3. Name, mailing address, physical address (if different from mailing address), phone number and email address of each Property Owner and Agent, unless the Property Owner is acting as the Agent, for the STR.
 - 4. If designating an Agent different than the Property Owner, an affirmative statement that the Agent is authorized to act as agent and as the local contact person for the Property Owner with respect to the operation of the STR, including taking remedial action and promptly responding to any violation of this Ordinance or other law or regulation relating to the STR, and receiving service of process of notice of violations of this Ordinance.
 - 5. Copy of current DATCP rooming house license, except that renewal applications need only include the DATCP rooming house license number if there has not been an updated DATCP rooming house license issued for the STR.
 - 6. Copy of DCTZC permit, except that renewal applications need only include the DCTZC permit number if there has not been an updated DCTZC permit issued for the STR.
 - 7. Proposed MAXIMUM occupancy for the STR.
 - 8. POWTS permit number.
 - 9. Proof of design capacity of POWTS.
 - 10. Written proof of liability insurance required under Section 6.
 - 11. A certification that the STR is in compliance with the terms and conditions of this Ordinance.
 - 12. For renewal applications, the number of days that the STR was rented during the prior license period.
- B. Applications must be signed by each Property Owner.
- C. The Town shall issue a License using the following procedures:
 - 1. All applications for a License or renewal shall be filed with the Town Clerk, or the designee of the Town Clerk, on forms provided. Applications shall be filed by the Property Owner or authorized Agent. No License shall be issued unless the completed application form is accompanied by the payment of the required application fee. The number of Town short-term rental licenses required for any one Property Owner will be equal to the number of DCTZC permits issued to that Property Owner in Liberty Grove.

2. The Town Clerk shall issue a License to all applicants following payment of the required fee, receipt of all fully completed documentation and information requested by the application, and application approval by the Town Board, or its designee.
 3. A License shall be effective for one year. The annual licensing terms begins January 1st and ends December 31st the same year.
 4. A fully completed renewal application and renewal fee shall be filed with the Town Clerk at least forty-five (45) days prior to License expiration so that the Town Board or its designee, if required, has adequate time to consider the application. The renewal application shall include all information requested and identify changes since the previous application.
 5. Any changes in ownership of the property require a new License per Wisconsin Administrative Code §72.04(b) prior to obtaining a permit from the Town.
- D. No License shall be issued or renewed if the applicant or STR has outstanding fees, taxes, special charges or assessments, or forfeitures owed to the Town.
- E. No License shall be issued if the applicant or STR is found to be subject to one of the grounds for revocation as provided in Section 8.
- F. A Property Owner may apply for a new License no less than 12 months after being revoked (see Section 8, “Revocation,” and Section 9, “Revocation Process,” below.)

Section 6. Operation of a Short-Term Rental

Each Short-Term Rental shall comply with all of the following requirements:

- A. The total number of days that any STR may be rented shall not exceed 180 days within any consecutive 365-day period.
- B. If the Property Owner resides within 35 miles of the STR, a local Agent is not required to be designated. The Property Owner must be available between the hours of 8:00 a.m. and 11:00 p.m. on those days when the STR is rented. The Property Owner’s contact information, including phone number and address, must be filed with the Town Clerk. The Town must be notified within 24 hours of any change in contact information and submit the revised contact information in writing to the Town Clerk within three-business days.
- C. Unless the Property Owner resides within 35 miles of the STR, an Agent located within 35 miles of the STR must be designated for contact purposes. The Agent must be available between the hours of 8:00 a.m. and 11:00 p.m. on those days when the STR is rented. The Agent’s contact information, including phone number and address, must be filed with the Town Clerk. The Town must be notified within 24 hours of any change in contact information and submit the revised contact information in writing to the Town Clerk within three-business days.
- D. No recreational vehicle, camper, tent, or other temporary lodging arrangement shall be permitted on site as a means of providing additional accommodations for paying guests or other invitees.
- E. If the property is not served by a public sanitary sewer or holding tank a private onsite wastewater treatment system (POWTS) in full compliance with this Ordinance and in accordance with Chapter 21 of the Door County Code shall serve the property.
- F. If the property is served by a POWTS, occupancy shall be limited to the number of occupants for which the POWTS was designed.
- G. The STR shall have functioning smoke detectors and carbon monoxide detectors pursuant to the requirements of Ch. ATCP 72, Wisconsin Administrative Code.

- H. Sufficient off-street parking shall be available to accommodate all vehicles on the Property. Off-street parking shall be in compliance with Door County Comprehensive Zoning Ordinance, Chapter 7.
- I. Signage shall conform to applicable Town and Door County Ordinances.
- J. Rental Dwellings shall be able to reasonably accommodate reliable telephone communications in case of emergency.
- K. Outdoor events including but not limited to, weddings, graduations, reunions and the like are limited to six (6) in a calendar year as per Door County Zoning §2.07(1)(a).
- L. Quiet hours of 10:00 p.m. to 7:00 a.m.
- M. Applicable Town of Liberty Grove ordinances, the Door County Code, and Wisconsin laws and regulations.
- N. The Property Owner shall have and maintain homeowner's liability or business liability insurance issued by an insurance company authorized to do business in Wisconsin and effective during all short-term rental periods for the premises that are used for short-term rental. The insurance policy shall identify that the Residential Dwelling is used as a STR. The Property Owner shall provide written evidence of such insurance with the License application and renewal application forms. This insurance requirement may be satisfied through such sources as the Property Owner may choose, including but not limited to conventional insurance or insurance offered through a lodging marketplace.
- O. The Property Owner or Agent of each STR must provide a guest register and require all guests to register their true names and addresses and rental time period(s) before being assigned sleeping quarters. The guest register shall be kept by the Property Owner or Agent for at least one (1) year following a guest's rental.

Section 7. Property Rules

A copy of the State of Wisconsin tourist rooming house license and the Town License shall be posted on the property. Property rules shall be made available to the renters and shall include at a minimum the following information:

- A. The Good Neighbor Best Practices.
- B. Maximum occupancy of the property.
- C. Contact information for the designated operator.
- D. Where to park.
- E. Quiet hours of 10:00 p.m. to 7:00 a.m.
- F. Property Owner's policy regarding pets, if applicable.
- G. Outdoor burning regulations.
- H. Emergency contact information for law enforcement, fire, and emergency medical services (EMS).
- I. Non-emergency contact information for law enforcement and fire.
- J. How to deal with existing POWTS or holding tank if applicable (location of high-water alarms, etc.).
- K. How to deal with waste and recyclables.

Section 8. Revocation

The Town Board may suspend, revoke, or non-renew a License during the term of a license year, or reject a License application, and following a due process hearing for one or more of the following reasons:

- A. Failure to comply with the requirements of this Ordinance on three or more separate occasions within the prior 12 months.
- B. Failure by the Property Owner to make payment of delinquent fees, taxes, special charges, forfeitures or other debt owed to the Town.
- C. Failure to maintain all required local, county, and state licensing requirements.
- D. The Property Owner, Agent, or renters have been convicted of engaging in illegal activity while on the short-term rental property.
- E. Any violation of local, county, or state laws or regulations which, based upon their number, frequency, or severity, and their relation to the short-term rental property, its owner(s), tenant(s), occupant(s), or visitor(s), substantially harm or adversely impact the predominantly residential uses and nature of the surrounding neighborhood.

In addition to action by the Town, any resident of or owner of property within the Town may file a sworn written complaint with the Town Clerk alleging one or more of the reasons set forth in this Section 8 as grounds for revocation of a License issued under this Ordinance. Upon filing of the complaint, the Town Board shall notify the Property Owner of the complaint by certified mail, return receipt requested, and provide the Property Owner with a copy of the complaint.

Section 9. Revocation Process

The Town, at its discretion, shall:

- A. Notify the Property Owner of any noncompliance or complaint.
- B. Determine whether the Property Owner has remedied the violation.
- C. Schedule a License revocation hearing, before the Town Board, if the violation is not remedied immediately or if the Property Owner is subject to “three strikes” under Section 8 above.
- D. Notify the Property Owner and attempt to notify all property owners located within 150-feet of the property of the hearing time, date, and place at least two weeks prior to the hearing before the Town Board.
- E. Hear written or verbal testimony from the Property Owner, any complainant, any town official or enforcement officer, and other affected parties at the time of the hearing before the Town Board. If the Property Owner appears at the hearing, the Property Owner may produce and cross-examine witnesses, present relevant evidence, and be represented by counsel, at the Property Owner’s expense.
- F. The Town Board shall provide its decision in writing to the Property Owner, specifying the reasons for its determination, within 30-days of the License revocation hearing.

Section 10. Judicial Review

The action of the Town Board in granting or renewing, refusing to grant or renew, or revoking a License under this Ordinance may be reviewed by the Door County Circuit Court upon appeal by the applicant, Property Owner, or a resident of or owner of property within the Town. Such appeal shall be filed within 30 days of the date of mailing by the Town Clerk of the notice of the Town Board's action granting or renewing, refusing to grant or renew, or revoking a License. The procedure on review shall be the same as in civil actions commenced in the circuit court pursuant to Wis. Stats. Chs. 801 to 807.

Section 11. Inspection and Enforcement

Subsection A. Inspection

Upon probable cause to believe that a violation of this Ordinance, or of a law, code, rule or regulation relating to buildings, housing, electrical, plumbing, heating, gas, fire, health, safety, environmental pollution, water quality, food or zoning has occurred or is occurring, an enforcement officer under Subsection B, the Town Building Inspector, the OSTR, or a local health officer (an "Inspector") may, upon presenting proper identification, request that the Property Owner or Agent allow him or her access to the STR at any reasonable time for any of the following purposes: (i) to determine if there has been a violation of this Ordinance, or of a law, code, rule or regulation related to the STR or its operation; (ii) to determine compliance with previously written violation orders; (iii) to examine and copy relevant documents and records related to the operation of the STR; or (iv) to obtain photographic or other evidence needed to enforce this Ordinance. As used in this Subsection A, "probable cause" means facts and circumstances within an Inspector's knowledge and of which he or she has reasonably trustworthy information that are sufficient to warrant a reasonable Officer in believing that a violation has been or is being committed. If consent is refused, the Inspector may apply for a special inspection warrant issued pursuant to Wis. Stats. § 66.0119, or other warrant, subpoena or order as may be necessary or appropriate.

Subsection B. Enforcement Officers

The provisions of this ordinance may be enforced by the Town Chairperson, Town Administrator, Town Clerk, or any of their designees. In addition, the Town may contract with an outside provider to assist with enforcing this ordinance.

Subsection C. Form of Citation

Citations shall be issued per § 66.0113, Wisconsin Statutes, as may be amended, or any successor statute. The provisions of § 66.0113, Wisconsin Statutes, are hereby adopted as if set forth in full in this ordinance.

Subsection D. Penalties

Any Person that fails to comply with the provisions of this ordinance shall, upon conviction, pay a forfeiture of not less than \$250.00 nor more than \$1,000.00, plus the applicable surcharges, assessments, and costs, for each violation. Each day a violation occurs or continues to exist constitutes a separate offense under this ordinance.

The penalties set forth in this Subsection shall be in addition to all other remedies, including but not limited to injunction, abatement, or costs, and whether existing under this ordinance or otherwise.

Section 12. Fees

Permit fee schedule. The License application fees shall be established by the Town of Liberty Grove Board of Supervisors and shall correlate with the administrative and related costs involved with compliance monitoring. The fees may be changed without notice or amendment to this Ordinance. Contact the Town Office for the current schedule of fees.

Section 13. Severability

If any portion of this Ordinance be declared invalid or unconstitutional by a court of competent jurisdiction, such a decision shall not affect the validity of any other provisions of this Ordinance.

Section 14. Effective Date and Publication

This Ordinance shall become effective upon adoption and publication as required under § 60.80 Wisconsin Stats.

Adopted at a regular meeting of the Town Board of the Town of Liberty Grove, Door County, Wisconsin, on this 5th day of April 2023.

Motion to adopt: _____ Second: _____ Vote: Aye: _____ Nay: _____

I, Anastasia Bell, Clerk/Treasurer of the Town of Liberty Grove, Door County, Wisconsin do hereby certify that the above is a true and correct copy of an Ordinance that was adopted on the 5th day of April 2023 by the Liberty Grove Town Board.

Dated this 5th day of April 2023.

Anastasia Bell, Clerk/Treasurer

4/16/23 - INFORMATION FROM Tourism Zone Comm.

Liberty Grove		Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22
Revenue	\$	99,052.00	\$ 87,951.00	\$ 100,256.00	\$ 112,059.00	\$ 491,271.00	\$ 1,483,147.00
Units Available		5863	5429	5949	4659	8742	12209
Occupancy		8%	7%	6%	10%	27%	52%
Avg Daily Rate		201	226	282	253	208	232

	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Total
Revenue	\$2,587,635.00	\$2,354,464.00	\$1,525,077.00	\$1,373,609.00	\$158,533.00	\$98,164.35	\$2,373,736.00
units available	13145	13217	13223	12199	5806	5136	42851
occupancy	77%	70%	53%	50%	9%	6%	18%
avg daily rate	255	254	216	226	308	306.76	\$1,402.00