

Town of Liberty Grove
Minutes of the Town Board meeting on April 19, 2023
(This meeting was correctly posted)

Agenda:

1. Call to order
2. Declaration of a quorum followed by pledge of allegiance
3. Approve Agenda
4. Approve Agenda
5. Chair Announcement: Rules of Deliberation
6. Approve Minutes: 4/5/2023
7. Public Input
8. Payment of Bills: Sanitary District, Town
9. Treasurer's Report: Sanitary District, Town
10. Petition for Variance: Lakeview Lodge LLC – parcels 018-01-01312821K and 081-01-01312821A1, Ordinary High Water Mark Setback and Wetland Setback
11. Parks Committee recommendation: Sauna in Town Parks
12. Plan Commission Recommendation: HL-10 Text Amendment Language Clarification
13. Highway Recommendation: 2023 Paving
14. Town Board Supervisor Vacancy
15. Resolution 2-23, Recognizing Christine Bridenhagen
16. Remove Future Mariner Park Development Plan of Action from the table
17. Future Mariner Park Development Plan of Action
18. Patrol Truck Equipment
19. Survey—endangered resources—Europe Bay Road proposal
20. Commercial Launch Pass(es)
21. Correspondence
22. Future meetings
23. Adjourn

Chairman Janet Johnson called the meeting to order at 7:00pm. Supervisors Dan Watts, Cathy Ward, and Nancy Goss were present along with Administrator Walter Kalms, Clerk/Treasurer Anastasia Bell, and approximately 13 members of the public.

Ward moved, Goss second to approve the agenda removing items 10 and 11. Carried 4-0.

Rules of Deliberation – Johnson noted the adopted procedures allow for public input to occur only prior to the Board's discussion and to be limited to 3 minutes per person.

Goss moved, Ward second to approve the 4/5/23 meeting minutes as presented. Carried 4-0.

Public input – None.

Payment of Bills – **Johnson moved, Goss second** to approve the Sanitary District bills totaling \$37,541.52. Carried 4-0.

Treasurer's report – Bell reported the following Sanitary District balances as of March 31, 2023.

Utility District Checking	57,250.04
Utility District Savings	324,076.80
Utility District Restricted Savings	107,125.50
North Shore CD 00-134	<u>150,440.36</u>
Total	638,892.70

Ward moved, Watts second to approve the Sanitary District Treasurer Report as presented. Carried 4-0.

Payment of Bills – Goss moved, Ward second to pay Town bills totaling \$35,063.74. Carried 4-0.

Treasurer’s report – Bell reported the following Town account balances as of March 31, 2023:

Municipal Checking	2,221,506.29
Money market acct.	1,485,157.15
Checking	300,047.23
Utility Dist.	<u>638,892.70</u>
Total	4,645,603.37

Johnson moved, Goss second to approve the Town Treasurer’s report as presented. Carried 4-0.

Variance Lakewood Lodge LLC, parcels 018-01-01312821K and 018-01-01312821A1 – Renee Borkovetz, Stantec, noted the bridge is the only way to access the buildable area of the property due to the navigable stream. The footings will need to be within the ordinary high water mark setback and the proposed structure will be within the wetland setback. Goss stated the three criteria of unique property characteristics, unnecessary hardship and no harm to the public interest have been met, the design also request the minimum relief to accomplish the building goals. **Goss moved, Ward second** the Town Board recommend to the Board of Adjustment support for Lakeview Lodge LLC parcels to vary from the Ordinary High Water and Wetland setbacks. Carried 4-0.

2023 Paving – Kalms reported Cedar Dell, Beach Trail, Cedar Lane, Hillside Drive, Twin Pine, Juice Mill, Skaugum, and Newport Lane are planned for paving. **Ward moved, Johnson second** to accept the bid from Northeast Asphalt in the amount of \$554,664.25 for paving. Carried 4-0.

Town Board Supervisor Vacancy – Johnson noted the vacancy is for the remaining one year of the term. Vacancies have been advertised with interviews if necessary. **Johnson moved, Goss second** to authorize the Administrator to place an ad in the newspaper with a deadline of May 10th. Carried 4-0.

Resolution 2-23, Recognizing Christine Bridenhagen – **Johnson moved, Goss second** to adopt resolution 2-23 as presented. Carried 4-0. The full resolution can be viewed on the Town website or at the Town Office.

Mariner Park Future Plan of Action – **Johnson moved, Ward second** to remove ordinance 5-23 from the table. Carried 4-0. Michael Bahrke requested the survey results be incorporated into the plan and expressed his disappointment that the plan was not publicly available. Ward clarified that a plan has not been created the proposals are to create a plan. Watts expressed that a starting budget should be determined to keep the proposals financially accessible. **Johnson moved, Ward second** to accept scenario #3 for \$6,500 plus the grant applications assessment for \$5,000 from Ayres. Carried 4-0.

Patrol Truck Equipment – Kalms reported the cost for equipment on the two incoming patrol trucks with payment to be due in 2024. The budget should include \$150,000 per year until the next significant purchase in 2029. Crushing will be due again at the end of 2024 or beginning of 2025. **Ward moved, Goss second** the Town Board approve expenditure for patrol truck equipment in the amount of \$291,143. Carried 4-0.

Endangered Resource Survey – Kalms reported there are 3 species present to be counted weekly by Terrie Cooper of the Land Trust. Goss asked if the plants may be taken prior to

destruction. **Johnson moved, Goss second** to hire Terrie Cooper to inventory the endangered species as proposed for no more than \$950. Carried 4-0.

Commercial Launch Pass(es) – Ward moved Goss second to approve commercial launch passes for Door County Kayak Tours and Door County Adventure Rafting. Carried 4-0.

Correspondence – Kalms reported receiving the financial reports for the Library and Fire Boards, Michael Mahoney sent a letter regarding HL-10, and a letter regarding possible shared police force in northern door. Bell noted Village has provided pricing for their May shredding event and the Sanitary District CD will expire on 5/4/23.

The next regular Town Board meeting will be Wednesday, May 3, 2023 at 7:00pm. The first meeting of the Board of Review will be at 6:45pm on May 17, 2023.

Johnson moved, Goss second to adjourn at 8:14pm. Carried 4-0.

Respectfully submitted,

Anastasia Bell, Clerk/Treasurer

Approved at the 5/3/2023 Town Board meeting.