

TOWN OF LIBERTY GROVE PUBLIC MEETING

April Board Meeting

Date: Wednesday, April 5, 2023

Time: 7:00 PM

Place: Town Hall, 11161 Old Stage Road

Agenda:

1. Call to order
2. Declaration of a quorum followed by pledge of allegiance
3. Approve Agenda
4. Approve Minutes: 3/15/23
5. Public Input
6. Door County North Activity Report
7. Payment of bills
8. Administrator's report
9. Library Petition for Emergency Funds: Roof
10. Recycling Day Quotes
11. Fire station glass replacement
12. Water treatment-Ellison Bay harbor
13. Consider Retaining Rate Consultant
14. Ordinance 5-23, Regulating Short-Term Rentals
15. Future Mariner Park Development Plan of Action
16. Short Term Rental License(s)
17. Correspondence
18. Future meetings
19. Adjourn

***Report items will not be discussed or voted on, all other agenda items may include discussion and possible action.*

*Deviation from listed order may occur***

***Audience members must ask for permission, during public input, to speak on agenda items ***

Anastasia Bell, Clerk/Treasurer

Members of the Town Board or any other Town Committee, who are not members of the body whose meeting agenda is published in this notice, are entitled, as any other citizen of the Town of Liberty Grove, to attend this meeting in an unofficial capacity. It is possible the attendance of one or more non-members may create a quorum of the membership of another body. Such a quorum is unintended, and the non-members are not meeting for the purpose of exercising the powers or duties attendant upon their membership on any Town Committee or Board.

Town of Liberty Grove
Minutes of the Town Board meeting on February 15, 2023
(this meeting was correctly posted)

Agenda:

1. Call to order
2. Declaration of a quorum followed by pledge of allegiance
3. Approve Agenda
4. Adjourn to closed session per Wi. Stat. 19.85 (1)(g): Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved – Short Term Rentals
5. Reconvene into open session
6. Announcements from closed session
7. Approve Minutes: 3/1/2023
8. Public Input
9. Gibraltar Area School Presentation: 2023 Referendum
10. Payment of Bills
11. Treasurer's Report
12. Future Mariner Park Development Plan of Action
13. Dates for 2023 Open Book and Board of Review
14. Ordinance __-23, Appointment of Alternate Members of Board of Review
15. Highway Committee Recommendation: Juice Mill Lane Right-of-way
16. Highway Committee Recommendation: Paving 2023
17. Capital Improvements: Patrol truck replacements
18. Short-Term Rental License(s)
19. Correspondence
20. Future meetings
21. Adjourn

Chairman John Lowry called the meeting to order at 6:32pm. Supervisors Janet Johnson, Nancy Goss, and Cathy Ward were present along with Administrator Walter Kalms, Clerk/Treasurer Anastasia Bell, and Attorney Jared Smith.

Ward moved, Goss second to approve the agenda as posted. Carried 4-0.

Lowry moved, Goss second to adjourn to closed session per Wi. Stat. 19.85 (1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved – Short Term Rentals. Roll call: Johnson, Lowry, Goss, and voted aye, no nays. Carried 5-0. Closed session items were discussed. Supervisor Dan Watts arrived at 6:44pm.

Lowry moved, Goss second to reconvene into open session. Carried 5-0. Approximately 5 members of the public were present.

Announcements – Lowry noted the Board was discussing the STR ordinance.

Goss moved, Lowry second to approve the 3/1/23 meeting minutes as presented. Carried 5-0.

Public input – None.

Gibraltar School Referendum – Brett Stousland, Gibraltar School Administrator, noted the referendum will allow the school to correct several building issues, conform to current ADA standards, and update the sprinkler system. Enrollment has been steady (525) which is slightly higher than projected from a survey a few years ago. The financial impact will be \$0.19 per \$1,000 of fair market property value.

Payment of Bills – Johnson moved, Goss second to approve the Sanitary District bills totaling \$5,337.88. Carried 5-0. **Goss moved, Ward second** to pay Town bills totaling \$101,360.22. Carried 5-0.

Treasurer's report – Bell reported the following Sanitary District balances as of February 28, 2023.

Utility District Checking	62,643.34
Utility District Savings	323,398.37
Utility District Restricted Savings	98,256.40
North Shore CD 00-134	<u>150,440.36</u>
Total	<u>634,747.47</u>

Ward moved, Johnson second to approve the Sanitary District Treasurer's Report as presented. Carried 5-0. Bell reported the following Town account balances as of February 28, 2023:

Municipal Checking	2,498,538.46
Money market acct.	1,481,432.87
Checking	137,536.12
Utility Dist.	<u>634,747.47</u>
Total	<u>4,743,254.92</u>

Lowry moved, Johnson second to approve the Town Treasurer's report as presented. It was requested the report read "transfer to general checking" under the first account. Carried 5-0.

Mariner Park Plan of Action – Kalms reported there are various levels of project completion in the three proposals received and some parts may be duplication of what has already been done within Committees. Stantec phases 1 and 2 are similar to Ayres total project which is 1/3 of the cost. It was the consensus that Kalms will contact all three companies to clarify if they will assist in the grant process and if the Town could accept part(s) of the proposal.

Open Book and Board of Review – Lowry moved, Ward second to accept the Open Book and Board of Review dates for 2023 as presented. Carried 5-0.

Ordinance 4-23, Appointment of Alternate Members of Board of Review – Johnson moved, Goss second to approve Ordinance 4-23 with the elimination of Yvonne Dwonch as an alternate. Carried 5-0. The full text of the ordinance can be viewed at the Town's website or at the Town Office.

Juice Mill Lane Right-of-Way – Dale Stewart, Highway Chair, reported that in absence of records a 66-ft right-of-way is assumed by Statutes. **Ward moved, Goss second** the Town Board confirm a 66-ft right-of-way for all of Juice Mill Lane in the absence of contrary evidence. Carried 5-0.

2023 Paving – Kalms reported the bids will be due 4/6/23 and reviewed at the 4/10/23 Highway meeting. Europe Lake Road was removed due to presence of endangered species.

Patrol Truck Replacements – Kalms reported that two vendors were sought for patrol truck manufacturing due to the difficulty in securing a build slot in 2023/2024. One truck would replace the 2007 and the other would replace the 2002 for plowing but the 2007 should be maintained in the fleet as a spare for hauling gravel/brush. **Goss moved, Ward second** to authorize the pursuit of obtaining two patrol trucks. Carried 5-0.

Short-Term Rental License(s) – **Ward moved, Goss second** to approve the license for 1902 Hillside Drive. Carried 5-0.

Correspondence – Kalms reported quotes have been received for the fire station windows, salt contract for 2024, and the marina weed treatment.

The next regular Town Board meeting will be Wednesday, April 5, 2023 at 7:00pm.

Lowry moved, Johnson second to adjourn at 8:48pm. Carried 5-0.

Respectfully submitted,
Anastasia Bell, Clerk/Treasurer

DRAFT

Sister Bay / Liberty Grove Library Commission

*P.O. Box 141
Sister Bay WI 54234-1040*

Library Commission

3-20-2023

Martha Newkirk Chair

Town of Liberty Grove Board
Walter L. Kalms, Administrator
11161 Old Stage Rd.
Sister Bay, WI 54234

Marge Grutzmacher

Lynn Herman

Julie Kingsbury

Allen Strack

Sarah White

**Librarian
Christina Johnson**

**Bldg. Operation Manager
Ron Kane**

**Clerk/Treasurer
Sheila Bristol**

The Sister Bay/Town of Liberty Grove Library Commission is formally petitioning for emergency funds per the Joint Library Agreement between the Village of Sister Bay and Town of Liberty Grove under section 4.b. Repairs and Maintenance.

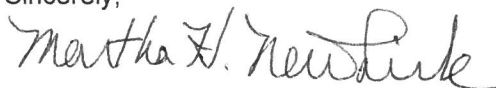
The Library Commission at their meeting on February 14, 2023, approved moving forward with the replacement of the library roof as described in the enclosed Security Luebke Roofing estimate. These unanticipated repairs are essential and are not covered within the approved budget of operations for the library facility.

The total estimated cost request is as follows:

<u>Downpayment:</u>	Village of Sister Bay	\$13,396.50
	Town of Liberty Grove	\$13,396.50
<u>Remaining Balance:</u>	Village of Sister Bay	\$31,258.50
	Town of Liberty Grove	\$31,258.50
<u>Total Cost:</u>	Village of Sister Bay	\$44,655.00
	Town of Liberty Grove	\$44,655.00
Total Cost of Project:		\$89,310.00

We know budgets are extremely tight and we are very grateful for your cooperation and continued support of the Sister Bay/Liberty Grove Library.

Sincerely,



Martha H. Newkirk
Commission Chair
Sister Bay/Liberty Grove Library Commission
P.O. Box 141
Sister Bay, WI 54234



March 14, 2023

Town of Liberty Grove
11161 Old Stage Rd
P.O. Box 769
Sister Bay, WI 54234

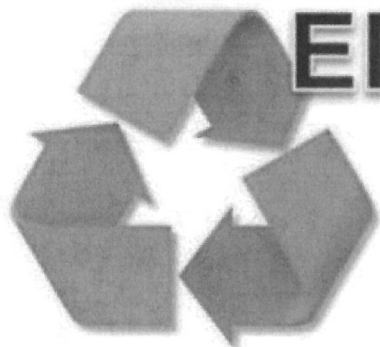
Proposal for the Town of Liberty Grove Recycling Day

Thank you for considering Going Garbage & Recycling Inc., in partnership with Door County Scrap Metal, for your September 16, 2023 recycling day. Below is a sample of products and prices we will charge for, as well as those items that are that are free to recycle:

- Cash sales only for **chargeable items**:
 - LCD/LED/Tube Monitors Under 15" \$20
 - LCD/LED/Tube Monitors Over 15" \$40
 - Household Printer/Copier/Fax \$20
 - Computer Monitors \$20
 - Computer Netbook, Tower or Laptop - \$15
 - Microwave \$20
 - Console/Projection TV \$75
 - Freon Units (Fridge, Freezer, AC, Dehumidifier) - \$35
 - Small Electronics \$5

- **Free Items:**

• Bikes • Dish Washers • File Cabinets • Lawn Mowers • Miscellaneous Metal • Metal Bed Frame • Metal Chairs • Metal Lawn Furniture • Metal Roofing • Metal Shelves	• Motor Oil in Sealed, Non-Returnable Container • Saw Blades • Scooters • Snow Blowers • Stoves • Table Saw • Tillers • Wash Machines • Water Heater
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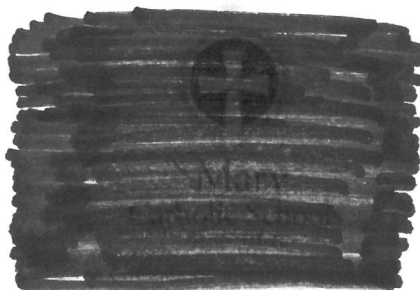


Electronics Recycling Open to Public!

Proud Member of Wisconsin DNR
E-Cycle Wisconsin

When & Where

Saturday, April 1st
9:00am to Noon
1050 Zephyr Dr.
Neenah, WI 54956



**RAIN
or
SHINE**

All information on Hard Drives, Sim
Cards, Flash Drives, etc. will be
erased/destroyed

Apple products should have iCloud
account removed prior to drop off

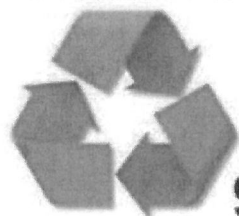
**Recycle Anything
With a Plug**

Free To Recycle

Fee To Recycle

Anything Metal	Credit Card	Flag Poles	Microwaves	Table Saw
Appliances	Machines	Garbage disposal	Plugs	Tillers
Bed Frames	Curling Irons	Hair Dryer	Pots and Pans	Tools
Bikes	Dish Washers	Hand Tools	Power cords	Toys
Cables	Drills	Ironing Board	Printers	Trailers
Calculators	Dryers	Irons	Saw blades	Treadmills
Car Parts	Electric Motors	Keyboards	Scooters	Tricycle
Cell Phones	Elliptical Machines	Lamps	Screen Doors	Wash Machines
Chain Saw	Exercise Equipment	Laptops	Shelves	Water Heater
Chairs	Farm Equipment	Lawn Mowers	Snow Blower	Weight Benches
Coffee Machines	Faucets	Lighting	Speakers	Weight Sets
Computers	Fax Machines	Lithium Batteries	Staplers	Wire
Cordless phones	File cabinets	Metal Pipes	Stereos	
		Metal Roofing	Stoves	

LCD Monitors	\$10
CRT Monitors	\$25
Any Flat Panel TV	\$25
TVS Under 30"	\$25
TVs Over 30"	\$60
Console TV	\$60
Projection TV	\$60
Bare Tubes	\$60
Refrigerators	\$10
Freezers	\$10
Dehumidifiers	\$5
AC Units	\$5



B3 Recycling Solutions
920.246.7143 ecyclenow.com



**TOWN OF LIBERTY GROVE
ORDINANCE 5 – 23
REGULATING SHORT-TERM RENTALS**

The Town Board of the Town of Liberty Grove (hereinafter referred to as “the Town”), in the County of Door, State of Wisconsin, does hereby ordain as follows:

All previous ordinances regulating short-term rentals are hereby rescinded, to be replaced by this ordinance 5-23 (“Ordinance”).

Section 1. Purpose

The Town of Liberty Grove recognizes the State-imposed limitations on local regulation of short-term rentals (see 2017 Wisconsin Act 59). The following Town Ordinance complies with the short-term rental portion of Act 59.

The purpose of this Ordinance is to balance the interests of property owners to use their property as short-term rentals, on the one hand, with the interests of residents who seek to protect the quality of life and the character and stability of neighborhoods, on the other hand.

Due to the fractured bedrock and karst topography of most of Door County, short-term rentals that are rented “over capacity” for their private onsite wastewater treatment system risk contamination of and, thereby, the health and quality of the potable water supply.

Section 2. State Statutes Adopted – Authority

The Board of Supervisors of the Town is granted authority for adopting this Ordinance under § 60.10(2)(c), § 60.22(3), and § 66.0113(1)(a), Wisconsin Statutes. The Town Board adopts this Ordinance under its general village powers authority and § 66.1014 of the Wisconsin Statutes, 2017 Act 59.

Section 3. Definitions

- A. “Agent” means a person or an entity who is not the Property Owner of record and who is authorized to act as the Agent of the Property Owner for the receipt of service of notice and remedy of municipal Ordinance violations and for service of process pursuant to this Ordinance.
- B. “DATCP” means the Wisconsin Department of Agriculture Trade and Consumer Protection.
- C. “DCTZC” means the Door County Tourism Zone Commission.
- D. “Good Neighbor Best Practices” means the guidelines set forth in DCTZC’s Good Neighbor Best Practices document, available at the Town of Liberty Grove’s clerk office and at www.doorcountytourismzone.com.
- E. “License” means a short-term rental license issued under this Ordinance.
- F. “Office of Short-Term Rentals,” or “OSTR” means the agent or agency employed by the Town to administer the regulation of STRs, including but not limited to permitting, collection of fees, and the reporting of instances of non-compliance for enforcement purposes.
- G. “Person” includes all individuals, entities, trusts, partnerships, associations, and bodies corporate.
- H. “POWTS” means Private Onsite Wastewater Treatment System.
- I. “Property” means the real property on which a STR is being operated.
- J. “Property Owner” means any Person who owns a Residential Dwelling operated as or proposed to be operated as a STR.

- K. "Residential Dwelling" means any building, structure or part of the building or structure, that is used or intended to be used as a home, residence, or sleeping place by one or more persons maintaining a common household, to the exclusion of all others.
- L. "STR" or "Short-Term Rental" means a Residential Dwelling that is offered for rent for a fee and for fewer than 29 consecutive days.

Section 4. Short-Term Rental License Required

No Person may maintain, manage, or operate a STR more than ten (10) nights each year without a License issued pursuant to this Ordinance.

Section 5. Application and License Issuance and Renewal Procedure

- A. The application shall include the following:
 - 1. Address and parcel identification number of the STR.
 - 2. Property Identification number(s) for all utilized marketplace platforms.
 - 3. Name, mailing address, physical address (if different from mailing address), phone number and email address of each Property Owner and Agent, unless the Property Owner is acting as the Agent, for the STR.
 - 4. If designating an Agent different than the Property Owner, an affirmative statement that the Agent is authorized to act as agent and as the local contact person for the Property Owner with respect to the operation of the STR, including taking remedial action and promptly responding to any violation of this Ordinance or other law or regulation relating to the STR, and receiving service of process of notice of violations of this Ordinance.
 - 5. Copy of current DATCP rooming house license, except that renewal applications need only include the DATCP rooming house license number if there has not been an updated DATCP rooming house license issued for the STR.
 - 6. Copy of DCTZC permit, except that renewal applications need only include the DCTZC permit number if there has not been an updated DCTZC permit issued for the STR.
 - 7. Proposed MAXIMUM occupancy for the STR.
 - 8. POWTS permit number.
 - 9. Proof of design capacity of POWTS.
 - 10. Written proof of liability insurance required under Section 6.
 - 11. A certification that the STR is in compliance with the terms and conditions of this Ordinance.
 - 12. For renewal applications, the number of days that the STR was rented during the prior license period.
- B. Applications must be signed by each Property Owner.
- C. The Town shall issue a License using the following procedures:
 - 1. All applications for a License or renewal shall be filed with the Town Clerk, or the designee of the Town Clerk, on forms provided. Applications shall be filed by the Property Owner or authorized Agent. No License shall be issued unless the completed application form is accompanied by the payment of the required application fee. The number of Town short-term rental licenses required for any one Property Owner will be equal to the number of DCTZC permits issued to that Property Owner in Liberty Grove.

2. The Town Clerk shall issue a License to all applicants following payment of the required fee, receipt of all fully completed documentation and information requested by the application, and application approval by the Town Board, or its designee.
 3. A License shall be effective for one year. The annual licensing terms begins January 1st and ends December 31st the same year.
 4. A fully completed renewal application and renewal fee shall be filed with the Town Clerk at least forty-five (45) days prior to License expiration so that the Town Board or its designee, if required, has adequate time to consider the application. The renewal application shall include all information requested and identify changes since the previous application.
 5. Any changes in ownership of the property require a new License per Wisconsin Administrative Code §72.04(b) prior to obtaining a permit from the Town.
- D. No License shall be issued or renewed if the applicant or STR has outstanding fees, taxes, special charges or assessments, or forfeitures owed to the Town.
 - E. No License shall be issued if the applicant or STR is found to be subject to one of the grounds for revocation as provided in Section 8.
 - F. A Property Owner may apply for a new License no less than 12 months after being revoked (see Section 8, “Revocation,” and Section 9, “Revocation Process,” below.)

Section 6. Operation of a Short-Term Rental

Each Short-Term Rental shall comply with all of the following requirements:

- A. The total number of days that any STR may be rented shall not exceed 180 days within any consecutive 365-day period.
- B. If the Property Owner resides within 35 miles of the STR, a local Agent is not required to be designated. The Property Owner must be available between the hours of 8:00 a.m. and 11:00 p.m. on those days when the STR is rented. The Property Owner’s contact information, including phone number and address, must be filed with the Town Clerk. The Town must be notified within 24 hours of any change in contact information and submit the revised contact information in writing to the Town Clerk within three-business days.
- C. Unless the Property Owner resides within 35 miles of the STR, an Agent located within 35 miles of the STR must be designated for contact purposes. The Agent must be available between the hours of 8:00 a.m. and 11:00 p.m. on those days when the STR is rented. The Agent’s contact information, including phone number and address, must be filed with the Town Clerk. The Town must be notified within 24 hours of any change in contact information and submit the revised contact information in writing to the Town Clerk within three-business days.
- D. No recreational vehicle, camper, tent, or other temporary lodging arrangement shall be permitted on site as a means of providing additional accommodations for paying guests or other invitees.
- E. If the property is not served by a public sanitary sewer or holding tank a private onsite wastewater treatment system (POWTS) in full compliance with this Ordinance and in accordance with Chapter 21 of the Door County Code shall serve the property.
- F. If the property is served by a POWTS, occupancy shall be limited to the number of occupants for which the POWTS was designed.
- G. The STR shall have functioning smoke detectors and carbon monoxide detectors pursuant to the requirements of Ch. ATPC 72, Wisconsin Administrative Code.

- H. Sufficient off-street parking shall be available to accommodate all vehicles on the Property. Off-street parking shall be in compliance with Door County Comprehensive Zoning Ordinance, Chapter 7.
- I. Signage shall conform to applicable Town and Door County Ordinances.
- J. Rental Dwellings shall be able to reasonably accommodate reliable telephone communications in case of emergency.
- K. Outdoor events including but not limited to, weddings, graduations, reunions and the like are limited to six (6) in a calendar year as per Door County Zoning §2.07(1)(a).
- L. Quiet hours of 10:00 p.m. to 7:00 a.m.
- M. Applicable Town of Liberty Grove ordinances, the Door County Code, and Wisconsin laws and regulations.
- N. The Property Owner shall have and maintain homeowner's liability or business liability insurance issued by an insurance company authorized to do business in Wisconsin and effective during all short-term rental periods for the premises that are used for short-term rental. The insurance policy shall identify that the Residential Dwelling is used as a STR. The Property Owner shall provide written evidence of such insurance with the License application and renewal application forms. This insurance requirement may be satisfied through such sources as the Property Owner may choose, including but not limited to conventional insurance or insurance offered through a lodging marketplace.
- O. The Property Owner or Agent of each STR must provide a guest register and require all guests to register their true names and addresses and rental time period(s) before being assigned sleeping quarters. The guest register shall be kept by the Property Owner or Agent for at least one (1) year following a guest's rental.

Section 7. Property Rules

A copy of the State of Wisconsin tourist rooming house license and the Town License shall be posted on the property. Property rules shall be made available to the renters and shall include at a minimum the following information:

- A. The Good Neighbor Best Practices.
- B. Maximum occupancy of the property.
- C. Contact information for the designated operator.
- D. Where to park.
- E. Quiet hours of 10:00 p.m. to 7:00 a.m.
- F. Property Owner's policy regarding pets, if applicable.
- G. Outdoor burning regulations.
- H. Emergency contact information for law enforcement, fire, and emergency medical services (EMS).
- I. Non-emergency contact information for law enforcement and fire.
- J. How to deal with existing POWTS or holding tank if applicable (location of high-water alarms, etc.).
- K. How to deal with waste and recyclables.

Section 8. Revocation

The Town Board may suspend, revoke, or non-renew a License during the term of a license year, or reject a License application, and following a due process hearing for one or more of the following reasons:

- A. Failure to comply with the requirements of this Ordinance on three or more separate occasions within the prior 12 months.
- B. Failure by the Property Owner to make payment of delinquent fees, taxes, special charges, forfeitures or other debt owed to the Town.
- C. Failure to maintain all required local, county, and state licensing requirements.
- D. The Property Owner, Agent, or renters have been convicted of engaging in illegal activity while on the short-term rental property.
- E. Any violation of local, county, or state laws or regulations which, based upon their number, frequency, or severity, and their relation to the short-term rental property, its owner(s), tenant(s), occupant(s), or visitor(s), substantially harm or adversely impact the predominantly residential uses and nature of the surrounding neighborhood.

In addition to action by the Town, any resident of or owner of property within the Town may file a sworn written complaint with the Town Clerk alleging one or more of the reasons set forth in this Section 8 as grounds for revocation of a License issued under this Ordinance. Upon filing of the complaint, the Town Board shall notify the Property Owner of the complaint by certified mail, return receipt requested, and provide the Property Owner with a copy of the complaint.

Section 9. Revocation Process

The Town, at its discretion, shall:

- A. Notify the Property Owner of any noncompliance or complaint.
- B. Determine whether the Property Owner has remedied the violation.
- C. Schedule a License revocation hearing, before the Town Board, if the violation is not remedied immediately or if the Property Owner is subject to “three strikes” under Section 8 above.
- D. Notify the Property Owner and attempt to notify all property owners located within 150-feet of the property of the hearing time, date, and place at least two weeks prior to the hearing before the Town Board.
- E. Hear written or verbal testimony from the Property Owner, any complainant, any town official or enforcement officer, and other affected parties at the time of the hearing before the Town Board. If the Property Owner appears at the hearing, the Property Owner may produce and cross-examine witnesses, present relevant evidence, and be represented by counsel, at the Property Owner’s expense.
- F. The Town Board shall provide its decision in writing to the Property Owner, specifying the reasons for its determination, within 30-days of the License revocation hearing.

Section 10. Judicial Review

The action of the Town Board in granting or renewing, refusing to grant or renew, or revoking a License under this Ordinance may be reviewed by the Door County Circuit Court upon appeal by the applicant, Property Owner, or a resident of or owner of property within the Town. Such appeal shall be filed within 30 days of the date of mailing by the Town Clerk of the notice of the Town Board's action granting or renewing, refusing to grant or renew, or revoking a License. The procedure on review shall be the same as in civil actions commenced in the circuit court pursuant to Wis. Stats. Chs. 801 to 807.

Section 11. Inspection and Enforcement

Subsection A. Inspection

Upon probable cause to believe that a violation of this Ordinance, or of a law, code, rule or regulation relating to buildings, housing, electrical, plumbing, heating, gas, fire, health, safety, environmental pollution, water quality, food or zoning has occurred or is occurring, an enforcement officer under Subsection B, the Town Building Inspector, the OSTR, or a local health officer (an "Inspector") may, upon presenting proper identification, request that the Property Owner or Agent allow him or her access to the STR at any reasonable time for any of the following purposes: (i) to determine if there has been a violation of this Ordinance, or of a law, code, rule or regulation related to the STR or its operation; (ii) to determine compliance with previously written violation orders; (iii) to examine and copy relevant documents and records related to the operation of the STR; or (iv) to obtain photographic or other evidence needed to enforce this Ordinance. As used in this Subsection A, "probable cause" means facts and circumstances within an Inspector's knowledge and of which he or she has reasonably trustworthy information that are sufficient to warrant a reasonable Officer in believing that a violation has been or is being committed. If consent is refused, the Inspector may apply for a special inspection warrant issued pursuant to Wis. Stats. § 66.0119, or other warrant, subpoena or order as may be necessary or appropriate.

Subsection B. Enforcement Officers

The provisions of this ordinance may be enforced by the Town Chairperson, Town Administrator, Town Clerk, or any of their designees. In addition, the Town may contract with an outside provider to assist with enforcing this ordinance.

Subsection C. Form of Citation

Citations shall be issued per § 66.0113, Wisconsin Statutes, as may be amended, or any successor statute. The provisions of § 66.0113, Wisconsin Statutes, are hereby adopted as if set forth in full in this ordinance.

Subsection D. Penalties

Any Person that fails to comply with the provisions of this ordinance shall, upon conviction, pay a forfeiture of not less than \$250.00 nor more than \$1,000.00, plus the applicable surcharges, assessments, and costs, for each violation. Each day a violation occurs or continues to exist constitutes a separate offense under this ordinance.

The penalties set forth in this Subsection shall be in addition to all other remedies, including but not limited to injunction, abatement, or costs, and whether existing under this ordinance or otherwise.

Section 12. Fees

Permit fee schedule. The License application fees shall be established by the Town of Liberty Grove Board of Supervisors and shall correlate with the administrative and related costs involved with compliance monitoring. The fees may be changed without notice or amendment to this Ordinance. Contact the Town Office for the current schedule of fees.

Section 13. Severability

If any portion of this Ordinance be declared invalid or unconstitutional by a court of competent jurisdiction, such a decision shall not affect the validity of any other provisions of this Ordinance.

Section 14. Effective Date and Publication

This Ordinance shall become effective upon adoption and publication as required under § 60.80 Wisconsin Stats.

Adopted at a regular meeting of the Town Board of the Town of Liberty Grove, Door County, Wisconsin, on this 5th day of April 2023.

Motion to adopt: _____ Second: _____ Vote: Aye: _____ Nay: _____

I, Anastasia Bell, Clerk/Treasurer of the Town of Liberty Grove, Door County, Wisconsin do hereby certify that the above is a true and correct copy of an Ordinance that was adopted on the 5th day of April 2023 by the Liberty Grove Town Board.

Dated this 5th day of April 2023.

Anastasia Bell, Clerk/Treasurer