

**Town of Liberty Grove**  
**Minutes of the Town Board meeting on March 15, 2023**  
(this meeting was correctly posted)

**Agenda:**

1. Call to order
2. Declaration of a quorum followed by pledge of allegiance
3. Approve Agenda
4. Adjourn to closed session per Wi. Stat. 19.85 (1)(g): Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved – Short Term Rentals
5. Reconvene into open session
6. Announcements from closed session
7. Approve Minutes: 3/1/2023
8. Public Input
9. Gibraltar Area School Presentation: 2023 Referendum
10. Payment of Bills
11. Treasurer's Report
12. Future Mariner Park Development Plan of Action
13. Dates for 2023 Open Book and Board of Review
14. Ordinance \_\_-23, Appointment of Alternate Members of Board of Review
15. Highway Committee Recommendation: Juice Mill Lane Right-of-way
16. Highway Committee Recommendation: Paving 2023
17. Capital Improvements: Patrol truck replacements
18. Short-Term Rental License(s)
19. Correspondence
20. Future meetings
21. Adjourn

Chairman John Lowry called the meeting to order at 6:32pm. Supervisors Janet Johnson, Nancy Goss, and Cathy Ward were present along with Administrator Walter Kalms, Clerk/Treasurer Anastasia Bell, and Attorney Jared Smith.

**Ward moved, Goss second** to approve the agenda as posted. Carried 4-0.

**Lowry moved, Goss second** to adjourn to closed session per Wi. Stat. 19.85 (1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved – Short Term Rentals. Roll call: Johnson, Lowry, Goss, and voted aye, no nays. Carried 5-0. Closed session items were discussed. Supervisor Dan Watts arrived at 6:44pm.

**Lowry moved, Goss second** to reconvene into open session. Carried 5-0. Approximately 5 members of the public were present.

**Announcements** – Lowry noted the Board was discussing the STR ordinance.

**Goss moved, Lowry second** to approve the 3/1/23 meeting minutes as presented. Carried 5-0.

**Public input** – None.

**Gibraltar School Referendum** – Brett Stousland, Gibraltar School Administrator, noted the referendum will allow the school to correct several building issues, conform to current ADA standards, and update the sprinkler system. Enrollment has been steady (525) which is slightly higher than projected from a survey a few years ago. The financial impact will be \$0.19 per \$1,000 of fair market property value.

**Payment of Bills – Johnson moved, Goss second** to approve the Sanitary District bills totaling \$5,337.88. Carried 5-0. **Goss moved, Ward second** to pay Town bills totaling \$101,360.22. Carried 5-0.

**Treasurer’s report** – Bell reported the following Sanitary District balances as of February 28, 2023.

|                                     |                   |
|-------------------------------------|-------------------|
| Utility District Checking           | 62,643.34         |
| Utility District Savings            | 323,398.37        |
| Utility District Restricted Savings | 98,256.40         |
| North Shore CD 00-134               | <u>150,440.36</u> |
| Total                               | 634,747.47        |

**Ward moved, Johnson second** to approve the Sanitary District Treasurer’s Report as presented. Carried 5-0. Bell reported the following Town account balances as of February 28, 2023:

|                    |                   |
|--------------------|-------------------|
| Municipal Checking | 2,498,538.46      |
| Money market acct. | 1,481,432.87      |
| Checking           | 137,536.12        |
| Utility Dist.      | <u>634,747.47</u> |
| Total              | 4,743,254.92      |

**Lowry moved, Johnson second** to approve the Town Treasurer’s report as presented. It was requested the report read “transfer to general checking” under the first account. Carried 5-0.

**Mariner Park Plan of Action** – Kalms reported there are various levels of project completion in the three proposals received and some parts may be duplication of what has already been done within Committees. Stantec phases 1 and 2 are similar to Ayres total project which is 1/3 of the cost. It was the consensus that Kalms will contact all three companies to clarify if they will assist in the grant process and if the Town could accept part(s) of the proposal.

**Open Book and Board of Review – Lowry moved, Ward second** to accept the Open Book and Board of Review dates for 2023 as presented. Carried 5-0.

**Ordinance 4-23, Appointment of Alternate Members of Board of Review – Johnson moved, Goss second** to approve Ordinance 4-23 with the elimination of Yvonne Dwonch as an alternate. Carried 5-0. The full text of the ordinance can be viewed at the Town’s website or at the Town Office.

**Juice Mill Lane Right-of-Way** – Dale Stewart, Highway Chair, reported that in absence of records a 66-ft right-of-way is assumed by Statutes. **Ward moved, Goss second** the Town Board confirm a 66-ft right-of-way for all of Juice Mill Lane in the absence of contrary evidence. Carried 5-0.

**2023 Paving** – Kalms reported the bids will be due 4/6/23 and reviewed at the 4/10/23 Highway meeting. Europe Lake Road was removed due to presence of endangered species.

**Patrol Truck Replacements** – Kalms reported that two vendors were sought for patrol truck manufacturing due to the difficulty in securing a build slot in 2023/2024. One truck would replace the 2007 and the other would replace the 2002 for plowing but the 2007 should be maintained in the fleet as a spare for hauling gravel/brush. **Goss moved, Ward second** to authorize the pursuit of obtaining two patrol trucks. Carried 5-0.

**Short-Term Rental License(s) – Ward moved, Goss second** to approve the license for 1902 Hillside Drive. Carried 5-0.

**Correspondence** – Kalms reported quotes have been received for the fire station windows, salt contract for 2024, and the marina weed treatment.

The next regular Town Board meeting will be Wednesday, April 5, 2023 at 7:00pm.

**Lowry moved, Johnson second** to adjourn at 8:48pm. Carried 5-0.

Respectfully submitted,

Anastasia Bell, Clerk/Treasurer

Approved at the 4/5/2023 Town Board meeting