

TOWN OF LIBERTY GROVE PUBLIC MEETING

January Board Meeting

Date: Wednesday, January 4, 2023

Time: 7:00 PM

Place: Town Hall, 11161 Old Stage Road

Agenda:

1. Call to order
2. Declaration of a quorum followed by pledge of allegiance
3. Approve Agenda
4. Approve Minutes: 12/21/22
5. Public Input
6. Payment of bills
7. Administrator's report
8. Committee Reports: Highway, Technology
9. Town-wide fiber agreement-evaluation phase
10. Move Excess Room Tax Funds
11. Future Mariner Park Plan of Action
12. Short-Term Rental License(s)
13. Correspondence
14. Future meetings
15. Adjourn

***Report items will not be discussed or voted on, all other agenda items may include discussion and possible action.*

*Deviation from listed order may occur***

***Audience members must ask for permission, during public input, to speak on agenda items ***

Anastasia Bell, Clerk/Treasurer

Members of the Town Board or any other Town Committee, who are not members of the body whose meeting agenda is published in this notice, are entitled, as any other citizen of the Town of Liberty Grove, to attend this meeting in an unofficial capacity. It is possible the attendance of one or more non-members may create a quorum of the membership of another body. Such a quorum is unintended, and the non-members are not meeting for the purpose of exercising the powers or duties attendant upon their membership on any Town Committee or Board.

Town of Liberty Grove
Minutes of the Town Board meeting on December 21, 2022
(this meeting was correctly posted)

Agenda*as amended*:

1. Call to order
2. Declaration of a quorum followed by pledge of allegiance
3. Approve Agenda
4. Public Input
5. Approve Minutes: 12/7/2022
6. Payment of Bills
7. Treasurer's Report
8. Committee Reports: Economic Development, Parks and Property
9. Town Commercial Insurance for 2023
10. Future Mariner Park Plan of Action
11. Short-Term Rental License(s)
12. Correspondence
13. Future meetings
14. Adjourn

Chairman John Lowry called the meeting to order at 6:53pm. Supervisors Janet Johnson, Nancy Goss, Dan Watts, and Cathy Ward were present along with Administrator Walter Kalms, Clerk/Treasurer Anastasia Bell, and Deputy Clerk/Treasurer Doug Curzon.

Goss moved, Ward second to approve the agenda as posted. Carried 5-0.

Public input – Kalms reported the trailer has arrived, but the excavator has not yet arrived.

Johnson moved, Goss second to approve the 12/7/22 Board meeting minutes as presented. Carried 5-0.

Treasurer's report – Bell reported the following Town account balances as of November 30, 2022:

Municipal Checking	992,539.64
Money market acct.	1,358,426.47
Checking	149,056.66
Utility Dist.	621,921.88

As of November 30, 2022, total in all Town accounts: \$3,121,944.65. **Goss moved, Lowry second** to approve the Treasurer's report as presented. Carried 5-0.

Lowry moved, Goss second to pay bills totaling \$81,365.69. Carried 5-0.

Committee Reports – John Lowry, Economic Development, Stuart Champeau will speak on Cleary Buildings at the next meeting. Cathy Ward, Parks and Property, Disc Golf installation postponed until Jane Nelson has historical items available for Mariner Park, and a preliminary meeting was held with Baylake Regional Planning for a possible Mariner Park Plan.

Commercial Insurance – Curzon reported on the insurance rates received from Community Insurance for the commercial insurance policies. Ward asked if deductibles are included in the budget estimate.

Lowry moved, Goss second to accept CIC for property insurance totaling \$11,256 for 2023. Carried 5-0.

Lowry moved, Johnson second to accept CIC for auto physical damage insurance totaling \$4,918 for 2023. Carried 5-0. **Goss moved, Lowry second** to accept CIC for municipal liability insurance totaling \$13,916 for 2023. Carried 5-0. **Goss moved, Ward second** to accept CIC for workers compensation insurance totaling \$10,724 for 2023. Carried 5-0.

Future Mariner Park Plan of Action – Kalms stated Baylake Regional will create a proposal for a plan. Ayres may be willing to do the same. Johnson asked the board to consider keeping one building as a "window museum". Ward noted the dock area is the most difficult area for creating a future plan and the Maritime Museum has confirmed they are not interested in the buildings or to bring the museum to this

property. **Lowry moved, Watts second** to continue with Baylake Regional to create a proposal for creation of a plan. Carried 5-0.

Short-Term Rental License(s) – Ward moved, Goss second to approve licenses as presented excluding 10972 Hillcrest Road. Carried 5-0.

Correspondence – Kalms reported the Town passed the Election accessibility audit, the County has postponed the HL10 decision, and the DNR provided letters for forest lands, a rip rap after permit application, and a variance for a well near a landfill.

The next regular Town Board meeting will be Wednesday, January 4, 2022 at 7:00pm.

Lowry moved, Johnson second to adjourn at 7:39pm. Carried 5-0.

Respectfully submitted,
Anastasia Bell, Clerk/Treasurer

DRAFT

	2017	2018	2019	2020	2021	2022	Average
January	\$ 368.21	\$ 246.06	\$ 516.52	\$ 494.57	\$ 1,241.86	\$ 2,064.70	\$ 821.99
February	\$ 388.93	\$ 466.74	\$ 478.14	\$ 570.96	\$ 1,515.16	\$ 681.42	\$ 683.56
March	\$ 342.06	\$ 434.08	\$ 480.57	\$ 257.12	\$ 2,320.24	\$ 5,523.93	\$ 1,559.67
April	\$ 562.47	\$ 464.96	\$ 465.71	\$ 127.35	\$ 2,658.95	\$ 716.12	\$ 832.59
May	\$ 3,914.82	\$ 3,819.21	\$ 4,273.11	\$ 1,311.15	\$ 8,348.83	\$ 6,076.61	\$ 4,623.96
June	\$ 12,037.59	\$ 14,720.82	\$ 12,894.33	\$ 11,077.84	\$ 21,911.79	\$ 40,472.83	\$ 18,852.53
July	\$ 24,779.24	\$ 28,495.83	\$ 27,985.37	\$ 28,637.59	\$ 38,989.71	\$ 43,095.68	\$ 31,997.24
August	\$ 22,928.60	\$ 25,592.70	\$ 27,547.31	\$ 25,824.35	\$ 35,734.57	\$ 38,996.94	\$ 29,437.41
September	\$ 13,816.17	\$ 16,168.84	\$ 14,056.62	\$ 18,284.74	\$ 24,936.59	\$ 69,056.52	\$ 26,053.25
October	\$ 12,045.39	\$ 14,438.42	\$ 15,008.36	\$ 13,820.12	\$ 20,303.12	\$ 22,533.84	\$ 16,358.21
November	\$ 1,895.59	\$ 1,184.50	\$ 2,174.88	\$ 3,471.51	\$ 2,390.32		\$ 2,223.36
December	\$ 800.93	\$ 877.87	\$ 900.34	\$ 1,889.30	\$ 4,663.20		\$ 1,826.33
Total	\$ 93,880.00	\$ 106,910.03	\$ 106,781.26	\$ 105,766.60	\$ 165,014.34	\$ 229,218.59	\$ 135,270.08
90%				\$ 95,189.94	\$ 148,512.91	\$ 206,296.73	

11/3/2021 Board vote to allocate 90% of funds to 501 groups requesting

\$ 236,272.11
 \$ 21,520.00 Destination DC
 \$ (102,846.52) 501 groups
 \$ (21,520.00) DCTZC
\$ 133,425.59 BALANCE

Approved	Owner Name	Property Address	Max Occupancy	DATCP	DCTZ	POWTS Design Capacity	Insured	Payment
	Thomas/Jennifer Hanrahan	1230 Garrett Bay Rd	4 SENT	YES	3 BDRM	YES	YES	
	Thomas/Jessica Ackley	10972 Hillcrest Road	11 SENT	YES	LGUD #1	YES	YES	
	Marlow McDonald-McDonald - Scandia Cottage (A)	11064 Beach Road Unit 3	6 YES	YES	LGUD#1	YES	YES	
	Kimberly Hazen	12317 Maplewood Lane	6 YES	YES	Hold 5 BDRM	YES	YES	
	Arica Hirsch	1136 Wagon Trail Cir	6 (3BDRM)	YES	85 BDRM-condo	YES	YES	