

TOWN OF LIBERTY GROVE PUBLIC MEETING

March Board Meeting *Via Zoom**AMENDED*

Date: Wednesday, March 16, 2022

Time: 7:00 PM, or immediately following conclusion of the Sanitary District meeting

Place: Town Hall, 11161 Old Stage Rd *via Zoom*

Agenda:

1. Call to order
2. Declaration of a quorum followed by pledge of allegiance
3. Approve Agenda
4. Approve Minutes: 3/2/2022, Sp. Board 3/9/2022
5. Payment of bills
6. Treasurer's report
7. Public input
8. Board of Review Training
9. WTA 2022 District meetings
10. In-person Meetings
11. Disposal of Buildings at Mariner Park
12. Committee Appointment(s)
13. Request to Extend Hours for Ellison Bay Community Center Rental
14. ****Fire Board Recommendation for Apparatus Purchase****
15. Short-Term Rental License(s)
16. Temporary Liquor License(s)
17. Operator License(s)
18. Correspondence
19. Future meetings
20. Adjourn

Anastasia Bell, Clerk/Treasurer

****Deviation from listed order may occur****

****Audience members must ask for permission, during public input, to speak on agenda items ****

Members of the Town Board or any other Town committee, who are not members of the body whose meeting agenda is published in this notice, are entitled, as any other citizen of the Town of Liberty Grove, to attend this meeting in an unofficial capacity. It is possible the attendance of one or more non-members may create a quorum of the membership of another body. Such a quorum is unintended, and the non-members are not meeting for the purpose of exercising the powers or duties attendant upon their membership on any Town committee or board.

Town of Liberty Grove is inviting you to a scheduled Zoom meeting (teleconferencing). To Join Zoom Meeting enter the following on your computer:

<https://us02web.zoom.us/j/81214932615?pwd=WTJKbWhFQWw1YnRUeEZaUnlIa1AvQT09>

Meeting ID: 812 1493 2615

Password: 919456

If the link doesn't work, go to <https://zoom.us/>, click the "Join a meeting" button and enter the meeting ID and Password when prompted.

To find your local number visit <https://zoom.us/u/atMFqvZKe>. To join the meeting by telephone dial one of the numbers below based on your location.

(312) 626 6799 US (Chicago)

(346) 248 7799 US (Houston)

(301) 715 8592 US (Washington D.C.)

(253) 215 8782 US (Tacoma)

(646) 558 8656 US (New York)

(669) 900 9128 US (San Jose)

Town of Liberty Grove
Minutes of the Town Board meeting on March 2, 2022
(this meeting was correctly posted)

Agenda:

1. Call to order
2. Declaration of a quorum followed by pledge of allegiance
3. Approve Agenda
4. Approve Minutes: Board 2/16/2022
5. Payment of bills
6. Administrator's report
7. Public Input
8. Board of Review Training
9. Liquor License for BBEB, LLC
10. Recycling Day Shredding Quote
11. Committee Mission Statements
12. Broadband Engineering Design
13. Ord 3-22, Regulating Certain Activities in Town Parks and on Town Property
14. Dates for 2022 Open Book and Board of Review
15. Ordinance 4-22, Appointment of Alternate Members of Board of Review
16. Short-Term Rental License(s)
17. Correspondence
18. Future meetings
19. Adjourn

Chairman John Lowry called the meeting to order at 7:10pm. Supervisors Janet Johnson, Nancy Goss, Paul Schwengel, and Cathy Ward were present along with Administrator Walter Kalms, Clerk/Treasurer Anastasia Bell, Deputy Clerk/Treasurer Doug Curzon, and 4 members of the public via Zoom.

Ward moved, Schwengel second to approve the agenda as posted. Carried 5-0.

Lowry moved, Goss second to approve the minutes from 2/2/22 as presented. Carried 5-0.

Lowry moved, Goss second to approve the payment of bills as amended with a total of \$103,794.95. Carried 5-0.

Administrator – Kalms reported we are waiting on BOR training, the core area expansion was approved by the County, BIL webinar was attended, Country Lane will be closed for one day, and he researching the Isle View Standpipe.

Public Input – None.

Board of Review Training – None.

Liquor License for BBEB, LLC – Bell reported that Dan Peterson has surrendered his license upon issuance to Tesa Santoro of BBEB, LLC. The application was complete with payment and there were no records found on the background check. Johnson asked if the new owners were going to maintain the seating for 300 people required for the above-quota license. This will need to be discussed with the Department of Revenue and discussed at a future meeting.

Recycling/Shredding Quote – **Lowry moved, Johnson second** to proceed with the recycling/shredding day on September 17, 2022 and use Shred-It for shredding services. Carried 5-0.

Committee Mission Statements – **Lowry moved, Ward second** to approve the committee mission statements as presented. Carried 5-0.

Broadband Engineering Design – Lowry reported the estimate is \$150,000 and there is \$80,000 available in the Technology budget, and there are State funds expected to be received by the Town. He suggested using funds currently encumbered for garbage services. Ward suggested the current grant

could be withdrawn since it is known if it will be completed. Goss requested a better way than using funds encumbered for another project. Schwengel noted that it would be best to commit to the fiber engineering design as soon as possible. **Lowry moved, Ward second** to borrow \$150,000 with the interest payments due in 2022 to come from the Technology budget and future payments to be part of the normal budgeting process. Roll call: Johnson, Lowry, Ward, Schwengel, and Goss voted aye, no nays. Carried 5-0. Bob Webb, Nsight, reported Nsight has approved the current grant work, a partnership agreement for the engineering design will be available soon, and Baileys Harbor materials will be released next week.

Ordinance 3-22, Regulating Certain Activities in Town Parks and on Town Property – Lowry moved, Goss second to approve Ordinance 3-22 as presented. Roll call: Ward, Schwengel, Lowry, Goss, and Johnson voted aye, no nays. Carried 5-0.

2022 Open Book and Board of Review – Ward moved, Lowry second that the initial BOR meeting be held at 6:30pm on Wednesday May 18th. Carried 5-0. The Assessor will be available to hold Open Book on 8/1/2022.

Ordinance 4-22, Appointment of Alternate Members of Board of Review – Johnson moved, Lowry second to approve Ordinance 4-22 as presented. Roll call: Schwengel, Johnson, Lowry, Ward, and Goss voted aye, no nays. Carried 5-0.

Short-Term Rental License(s) – Bell reported the DATCP information was received for 12595 Highway 42. Carried 5-0. **Goss moved, Ward second** to approve STR licenses for 970 Cottage Rd., 9551 N Bay Dr., 9456 N Bay Dr., and 12595 Highway 42. Carried 5-0.

Correspondence – WTA district meeting was held, we have confirmed the sanitary district boundaries for 2021, WPS is working on S. Port des Morts, the water is safe at the fire station, and the Republican Party sent correspondence related to election workers.

The next meeting will be Wednesday, March 16, 2022 immediately following the Sanitary District Committee meeting which starts at 6:45pm.

Lowry moved, Goss second to adjourn at 8:17pm. Carried 5-0.

Respectfully submitted,
Anastasia Bell, Clerk/Treasurer

Town of Liberty Grove
Minutes of the Special Town Board meeting on March 9, 2022
(this meeting was correctly posted)

Agenda:

1. Call to order
2. Declaration of a quorum followed by pledge of allegiance
3. Approve agenda
4. Liquor License for BBEB, LLC
5. Adjourn

Chairman John Lowry called the meeting to order at 6:00pm. Supervisors Nancy Goss, Cathy Ward, and Paul Schwengel were present along with Administrator Walter Kalms, Clerk/Treasurer Anastasia Bell, and 2 members of the public via Zoom. Supervisor Janet Johnson was excused.

Lowry moved, Goss second to approve the agenda as posted. Carried 4-0.

BBEB, LLC Liquor License – Lowry confirmed that the Administrator's calculations for seating capacity were received. **Lowry moved, Goss second** to approve the Class B liquor license for BBEB, LLC noting that this restaurant complies with the statutes and the information presented shows there will be a seating capacity of 366. Roll call: Ward, Lowry, Goss, and Schwengel voting aye, no nays. Carried 4-0.

Lowry moved, Ward second to adjourn at 6:06pm. Carried 4-0.

Respectfully submitted,
Anastasia Bell, Clerk/Treasurer

Town of Liberty Grove balance as of February 28,		2022	2021
1	Municipal Checking account	4,471,447.27	5,383,318.46
	Transfer from Checking	3,500,000.00	5,315,000.00
	Early Tax Collections	1,048,837.85	1,438,121.75
	Municipal Services fee	1,155.23	295.81
	Less Disbursements	-	-
	Interest (0.05%)	173.20	222.47
	Balance as of February 28,	2,021,613.55	1,506,958.49
2	Money Market Acct.	1,354,599.43	648,836.61
	Transfer from checking	-	-
	Interest (0.05%)	51.96	38.22
	Balance as of February 28,	1,354,651.39	648,874.83
3	Checking Acct.	206,453.88	235,172.54
	Plus deposits and transfers	3,528,996.88	5,333,260.83
	Less FICA	10,554.64	9,557.86
	Less State withholding	1,547.74	1,611.14
	Less payroll	29,193.94	27,613.76
	Less disbursements	3,430,869.03	5,157,397.79
	Balance as of February 28,	263,285.41	372,252.82
4	Utility District Checking	81,377.72	79,393.89
	Utility District Savings	290,919.10	290,772.90
	Utility District Restricted Savings	78,158.15	58,852.85
	North Shore Bank CD (23 months ending 07/31/2022)	149,963.56	149,248.04
	Balance as of February 28,	600,418.53	578,267.68
	Municipal Checking	2,021,613.55	1,506,958.49
	Money Market Acct.	1,354,651.39	648,874.83
	Checking	263,285.41	372,252.82
	Utility Dist.	600,418.53	578,267.68
	As of February 28, 2022, the total in all Town accounts is:	4,239,968.88	3,106,353.82

Brittany Meyer & Andrew Bongert
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Oshkosh, WI 54904
920-279-7579
britm60@gmail.com

Town of Liberty Grove
Attn: Town Board
11161 Old Stage Rd
Sister Bay, WI 54234

March 10, 2022

Per Ordinance 3-22, Regulating Certain Activities in Town Parks and on Town Property, curfew and consumption of alcoholic beverages is enforced between the hours of 10:00pm and 6:00am. I am writing to you today to please consider a temporary extension of the curfew hours on Saturday September 10, 2022, to either 12:00am or 11:00pm.

We have rented the Ellison Bay Community Center to host our wedding reception on 9/10/2022. Typical wedding reception venues allow for shutting down activities at either 11:00pm or 12:00am. We will be setting up a tent on the park grounds and hosting a live band outside. The band plays for a 4-hour timeslot. Shutting down the music at 10:00pm requires our wedding schedule to adjust quite a bit, serving dinner at 4:00pm.

Please understand we will not create public disruption in any other way, we would simply like to extend our wedding events later into the evening. Our ask is to extend curfew until midnight; however, we understand if the town prefers 11pm. Either situation significantly improves our schedule of events.

If you have further questions regarding this request, please contact us.

Warm Regards,

Brittany Meyer & Andrew Bongert

Approved	Property Address	Owner Name	Max Occupancy	POWTS Design Capacity	DATCP	DCTZ	Insured	Payment	Notes
	1910 Hillside Drive	Douglas/Ellen Krause	6 3 BDRM	6 3 BDRM	YES	YES	YES	YES	All application requirements met
	10904 S Sand Bay Lane	Lee Pier	10	Hold NO BDRM STATED	YES	YES	YES	YES	All application requirements met
	1686 High Road Lane	Marc & Lori Maillefer	6 3 BDRM	6 3 BDRM	YES	YES	YES	YES	All application requirements met
	11749 Porcupine Bay Rd	Porcupine Shores LLC	6 3 BDRM	6 3 BDRM	YES	YES	YES	YES	All application requirements met
	744 Isle View Rd	TreBarn LLC	6 3 BDRM	6 3 BDRM	YES	YES	YES	YES	All application requirements met
	12717 Kenosha Dr	Nick/Michelle Backes	12	HOLD 6 BDRM	SENT	YES	YES	YES	Missing application items
	10228 Settlement Ln	Terrence H Rogers	6 3 BDRM	6 3 BDRM	SENT	YES	YES	YES	Missing application items
	11428 Beach Rd	Peder Nelson	8 3 BDRM	8 3 BDRM	YES	YES	YES	YES	1/26/22 Peder will provide additional documents when available
	11692 Tipperary Ln	Susan Beaumont	8 3 BDRM	8 3 BDRM	YES	YES	YES	YES	1/18/22 letter sent to lower advertising occupancy
	1938 Hillside Dr	Chris/Cathy Fox	12 3 BDRM	12 3 BDRM	YES	YES	YES	YES	2/11/22 called/mailed to lower advertising occupancy