

Town of Liberty Grove
Minutes of the Town Board meeting on September 21, 2022
(this meeting was correctly posted)

Agenda*as amended*:

1. Call to order
2. Declaration of a quorum followed by pledge of allegiance
3. Approve Agenda
4. Approve Minutes: 9/7/2022
5. Payment of Bills
6. Treasurer's Report
7. Committee Reports: Economic Development, Fire Board, Parks and Property
8. Board of Commissioners of Public Lands Borrowing Resolution
9. Ordinance 10-22, Regulating Short-Term Rentals
10. ****Rescind** Reconsider** Motion from 11/3/2021 re: Room Tax
11. Allocation of Room Tax to Non-Profit Groups
12. Increase of Driveway Permit Fee
13. Parks Committee Recommendation: Tennis Court Bench(es)
14. Purchase of Excavator
15. ****Technology Committee Recommendation: Disposal of Dual-headed Car Charging Station****
16. Correspondence
17. Future meetings
18. ****Adjourn to closed session per Wi. Stat. 19.85 (1)(c): Considering employment, promotion, compensation or performance evaluation data of a Town employee****
19. **Return to open session to act on any matter properly discussed in closed session.**
20. Adjourn

Chairman John Lowry called the meeting to order at 6:53pm. Supervisors Cathy Ward, Janet Johnson, Dan Watts, and Nancy Goss were present along with Administrator Walter Kalms, Clerk/Treasurer Anastasia Bell, and 5 members of the public.

Lowry requested the addition of public input after approval of minutes and to move #14 after #6. **Ward moved, Goss second** to approve the agenda as adjusted. Carried 5-0.

Ward moved, Goss second to approve the 9/7/22 Board meeting minutes as presented. Carried 5-0.

Public Input – None.

Ward moved, Johnson second to pay the bills as presented totaling \$25,381.86. Carried 5-0.

Treasurer's report – Bell reported the following Town account balances as of August 31, 2022:

Municipal Checking	1,173,142.12
Money market acct.	1,356,069.70
Checking	235,465.31
Utility Dist.	606,424.89

As of August 31, 2022, total in all Town accounts: \$3,371,102.02. **Ward moved, Lowry second** to approve the Treasurer's report as presented. Carried 5-0.

Excavator Purchase – Kalms reviewed the summary provided. Jay Olson, Crew Supervisor, confirmed the current machine is being overworked often and the new one will reduce labor and tree cutting costs and increase safety. **Lowry moved, Goss second** to approve the purchase of a new excavator as presented. Johnson requested confirmation that funds will remain available for a future patrol truck and there is no need to keep the current unit or trailer and Kalms confirmed both items. Carried 5-0.

Committee Reports – John Lowry, Economic Development concluded that attainable housing is beyond the reach of the Town, and they will investigate if there is an organization available to make progress if land were made available by the Town. Nancy Goss, Fire Board noted the communication system upgrade and 2023 budget were most recently discussed and the Department continues to have retention

concerns and is waiting for CPI information. Cathy Ward, Parks and Property will order disc golf equipment soon, the Mariner Park sign has arrived, and harvesting of algae on Town beaches is not likely without DNR permits.

Board of Commissioners Borrowing Resolution – Bell noted this resolution is to borrow for the engineering study. Johnson asked why the WWTP funds weren't being used. **Lowry moved, Watts second** to prepare this resolution for the next Board meeting. Carried 5-0.

Ordinance 10-22, Regulating Short-Term Rentals – Bell noted language identifying fees was removed and the rate sheet referenced. **Ward moved, Johnson second** to adopt Ordinance 10-22 as presented. Roll call: Goss, Ward, Johnson, Watts, and Lowry voting aye, no nays. Carried 5-0. The full ordinance can be viewed on the Town's website or at the Town Office.

Goss moved, Ward second to rescind the 11/3/2021 motion regarding room tax allocation to non-profit groups. Carried 5-0.

Allocation of Room Tax – **Goss moved, Lowry second** that the allocation of room tax dollars for statutorily qualifying non-profit group requests does not exceed 90% of expected room tax dollars. Carried 5-0.

Driveway Permit Fee – Kalms noted the Finance Committee recommended an increase. Watts noted construction companies should be made aware that improvements require a permit. It was noted that the Highway Committee should review the driveway ordinance. **Lowry moved, Goss second** to increase the driveway permit fee to \$100, effective immediately. Carried 5-0.

Tennis Court Bench – Ward reported there has been more activity at the tennis courts and people often wait to play. A citizen has built a bench and requested it be placed within the court, they are also willing to store it during the winter. **Ward moved, Goss second** to approve placement of the provided bench on the tennis courts during the tennis season. Carried 5-0.

Car Charging Station – Ward reported that the need for the unit has become obsolete. **Ward moved, Lowry second** to dispose of the unit. Carried 5-0.

Correspondence – Kalms reported the water is safe at the town Hall and Community Center, Camp Zion has requested DNR permits to replace their existing pier, a parcel of MFL lands is changing open to closed, and the Bay Lake Regional Plan Commission has sent a survey.

The next Town Board meeting will be Wednesday, October 5, 2022 at 7:00pm.

Lowry moved, Goss second to adjourn to closed session per Wi. Stat. 19.85 (1)(c): Considering employment, promotion, compensation, or performance evaluation data of a Town employee. Roll call: Watts, Lowry, Goss, Johnson, and Ward voting aye, no nays. Carried 5-0. Closed items were discussed.

Johnson moved, Goss second to reconvene into open session. Carried 5-0.

Lowry moved, Ward second to follow the recommendation of Attorney Zach of BoardmanClark. Roll call: Watts, Lowry, ward, Goss, and Johnson voted aye, no nays. Carried 5-0.

Lowry moved, Goss second to adjourn at 9:05pm. Carried 5-0.

Respectfully submitted,
Anastasia Bell, Clerk/Treasurer
Approved at the 10/5/2022 Town Board meeting.