

Town of Liberty Grove
Minutes of the Town Board meeting on August 3, 2022
(this meeting was correctly posted)

Agenda:

1. Call to order
2. Declaration of a quorum followed by pledge of allegiance
3. Approve Agenda
4. Approve Minutes: 7/20/22
5. Payment of bills
6. Administrator's report
7. Committee Reports: Highway, Plan Commission, Technology
8. Public Input
9. Broadband Engineering Design Proposal
10. Nsight Partnership Agreement for Northport Project
11. Nsight Partnership Agreement for Town-wide Broadband Project
12. Harmari STR Compliance Contract
13. Recommendation from Technology: DDMM Charging Station
14. Resolution 5-22, Authorization of Signatures on Depository Account
15. Temporary Liquor License(s)
16. Correspondence
17. Future meetings
18. Adjourn

Chairman John Lowry called the meeting to order at 7:01pm. Supervisors Janet Johnson, Nancy Goss, Dan Watts, and Cathy Ward were present along with Administrator Walter Kalms, Clerk/Treasurer Anastasia Bell and 3 members of the public.

Goss moved, Lowry second to approve the agenda as posted. Carried 5-0.

Ward moved, Lowry second to approve the minutes from 7/20/22 as presented. Carried 5-0.

Ward moved, Goss second to approve the payment of bills totaling \$1,104,212.90. Carried 5-0.

Administrator – Kalms reported Hockers CUP was approved by the County, DCMM has removed the stove from Mariner Park, Finance will meet 8/29/22, the loader has been delivered.

Committee Reports – Dale Stewart, the Highway Committee has drafted the 2023 budget request, the Beach Road manhole issue is still present, parking along roads is causing hazardous intersections, the committee was requested to create culvert criteria, and paving is done. Nancy Goss, Plan Commission, the Nistor rezoning request was denied because it did not fit current or future land use maps, a certified resolution has been filed with the County for this denial, a public meeting was held by request of the County because the Town has requested to add Auto Repair and Contractor Services as Conditional Uses in Heartland-10 Zones. Cathy Ward, the Technology Committee is working to keep the DDMM charging station functional as cellular services change, and they have completed their first 2023 budget draft.

Public – Dale Stewart, Sawmill Lane, noted he witnessed a bonfire at Mariner Park in passing, and asked why the Town would be responsible to have charging stations for vehicles.

Broadband Engineering Design – Bob Webb, Nsight, reported Nsight's recommendation is FARR Technologies. They confirmed they can do the work and may be able to start in September if the contract is signed soon. **Lowry moved, Johnson second** to proceed with FARR for the Engineering Design Study. Webb indicated a PO will be drafted between FARR and the Town. Nsight will review the work and invoices and forward them to the Town for payment. Goss asked if item should wait until the partnership agreements are signed. Ward noted the parties are working in good faith to draft the agreements, and a delay of 6 months may not be too long in the big picture. Roll call: Watts, Lowry, Johnson, and Johnson voted aye, Goss voted nay. Carried 4-1.

Pilot Project Agreement – Kalms noted the draft from Nsight is being reviewed by Town legal staff.

Town-wide Broadband Project Agreement – Bob Webb, Nsight, noted this will be drafted using the approved pilot project agreement as the template.

Harmari Service Contract – **Lowry moved, Goss second** to approve the license subscription agreement with Harmari. Roll call: Johnson, Lowry, Goss, Ward, and Watts voted aye, no nays. Carried 5-0.

Resolution 5-22, Authorization of Signatures on Depository Account – Bell reported this resolution is required by the bank to open a new account. **Goss moved, Ward second** to approve resolution 5-22 as presented. Carried 5-0.

Temporary Liquor License(s) – **Goss moved, Johnson second** to approve a Temporary Class B license for wine sales for Door County Community Foundation “Artrageous” as presented. Carried 5-0.

Correspondence – Kalms reported two notices of rip rap applications, a notice for maintenance of the septic system at Mariner Park, two notices of rip rap placement and/or wetland filling without permits, and there is a new permit process for the gravel pit permit.

The next Board meeting will be Wednesday, August 17, 2022, immediately following the Sanitary District Committee meeting which is scheduled to start at 6:45pm. Board of Review is scheduled for Wednesday, August 17, 2022, at 1:00pm.

Lowry moved, Ward second to adjourn at 8:33pm. Carried 5-0.

Respectfully submitted,

Anastasia Bell, Clerk/Treasurer

Approved at the 8/17/2022 Town Board meeting.