

Town of Liberty Grove
Minutes of the Town Board meeting on July 6, 2022
(this meeting was correctly posted)

Agenda:

1. Call to order
2. Declaration of a quorum followed by pledge of allegiance
3. Approve Agenda
4. Approve Minutes: 6/15/2022, 6/22/2022
5. Payment of bills
6. Administrator's report
7. Committee Reports: Highway, Plan Commission, Technology
8. Public Input
9. Ayres Associates Contract for Isle View Standpipe
10. Ayres Associates Contract for Facility Assessment
11. Broadband Engineering Design Proposals-FARR, Mi-Tech
12. WPS Joint Construction Project: E Door Bluff Rd, Garrett Bay Rd
13. Harmari STR Compliance Contract
14. Invasive Species Control Contract with Merjent
15. Schedule Public Meeting for HL-10 Zoning Use Changes
16. Liquor License for Door County Bakery LLC
17. Temporary Liquor License(s)
18. Short-Term Rental License(s)
19. Operator License(s)
20. Commercial Launch Pass(es)
21. Correspondence
22. Future meetings
23. Adjourn

Chairman John Lowry called the meeting to order at 7:01pm. Supervisors Cathy Ward, Janet Johnson, and Dan Watts were present along with Administrator Walter Kalms, Clerk/Treasurer Anastasia Bell and 3 members of the public.

Ward moved, Johnson second to approve the agenda removing item 9 and moving items 11 and 12 to immediately follow item 6. Supervisor Nancy Goss arrived. Carried 5-0.

Lowry moved, Johnson second to approve the minutes from 6/15/22 as amended to correct the vote on Ordinance 9-22. Carried 5-0.

Ward moved, Goss second to approve the minutes from 6/22/22 as presented. Carried 5-0.

Johnson moved, Goss second to approve the payment of bills as presented with a total of \$119,928.13. Carried 5-0.

Administrator – Kalms reported several agencies are involved with the Isle View standpipe project and residents have been in favor of the 6-inch height increase. We're waiting for 5,000 yards of gravel to be crushed to finish shouldering. The new crew member is working well, new accounting software is possible in 2023, Mr. Mavis has passed which ends the Mavis air strip. Investigation is occurring for possible business activity on The Beach Road, salt is going to be \$12 more per yard, and our counsel will be speaking with Nsight's legal team regarding the current grant and agreement.

Broadband Engineering Design – Bob Webb, Nsight, reported that Nsight's engineers would like to consider Mi-Tech as they're not required to go with the lowest bidder and Mi-Tech may be able to complete the project sooner. It was the consensus to wait for a final recommendation from Nsight and revisit the 6/22/22 motion regarding this as necessary at the next Board meeting.

WPS Joint Construction Project – Bob Webb, Nsight, stated that WPS will be burying lines along East Door Bluff Road, Garrett Bay Road, and Garrett Bay Hill Road between Birch Field Lane and Cottage

Road and has invited all service providers to have their equipment buried at the same time as they will be removing their poles. WPS would bill the Town hourly based on equipment which means they cannot provide a firm price; Nsight estimates anywhere between \$100,000 and \$300,000. Not joining WPS for this project could result in a higher cost for re-digging during the Town-wide fiber project. Webb also noted that a similar invitation is anticipated for Isle View in 2023. **Ward moved, Lowry second** to enter in to a joint venture with WPS to bury utility equipment on the route indicated. Roll call with Goss, Ward, Lowry, Johnson, and Watts voting aye, no nays. Carried 5-0.

Committee Reports – Walter Kalms, Highway, reported paving is done with a few mailboxes to be corrected, and chip sealing is next for road work. Nancy Goss, Plan Commission, reported the recent variance request was forwarded to the County without comment or prejudice from the Town and there is a zoning change anticipated for Plan Commission on 7/13/2022. Bob Webb, Nsight, reported the Northport PILOT project is going well and Cellcom will have a page on their website for early sign-up starting July 11th. David Studebaker, Technology, reported there will be a county-wide broadband survey which will be important for the Town to promote participation, the committee is looking to upgrade the current charging stations and would benefit from recommendations for future stations or if users should be charged, and the committee continues to develop a broadband FAQ for the Town website.

Harmari Service Contract – Kalms indicated he will meet with Town legal staff tomorrow afternoon.

Public Input – None.

Isle View Standpipe Contract – Removed from agenda.

Invasive Species Contract – Curzon noted the local company previously used declined the job and Merjent is the contractor being used by the County. The estimated cost would be \$260 due to a donation. **Goss moved, Ward second** to move forward with the invasive species control contract with Merjent. Carried 5-0.

Facility Assessment Contract – Kalms noted the contract with Ayres is for a facility tour to gather information to draft a general overview and identify potential uses and/or focuses and the estimated cost is \$8,000. **Ward moved, Lowry second** to approve the proposal from Ayres for facility assessment. Carried 5-0.

Heartland 10 (HL-10) Meeting – Goss reported the Town Board has submitted application to the County to add Auto Repair and Trade or Contractor Establishments as conditional uses in the HL-10 districts. The County has requested the Town hold an informational meeting to allow citizens and other municipalities affected by County Zoning the opportunity to ask questions and voice their opinion related to these changes since they could be affected by HL-10 zoning in the future. The informational meeting was scheduled for 7/27/2022 at 6:30pm with the consensus to publish an ad in the paper.

Door County Bakery Liquor License – **Ward moved, Goss second** to approve a “Class A” Liquor License for Jean Thompson, agent of Door County Bakery, LLC as presented. Carried 5-0.

Temporary Liquor License(s) – **Goss moved, Johnson second** to approve Temporary Class B licenses for beer and wine sales for Ellison Bay Service Club “Hog Wild” and Door County Secret Santa “Blues on the Bay” as presented. Carried 5-0.

Short-Term Rental License(s) – **Ward moved, Goss second** to approve licenses for 2751 Old Lime Kiln Road, 12232 Blackberry Road, 12647 Highway 42, 12727 Wisconsin Bay Road, 12444 Landin Lane, and 12221 Timberline Road as presented. Carried 5-0.

Operator License(s) – Bell reported Amanda Cooney, Patrick Bielmeier, Andrada Nitescu, Carol Wall, Doug Bensyl, and Hailey Rusche have applied and have no alcohol related offenses. **Johnson moved, Ward second** to approve the operator licenses as presented. Carried 5-0.

Commercial Launch Pass(es) – **Ward moved, Goss second** to approve 20 launch passes for Lakeshore Adventures Inc. as presented. Carried 5-0.

Correspondence – Kalms noted the water is safe at all facilities, Sister Bay has eliminated the Wastewater Treatment Plant Committee, and Baylake Regional Planning has provided their annual report.

The next Board meeting will be Wednesday, July 20, 2022, immediately following the Sanitary District Committee meeting which is scheduled to start at 6:45pm. Board of Review is scheduled for Wednesday, August 17, 2022 at 1:00pm.

Lowry moved, Ward second to adjourn at 8:33pm. Carried 5-0.

Respectfully submitted,

Anastasia Bell, Clerk/Treasurer

Approved at the 7/21/2022 Town Board meeting.