

TOWN OF LIBERTY GROVE PUBLIC MEETING

June Board Meeting

Date: Wednesday, June 15, 2022

Time: 7:00 PM, or immediately following conclusion of the Sanitary District #1 meeting

Place: Town Hall, 11161 Old Stage Road

Agenda:

1. Call to order
2. Declaration of a quorum followed by pledge of allegiance
3. Approve Agenda
4. Adjourn to closed session per Stat. 19.85 (1)(f): considering financial, medical, social, or personal histories or disciplinary data of a specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons which, if discussed in public, would likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations – “Class A” Liquor License, Operator License
5. Reconvene into Open Session
6. Announcements from Closed Session
7. Approve Minutes: 6/1/2022, Special Board 6/9/2022
8. Payment of bills
9. Treasurer’s report
10. Committee Reports: Economic Development, Fire Board, Parks and Property
11. Public input
12. Variance Application: Joseph & Judith Richardt – parcel 018-03-04322924H, setback from ordinary high water mark and setback from side lot line
13. Recycling Vendor for 2022 Recycling Day
14. Ordinance 9-22, Establishment of Speed Zone on Town Roads
15. Engineering proposal—Isle View standpipe—Ayres Associates
16. Liquor License for La Puerta Sister Bay, LLC
17. Liquor License Renewals
18. Operator License(s)
19. Temporary Liquor License(s)
20. Short-Term Rental License(s)
21. Commercial Launch Pass(es)
22. Correspondence
23. Future meetings
24. Adjourn

All agenda items will include discussion and possible action. Deviation from listed order may occur

***Audience members must ask for permission, during public input, to speak on agenda items ***

Anastasia Bell, Clerk/Treasurer

Members of the Town Board or any other Town Committee, who are not members of the body whose meeting agenda is published in this notice, are entitled, as any other citizen of the Town of Liberty Grove, to attend this meeting in an unofficial capacity. It is possible the attendance of one or more non-members may create a quorum of the membership of another body. Such a quorum is unintended, and the non-members are not meeting for the purpose of exercising the powers or duties attendant upon their membership on any Town Committee or Board

Town of Liberty Grove
Minutes of the Town Board meeting on June 1, 2022
(this meeting was correctly posted)

Agenda:

1. Call to order
2. Declaration of a quorum followed by pledge of allegiance
3. Approve Agenda
4. Approve Minutes: 5/18/2022
5. Payment of bills
6. Administrator's report
7. Remove April 2022 Treasurer Report from the Table
8. April 2022 Treasurer Report
9. Committee Reports: Highway, Plan Commission, Technology
10. Town Facilities Assessment Update
11. Public Input
12. Remove Resolution 3-22 from the Table
13. Resolution 3-22, Participation in the Green Tier Legacy Community Program
14. Recycling Vendor for 2022 Recycling Day
15. Use of Town Roads by Top of the Thumb Snowmobile Club for 2022-2023 Season
16. STR Compliance Monitoring Service Contract
17. Short-Term Rental License(s)
18. Operator License(s)
19. Correspondence
20. Future meetings
21. Adjourn

Chairman John Lowry called the meeting to order at 6:59pm. Supervisors Janet Johnson, Cathy Ward, Nancy Goss and Dan Watts were present along with Administrator Walter Kalms, Clerk/Treasurer Anastasia Bell and 5 members of the public.

Goss moved, Johnson second to approve the agenda removing items 14, 17, and 18. Carried 5-0.

Ward moved, Johnson second to approve the minutes from 5/18/22 as presented. Carried 3-0-2 (Goss and Lowry abstained).

Goss moved, Johnson second to approve the payment of bills as presented with a total of \$53,509.69. Carried 5-0.

Administrator – Kalms reported paving is in progress, requests have been made to the DOT for a crosswalk in Ellison Bay and a speed study, the Isle View Road culvert will be reviewed by engineers, the Gills Rock house has been moved, and he provided a graph showing how the allowed levy limit increase is not keeping up with inflation.

Johnson moved, Ward second to remove the April 2022 Treasurer report from the table. Carried 5-0.

Goss moved, Ward second to approve the April 2022 Treasurer Report as presented. Carried 5-0.

Committee Reports – Dale Stewart, Highway Committee, reported that paving is in progress and a couple roads were removed from the chip seal list due to the significant cost increase. The Highway Committee may discuss Isle View after the engineers have examined the situation. Cathy Ward, Technology Committee, reported the committee continues to work on the current grant project, confirming equipment and backup procedures are adequate and public communication. Nancy Goss, Plan Commission, reported the future Town land use maps have been reviewed and the consensus was that they are adequate at this time. The County is reviewing the Town's zoning ordinance amendment application which would increase the CUP uses for Heartland-10 (HL-10) properties; notification to all HL-10 properties and municipalities under County Zoning is to come. Many of the commissioners have recently attended CUP and Zoning training.

Town Facilities Assessment – Kalms indicated he is waiting for Ayres Associates to schedule a tour of the facilities.

Public Input – James Maronek, East Door Bluff Road, asked about the marking flags on this road. Stewart indicated it is a WPS project to bury powerlines. Cathy Ward, East Green Road, indicated she continues to be contacted by individuals who are not able to find year-round housing and are ultimately homeless during the summer season because their potential homes are being used for seasonal rentals.

Ward moved, Johnson second to remove Resolution 3-22 from the table. Carried 5-0.

Resolution 3-22, Participation in the Green Tier Legacy Community Program – Mickie Rasch, Door County North, reported that DCN is already going down this path and they may be willing to assist the Town in becoming a charter member. Ward noted it may be best if DCN continues to pursue membership separate from the Town. Step one is to pass the resolution which acts as a statement of intent. Step two would be to review the checklist and create a plan. Step three would be to work on items in the plan as time allows. She confirmed there is no cost to enter or leave the program and the Green Tier organization understands that items may not get completed each year. Johnson noted that Gibraltar is forming an ad hoc to evaluate the checklist and create a plan. **Johnson moved, Ward second** to approve resolution 3-22 as presented. Vote: Watts, Johnson, Ward, Goss, and Lowry-aye, no nays. Carried 5-0.

Recycling Day Vendor – Removed from agenda.

Snowmobile Club Road List – Bell reported the list has not been provided.

STR Monitoring Service – Goss noted the costs are similar between the two companies that provided proposals and Granicus did a poor job. The biggest concern is compliance monitoring for rentals over POWTS capacity. Johnson reported that Dead Wood and Traverse City both were very satisfied with Harmari's monitoring services and the reports are easy to access and review. **Goss moved, Watts second** to contract with Harmari for STR compliance monitoring for the 2022 season. It was noted that the effective date should be 6/20/2022. Carried 5-0

Short-Term Rental License(s) – Removed from agenda.

Operator License(s) – Removed from agenda.

Correspondence – Kalms reported Wagon Trail Condos is concerned with houses within their HOA renting above capacity. There is also one property on the foreclosure list and adjacent properties have been contacted.

The next Board meeting will be Wednesday, June 15, 2022, immediately following the Sanitary District Committee meeting which is scheduled to start at 6:45pm.

Lowry moved, Goss second to adjourn at 8:37pm. Carried 5-0.

Respectfully submitted,
Anastasia Bell, Clerk/Treasurer

Town of Liberty Grove
Minutes of the Special Town Board meeting on June 9, 2022
(this meeting was correctly posted)

Agenda:

1. Call to order
2. Declaration of a quorum followed by pledge of allegiance
3. Approve agenda
4. Adjourn to closed session per Stat. 19.85 (1)(c): considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – Town Crew
5. Reconvene into Open Session
6. Announcement(s) from Closed Session
7. Adjourn

Chairman John Lowry called the meeting to order at 4:01pm. Supervisors Janet Johnson, Dan Watts were present along with Administrator Walter Kalms, Clerk/Treasurer Anastasia Bell, Town Crew Supervisor, and 1 member of the public. Supervisor Cathy Ward was excused.

Lowry moved, Johnson second to approve the agenda as posted. Carried 3-0.

Lowry moved, Watts second to adjourn to closed session per Stat. 19.85 (1)(c): considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – Town Crew. Roll call with Watts, Johnson, and Lowry voting aye, no nays. Carried 3-0. Supervisor Nancy Goss arrived at 4:06pm.

Lowry moved, Johnson second to reconvene in open session. Roll call vote with Watts, Lowry, Johnson, and Goss voting aye, no nays. Carried 4-0.

Lowry moved, Goss second to offer the Town Maintenance Crew position to Steven Beno with wage as discussed. Carried 4-0.

Lowry moved, Goss second to adjourn at 4:43pm. Carried 4-0.

Respectfully submitted,
Anastasia Bell, Clerk/Treasurer

Town of Liberty Grove balance as of May 31,	2022	2021
1 Municipal Checking account	1,664,789.44	1,298,767.41
Transportation Aid	4,473.41	4,473.41
Interest (0.05%)	73.16	49.98
Balance as of May 31,	1,669,336.01	1,303,290.80
2 Money Market Acct.	1,354,762.74	648,930.83
Interest (0.05%)	209.71	24.89
Balance as of May 31,	1,354,972.45	648,955.72
3 Checking Acct.	211,507.83	216,442.41
Plus deposits and transfers	42,881.39	12,056.36
Less FICA	9,436.30	9,382.15
Less State withholding	1,469.49	1,677.27
Less payroll	28,191.26	28,752.06
Less disbursements	40,357.11	79,249.93
Balance as of May 31,	174,935.06	109,437.36
4 Utility District Checking	80,661.44	77,411.79
Utility District Savings	290,977.29	290,809.14
Utility District Restricted Savings	80,970.88	60,583.89
North Shore Bank CD (23 months ending 07/31/2022)	149,963.56	149,248.04
Balance as of May 31,	602,573.17	578,052.86
 Municipal Checking	 1,669,336.01	 1,303,290.80
Money Market Acct.	1,354,972.45	648,955.72
Checking	174,935.06	109,437.36
Utility Dist.	602,573.17	578,052.86
 As of May 31, 2022, the total in all Town accounts is:	 3,801,816.69	 2,639,736.74

02312834B, Patrick and Jill Hockers, with the condition that the County consider lowering the speed limit and/or adding cautionary signage on the short radius curve of County ZZ. Roll call vote: Watts, Culver, Goss, Miller, Surbaugh, Ward, and Bokelmann voting aye, no nays. Carried 7-0.

Variance Richardt parcel 018-03-04322924H – Judith and Joseph Richardt stated that this is currently a small cottage from the 1970s and they would like to add space for this to be a year-round residence. The shoreline of the neighboring property has significantly eroded, and since this is used to measure the ordinary high water mark it has limited their build-out options. The previous zoning administrator was involved when riprap was placed, and the new measurements are significantly different. Goss stated the law requires all three criteria to be met and only the minimum variance can be granted if the property would not allow the project to be completed in another fashion. This may be a case for administrative appeal based on the previous measurements provided. Watts reiterated that the State has a very narrow definition of hardship. Kalms noted that the DNR may be able to mark the shoreline. **Goss moved, Miller second** to recommend the Town Board pass this variance on to the County Board of Adjustment without prejudice due to confusion created from the information received from a previous Zoning Administrator regarding the Ordinary High Water Mark measurement. Roll call vote: Culver, Goss, Miller, Bokelmann, Ward, Surbaugh, and Watts voting aye, no nays. Carried 7-0.

Correspondence – None.

The next tentative meeting will be Wednesday, June 22, 2022 and/or July 13, 2022 at 7:00 pm if a need arises.

Miller moved, Goss second to adjourn at 9:04pm. Carried 7-0.

Respectfully submitted,
Anastasia Bell, Clerk/Treasurer



County of Door
LAND USE SERVICES DEPARTMENT: ZONING
County Government Center
421 Nebraska Street
Sturgeon Bay, WI 54235

Kristin Rankin, Zoning Administrator

Direct line: (920) 746-2266

Main office line: (920) 746-2323

FAX: (920) 746-2387

E-mail: krankin@co.door.wi.us

Website: <https://www.co.door.wi.gov/164/Land-Use-Services>

May 24, 2022

Town of Liberty Grove
C/o Anastasia Bell, Clerk
Via Email

Re: Petition for variance for Parcel # 018-03-04322924H, 12532 Northern Door Rd.

Greetings:

We are sending you this letter to notify the town that there will be a hearing regarding a request for a variance on a property in the Town of Liberty Grove at an upcoming Door County Board of Adjustment meeting. The scheduling process for the hearing will begin on June 21, 2022, unless we hear from the town before that date. The hearing will be held no sooner than three weeks after the scheduling process is begun. Comments may still be submitted to the Land Use Services Department concerning the proposal up to noon the day before the hearing and/or the town may offer verbal testimony at the hearing.

Enclosed is a "Town Recommendation Worksheet" which we ask you to complete and send back to the Door County Land Use Services Department after you review the case at an upcoming meeting.

Joseph and Judith Richardt are requesting variances from Section IV.B.2.b of the Door County Shoreland Zoning Ordinance and Section 3.02(3)(a) of the Door County Comprehensive Zoning Ordinance. According to Section IV.B.2.b of the Door County Shoreland Zoning Ordinance all additions to the residence shall be located at least 56 feet from the ordinary high water mark of Lake Michigan. According to Section 3.02(3)(a) of the Door County Comprehensive Zoning Ordinance all additions to principal structures must be located 20 feet from side lot lines in SF30 zoning district.

The applicant is proposing a 30' X 58' addition to the existing residence which will be located as close as 48.5' from the ordinary high water mark and as close as 19.7' from the northern side lot line. The applicant is also proposing an attached deck which will be located as close as 40.9' from the ordinary high water mark and as close as 19.6' from the northern side lot line.

The applicant has the responsibility to contact the Town of Liberty Grove (Anastasia Bell, Clerk: 920-854-2934) to determine if/when the town may discuss this matter at a future meeting.

Sincerely,

Kristin Rankin
Zoning Administrator

Enc.: Variance application packet and town recommendation worksheet
C.C.: Joseph and Judith Richardt, with enclosure (via email)
Richard Toyne, with enclosures (via email)
Adjacent property owners within 300' to receive letter only

**Door County Land Use Services Department
Request for Town Recommendation**

Joseph and Judith Richardt are requesting variances from Section IV.B.2.b of the Door County Shoreland Zoning Ordinance and Section 3.02(3)(a) of the Door County Comprehensive Zoning Ordinance. According to Section IV.B.2.b of the Door County Shoreland Zoning Ordinance all additions to the residence shall be located at least 56 feet from the ordinary high water mark of Lake Michigan. According to Section 3.02(3)(a) of the Door County Comprehensive Zoning Ordinance all additions to principal structures must be located 20 feet from side lot lines in SF30 zoning district.

The applicant is proposing a 30' X 58' addition to the existing residence which will be located as close as 48.5' from the ordinary high water mark and as close as 19.7' from the northern side lot line. The applicant is also proposing an attached deck which will be located as close as 40.9' from the ordinary high water mark and as close as 19.6' from the northern side lot line.

The (circle one) Town Board / Planning Committee of the Town of _____ held a legally noticed and posted meeting on _____, at which, by a vote of ____ (Yea) to ____ (Nay), the town recommended (check one) ____ **SUPPORT** ____ **DENIAL** for a variance.

Reason(s) for the town's decision:

Is the proposal consistent with the Town Comprehensive Plan?

Concerns or objections the town may wish to see potentially addressed through conditions:

Town Clerk Signature

Date

***See reverse for variance criteria.**

GENERAL CRITERIA REGARDING ZONING HEARING CASES IN DOOR COUNTY

This document is intended to provide a general guide to the issues and criteria to consider when making decisions regarding this type of zoning hearing. It should not be considered a complete guide to applicable statutes or ordinances.

PETITION FOR VARIANCE

(See Door County Zoning Ordinance section 11.06 and Wisconsin Statutes section 59.694.)

A petition for variance is a request to relax one or more of the dimensional requirements or restrictions of the ordinance (road, water, or property line setbacks; building size or height, etc.). The Door County Zoning Ordinance only allows so-called "area" variance petitions – it does not permit application for a variance where a use not allowed in that zoning district would be established (a "use" variance). Note that variances "run with the land" and not with the applicant; an approved variance is permanently attached to the parcel in question.

By state statute, petitions for variance from the county zoning ordinance are heard and decided upon at a public hearing before the board of adjustment or appeals (called the Board of Adjustment in Door County), members of which are appointed by the County Board of Supervisors. Appeals of Board of Adjustment decisions are heard in the court system.

Criteria for evaluating "area" variance petitions

(Note: Responses to the three bolded questions below should be "yes" in order to justify granting the variance in accordance with legal/case law criteria.)

- **Do physical limitations of the property prevent compliance with ordinance standards?**
Examples of physical limitations include wetland presence, parcel shape, steep slopes, etc.
- **Will granting the variance have no effect on the public interest?**
 - *Public interest includes additional runoff, effects on the quality of fish or wildlife habitat, impacts on scenic beauty, etc. Cumulative effects must be considered.*
 - *Public interest includes the interest of the public at large, not just that of nearby property owners.*
 - *Lack of local opposition does not in itself mean that a variance will not harm the public interest.*
 - *A variance should include only the minimal relief necessary to allow reasonable use of the property.*
 - *The board's actions should be consistent with stated ordinance objectives.*
- **Is an "unnecessary hardship" present?**
 - *Does compliance with the ordinance unreasonably prevent the owner from using the property for a permitted purpose, or is conformity with restrictions unnecessarily burdensome for the property owner?*
 - *Is there a unique physical property limitation? (See above.)*
 - *The variance is not warranted if the physical character of the property allows a landowner to develop or build in compliance with the zoning ordinance.*
 - *Financial hardship is not grounds for a variance.*
 - *Self-imposed hardship or personal preference are not grounds for a variance. (Note that "self-imposed hardship" has been determined by courts to mean either current or former owners.)*
 - *The hardship cannot be one that would have existed in the absence of zoning.*

One final consideration: Will granting the variance serve an overriding public interest? (If yes, granting the variance may possibly be justifiable even if other criteria point toward denial.)

Petition for Grant of Variance

STAFF REPORT

Applicant Information

Current Owner: Joseph and Judith Richardt

Applicant: Richard Toyne, Architect

Parcel: Town of Liberty Grove, Parcel #018-03-04322924H, 12532 Northern Door Rd.

Request: Joseph and Judith Richardt are requesting variances from Section IV.B.2.b of the Door County Shoreland Zoning Ordinance and Section 3.02(3)(a) of the Door County Comprehensive Zoning Ordinance. According to Section IV.B.2.b of the Door County Shoreland Zoning Ordinance all additions to the residence shall be located at least 56 feet from the ordinary high water mark of Lake Michigan. According to Section 3.02(3)(a) of the Door County Comprehensive Zoning Ordinance all additions to principal structures must be located 20 feet from side lot lines in SF30 zoning district.

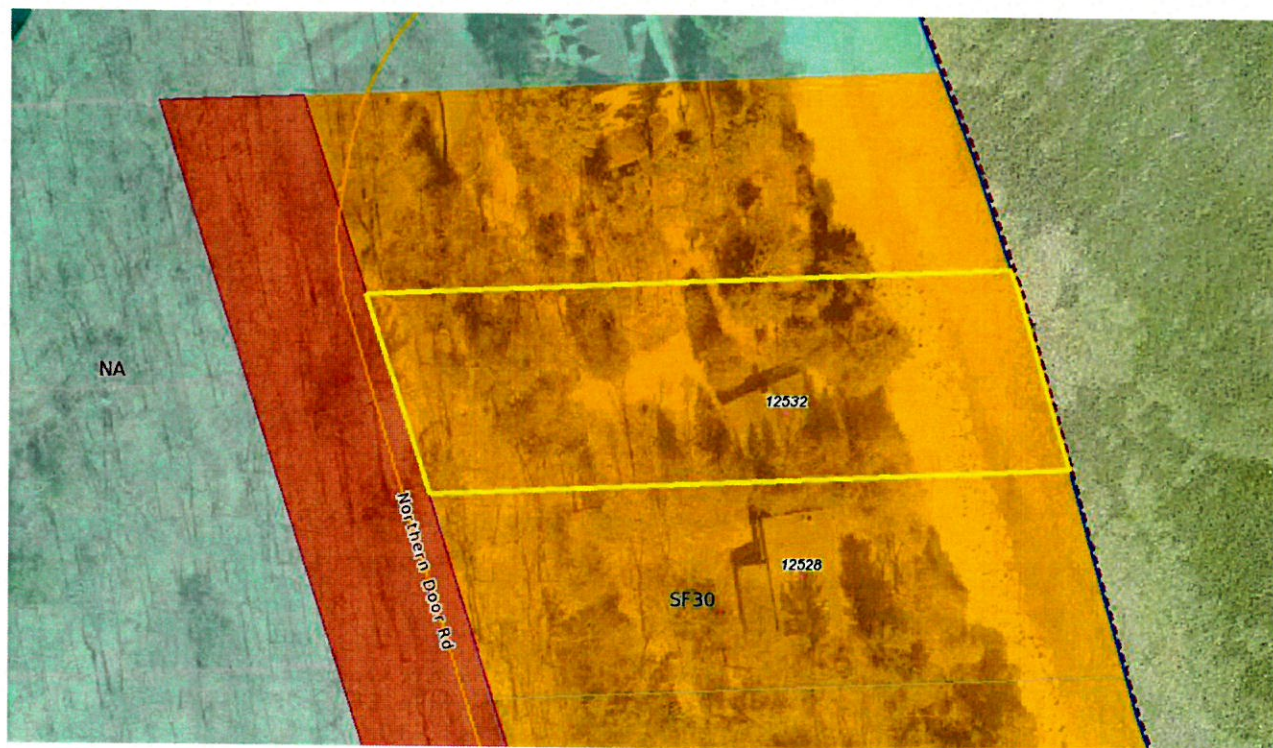
The applicant is proposing a 30' X 58' addition to the existing residence which will be located as close as 48.5' from the ordinary high water mark and as close as 19.7' from the northern side lot line. The applicant is also proposing an attached deck which will be located as close as 40.9' from the ordinary high water mark and as close as 19.6' from the northern side lot line.

Parcel Description: This parcel is 0.54 acres (23,522 square feet in area) and is about 97' along the ordinary high water mark of Lake Michigan.

Zoning: This parcel is zoned Single Family Residential-30,000 (SF30).

Background: The original house was built in 1977 and met the required ordinary high water mark at that time. The applicants placed riprap in 2020 to prevent further erosion. The applicants have applied for a mitigation permit in anticipation of this addition because it will bring the lot to an impervious surface ratio above 15%.





PETITION

A variance is a relaxation of a standard in a land use ordinance. Variances are decided by the zoning board of adjustment. The zoning board is a quasi-judicial body because it functions almost like a court. The board's job is not to compromise ordinance provisions for a property owner's convenience but to apply legal criteria provided in state laws, court decisions and the local ordinance to a specific fact situation. Variances are meant to be an infrequent remedy where an ordinance imposes a unique and substantial burden.

PETITION: (I) (We)

Full name(s): Joseph A. Richardt
Judith A. Richardt

Propose to:

Construct an addition to our existing 28'x36' cottage, consisting of a 28' x 30' Bedroom and Living area addition, an attached 30'x30' two-car garage, a 10'x6' covered entry porch, and an 8'x20' deck extension, according to the attached plans and elevations.

The existing use of structure or land in question is:

A single-family, owner-occupied residence located along Lake Michigan in an SF30 zoning district.

AUTHORIZATION FOR INSPECTION:

I hereby authorize the Zoning Administrator to enter upon the premises for which this petition is made at any reasonable time for all purposes of inspection related to this petition.

CERTIFICATION:

I hereby certify that all the above statements and attachments submitted hereto are true and correct to the best of my knowledge and belief.

SIGNATURE OF PETITIONER/AGENT:

JhA Richardt Judith A. Richardt

DATE: 5/2/2022

A.) Unique Property Limitations

This property is 0.40 acres and sits on the shore of Lake Michigan at the south end of Deaths Door. It was the first home built on Northern Door Road, formerly Isle View Rd., by Bert and Betty Wiltse back in the 70's. We purchased this 2 bedroom, 1 bath cottage in 2008 from Betty Wiltse. We are the second owners of this property.

The property is 99' wide and 247' deep. The way the cottage sits on the property there is only one way to add on to it and that is to the north and west. All of the properties/lots on this road are not square to the shore or road. They are all rectangular and slightly parallelograms. There is a culvert pipe that runs along the north property line to accommodate water overflow from the wetlands to the west. The outflow from the neighbor's culvert has created an erosion point on the neighbor's property, just beyond the NW corner of our property, and that is the one point from which we are not meeting the required O.H.W.M. setback. Please note that along the majority of our shoreline the proposed addition meets the setback requirement.

We are looking to add an entry, master bedroom and bathroom, a half bath, a 2 car garage and a deck off the back side of the house to make the cottage more suitable as a full-time residence. We plan on retiring in this home as soon as it is complete. We have deep roots in the community and look forward to finally living in the northern Door.

A Variance is requested to allow one triangular corner section (approximately 50 sq.ft.) of the 1808 sq.ft. proposed addition to encroach 3.5 ft. max. beyond the required Ordinary High Water Mark setback (which is 51.7' for the easternmost 200 SF of the addition). About 1 sq.ft. of the NE corner of the addition will also extend 0.3 ft. beyond the required side yard setback. (See the Site Plan and measurements prepared by the surveyor.) These minor encroachments would allow the house addition to be built as planned. If possible, we would also like to include an 8'x20' extension of the existing east deck to serve the two exit doors from the addition per the attached plans.

B. Unnecessary Hardship

During the time that we have owned this cottage/property we have done everything we can do to fix, improve and update everything. This includes but not limited to the septic system, furnace, water heater, well pump, pressure tank, flooring, kitchen and bath remodel and painting everything. Then in 2020, Lake Michigan hit its record high water level. We applied for an emergency erosion permit with the DNR. Our shore was destroyed. We lost a 15'x15' deck to the erosion. In order to restore our shore we hired JF Fitzgerald Construction to fill and place "rip rap" along the shore. This was permitted by DC Zoning/Rick Brauer and the work was done to the tune of \$27,000.

In the meantime, our neighbors to the north, Ted and Lady Olson, have wetlands on the west side of their property, which is overflow from Europe Lake. This water flowed from west to east along the north side of our property, south side of their land and emptied into Lake Michigan causing more of our shore erosion and flooding our crawl space.* This flowing water also took out several of our trees and our NE survey stake. They ultimately had this problem fixed by installing a culvert pipe under his driveway and then a "river wash" from the southeast side of his driveway to redirect the wetland overflow directly into Lake Michigan. However the outflow from this culvert just north of our north property line has caused the aforementioned erosion along the shoreline.

The loss of shore along the neighbor's property, which is beyond our control, is now compromising our ability to add on to our cottage in a normal way, since this is the only point of measurement in which we are not meeting the setback requirement. We can only come out of our cottage at a certain point due to the existing cottage fireplace and bathroom. Our Architect, Rick Toyne, has drawn plans that are very suitable, modest, and compatible with the existing cottage aesthetic. Rooflines and water runoff must be considered in the plans. We have explored other options, but there is really only one way to accomplish this addition.

- * video available for viewing.

C. No Harm to Public Interest

Please be advised that there is "No Harm to Public Interest" in our requesting this variance for this addition. Our neighbors to the north have a \$2,000,000., 5000 square ft. home. Our neighbors to the south have a \$700,000. , 2000 sq. ft. home. We are not asking for a variance for a "McMansion". We are asking for a variance to allow us to expand the existing cottage into a modest year round home to live in, and with only minor encroachments into the required setbacks.

In addition, we will be taking mitigation measures to preserve and enhance the existing vegetation along both sideyards, maintaining natural materials and colors for the addition and existing cottage, and using minimal downcast lighting. In every respect we are striving to meet the overall intent of the zoning ordinance.

Thank you.

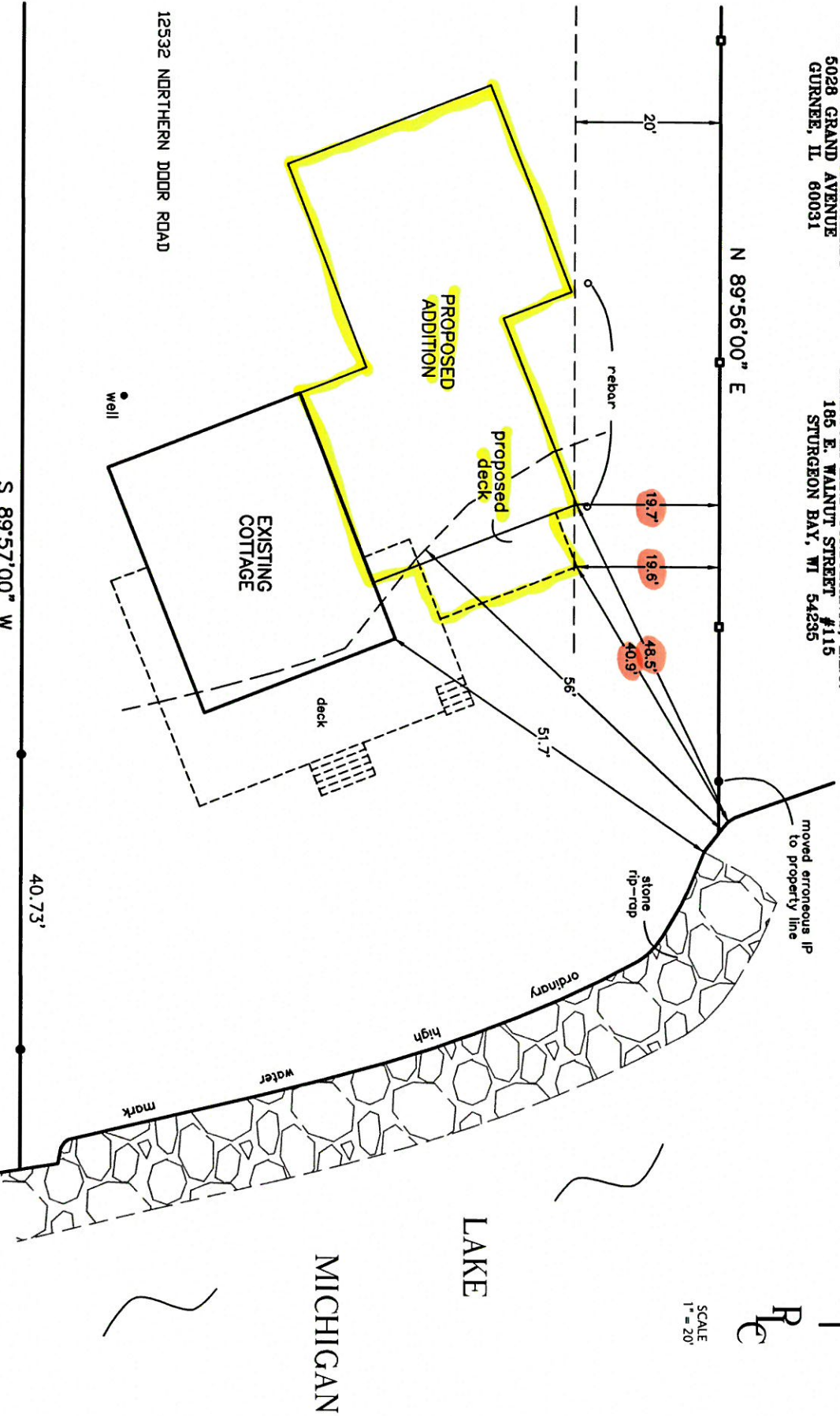
Joe and Judy Richardt

SITE PLAN

LOCATED IN:
GOVERNMENT LOT 2, SECTION 4,
TOWNSHIP 32 NORTH, RANGE 29 EAST, TOWN OF LIBERTY GROVE

prepared for
JOSEPH & JUDITH RICHARDT
5028 GRAND AVENUE
GURNEE, IL 60031

prepared by
PENINSULA LAND CONSULTANTS, L.L.C.
185 E. WALNUT STREET #115
STURGEON BAY, WI 54235



PROPERTY LINES SHOWN AS PER
PREVIOUS TELFER SURVEY, DATED 9 JAN 2008

● = FOUND IRON PIPE
□ = SET WOOD LATH

JOB NO. 22-004
APRIL, 2022



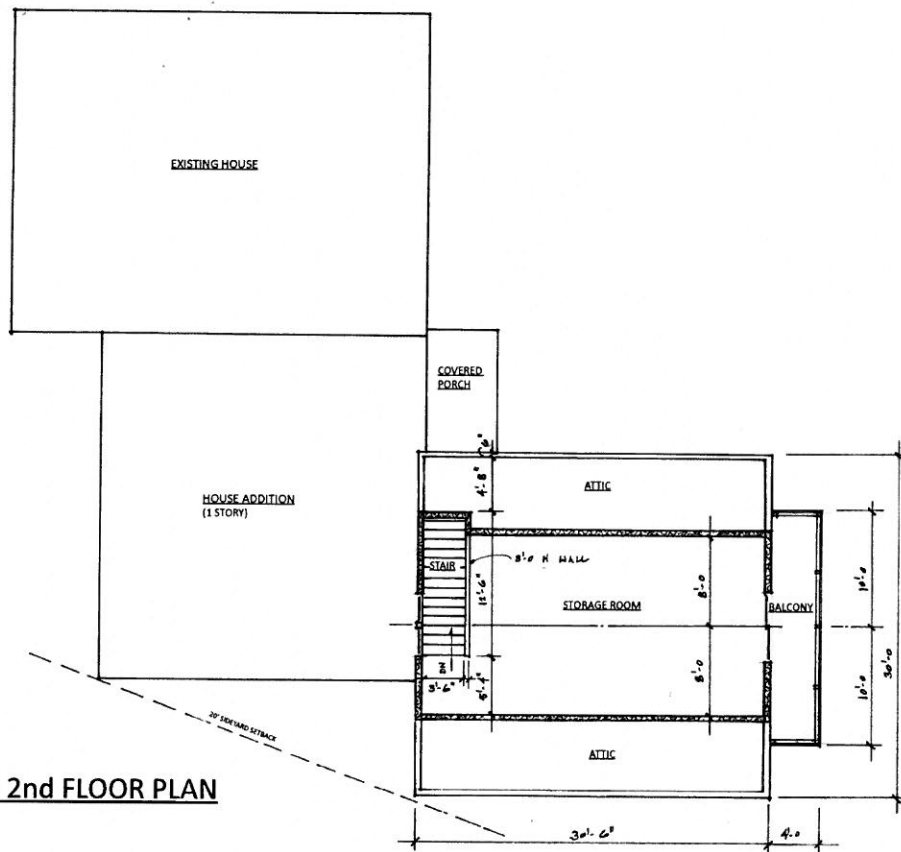
HOUSE: 840 SF
GARAGE: 900 SF
COVERED PORCH: 60 SF
NEW DECK: 196 SF

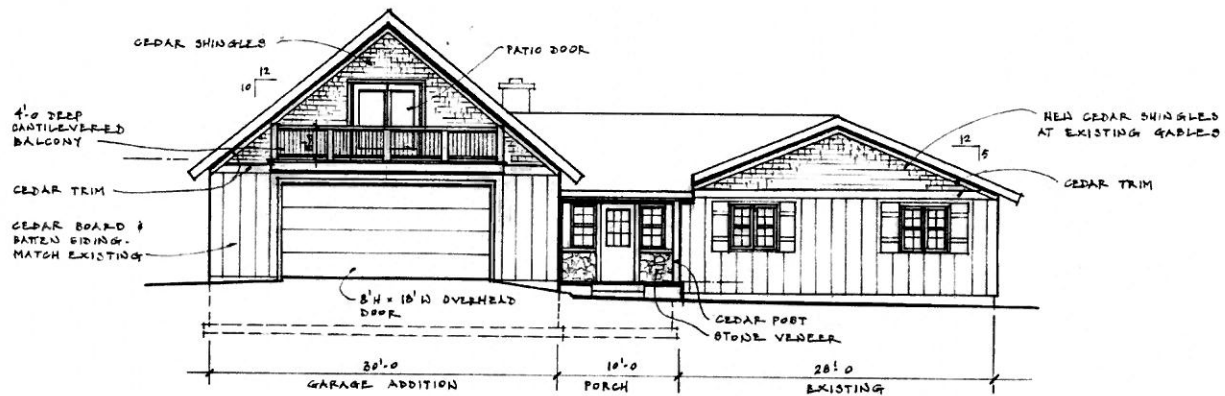
SITE PLAN

1" = 20'-0"

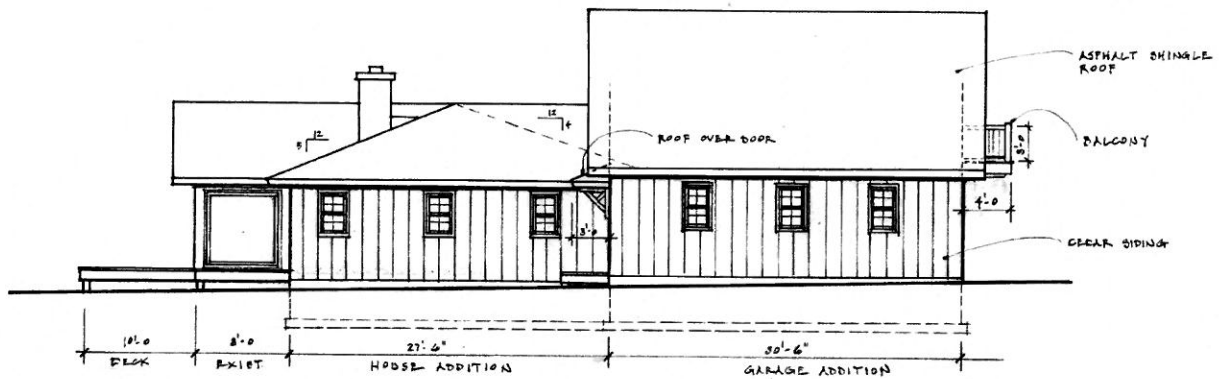


GARAGE 2nd FLOOR PLAN
1/8" = 1'-0"





WEST ELEVATION
1/8" = 1'-0"



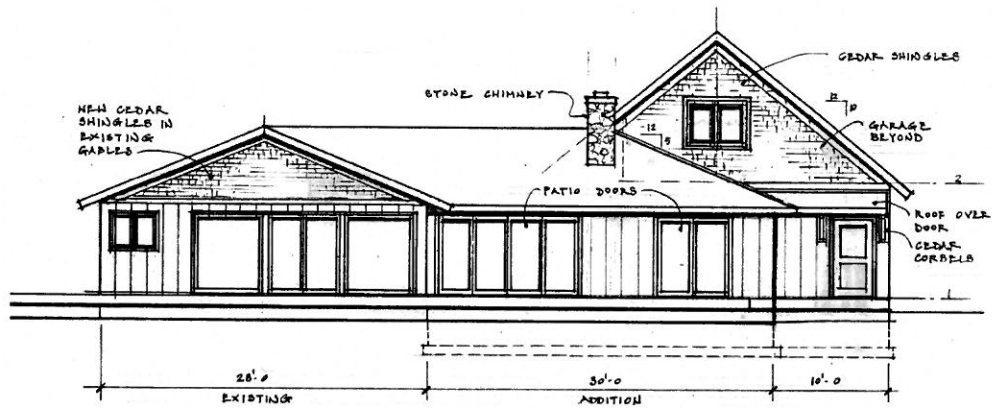
NORTH ELEVATION
1/8" = 1'-0"

Richard Irvine Architect
Sturgeon Bay, WI 54784-7588
richard@rivarichitect.com

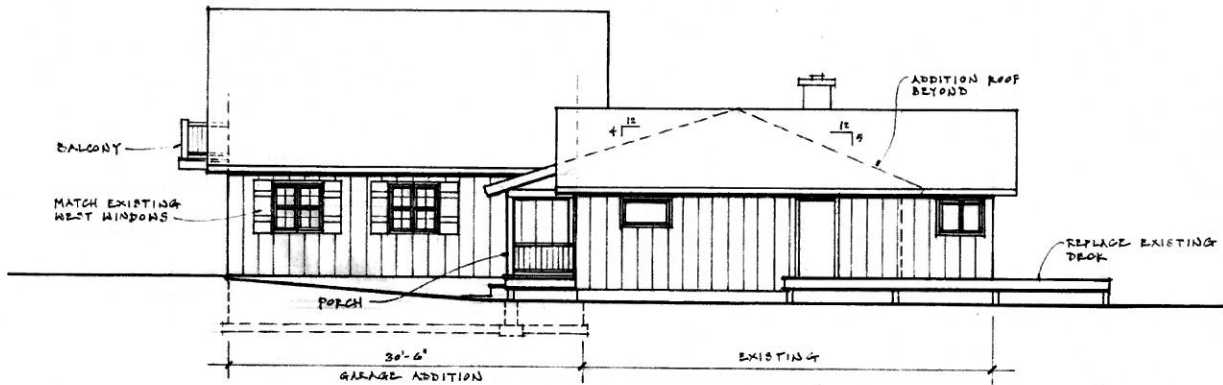
Richard Residence Addition
1231 Northern Deer Road
Liberty Grove, Wisconsin

4

02-08-22



EAST ELEVATION
1/8" = 1'-0"



SOUTH ELEVATION
1/8" = 1'-0"



Town of Liberty Grove

We're Like Nowhere Else

May 26, 2022

To: Joseph & Judith Richardt

Ref: Petition for Variance, parcel # 018-03-04322924H, 12532 Northern Door Rd.

This letter comes to you as notice that the Town of Liberty Grove has received a copy of your Petition for Variance for parcel # 018-03-04322924H

The Town Plan Commission will discuss and act on this application at a meeting to be held Wednesday, June 8, 2022 beginning at 7:00 PM at the Liberty Grove Town Hall at 11161 Old Stage Road. The Plan Commission will hear comments on this petition and make a recommendation to the Town of Liberty Grove Board and the Door County Board of Adjustment.

You or your representative may attend this meeting on June 8th and comment on this variance application. If you cannot attend the meeting, you may send comments to the Town at the address below, by fax to 920-854-7366, or by email to tlibertygrove@gmail.com. Written, faxed, and emailed comments will be accepted until 4:00 PM on the day of the Plan Commission meeting. Documents relating to this project are available for inspection at the Liberty Grove Town Hall, by requesting a PDF file of the application from the Town Office, or at the Door County Government Center at 421 Nebraska Street in Sturgeon Bay.

Sincerely,

Anastasia Bell, Clerk/Treasurer
Town of Liberty Grove



Town of Liberty Grove

We're Like Nowhere Else

May 26, 2022

To: Adjacent landowners of Joseph and Judith Richardt

Ref: Application for Petition for Variance, Parcel # 018-03-04322924H, 12532 Northern Door Rd.

This letter comes to you as notice that Joseph and Judith Richardt have petitioned for variances from Section IV.B.2.b of the Door County Shoreland Zoning Ordinance and Section 3.02(3)(a) of the Door County Comprehensive Zoning Ordinance. According to Section IV.B.2.b of the Door County Shoreland Zoning Ordinance all additions to the residence shall be located at least 56 feet from the ordinary high-water mark of Lake Michigan. According to Section 3.02(3)(a) of the Door County Comprehensive Zoning Ordinance all additions to principal structures must be located 20 feet from side lot lines in SF30 zoning district.

The applicant is proposing a 30' X 58' addition to the existing residence which will be located as close as 48.5' from the ordinary high-water mark and as close as 19.7' from the norther side lot line. The applicant is also proposing an attached deck which will be located as close as 40.9' from the ordinary high-water mark and as close as 19.6' from the northern side lot line.

The Town Plan Commission will discuss and act on this application at a meeting to be held Wednesday, June 8, 2022 beginning at 7:00 PM at the Liberty Grove Town Hall at 11161 Old Stage Road. The Plan Commission will hear comments on this petition and make a recommendation to the Town Board and the Door County Board of Adjustment.

You or your representative may attend this meeting on June 8th and comment on this variance application. If you cannot attend the meeting, you may send comments to the Town at the address below, by fax to 920-854-7366, or by email to tlibertygrove@gmail.com. Written, faxed, and emailed comments will be accepted until 4:00 PM on the day of the Plan Commission meeting. Documents relating to this project are available for inspection at the Liberty Grove Town Hall, by requesting a PDF file of the application from the Town Office, or at the Door County Government Center at 421 Nebraska Street in Sturgeon Bay.

Sincerely,

Anastasia Bell, Clerk/Treasurer
Town of Liberty Grove

THEODORE B OLSON
466 RIVER BEND RD
GREAT FALLS, VA 22066

CLAUDIA J ALT TRUST
1113 SINGINGWOOD CT #5
WALNUT CREEK, CA 94595

MARY ANN BLENDONOHY TRST
1670 MILLBURNE RD
LAKE FOREST, IL 60045

TIMOTHY R SCHOEWE TRUST
6420 N SANTA MONICA
FOX POINT, WI 53217

PHILLIP R MOTZ
1186 S COUNTY RD 200E
KOKOMO, IN 46902

JOSEPH A RICHARDT
111 HITCHING POST LN
GRAYSLAKE, IL 60030

DONALD & JANICE MOTZ TRST
1557 KENNEDY DR
GREEN BAY, WI 54304

KATHRYN LYNNE JOHNSON
874 FOREST HILL RD
LAKE FOREST, IL 60045



Town Clerk <tlibertygrove@gmail.com>

Petition for variance for Joseph & Judith Richardt

Donald Motz [REDACTED]
To: tlibertygrove@gmail.com

Fri, May 27, 2022 at 3:24 PM

Town of Liberty Grove Variance Committee:

We have no objections to the proposed variance for the above neighbors.

We feel they should be able to build the same distance back that their house is.

Thank you.... We are 12524 Northern Dr Rd

Donald & Janice Motz
1557 Kennedy Dr
Green Bay Wi 54304

Sent from my iPad



Town Clerk <tlibertygrove@gmail.com>

Richardt Petition for Variance

1 message

Timothy Schoewe [REDACTED]
To: "tlibertygrove@gmail.com" <tlibertygrove@gmail.com>
Cc: "[REDACTED]"

Mon, Jun 6, 2022 at 8:46 PM

With respect to the variance request by our neighbors, Judith and Joseph Richardt, please be advised that we fully support this action and ask that you approve their request.
Tim & Margaret Schoewe

Sent from my iPhone



Electronics Recycling

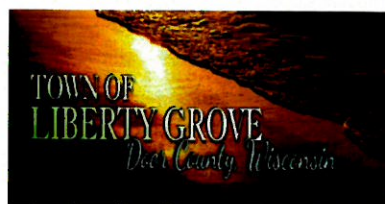
For Our Residents

When & Where

Hosted By

Saturday, September 17th
9:00 am to 1:00 Noon

TBD



Town of
Liberty Grove



Sister Bay



RAIN
or
SHINE

All information on Hard Drives, Sim
Cards, Flash Drives, etc. will be
erased/destroyed

Apple products should have iCloud
account removed prior to drop off

Recycle Anything
With a Plug

Free To Recycle

Fee To Recycle

Anything Metal	Credit Card	Flag Poles	Microwaves	Table Saw
Appliances	Machines	Garbage disposal	Plugs	Tillers
Bed Frames	Curling Irons	Hair Dryer	Pots and Pans	Tools
Bikes	Dish Washers	Hand Tools	Power cords	Toys
Cables	Drills	Ironing Board	Printers	Trailers
Calculators	Dryers	Irons	Saw blades	Treadmills
Car Parts	Electric Motors	Keyboards	Scooters	Tricycle
Cell Phones	Elliptical Machines	Lamps	Screen Doors	Wash Machines
Chain Saw	Exercise Equipment	Laptops	Shelves	Water Heater
Chairs	Farm Equipment	Lawn Mowers	Snow Blower	Weight Benches
Coffee Machines	Faucets	Lighting	Speakers	Weight Sets
Computers	Fax Machines	Lithium Batteries	Staplers	Wire
Cordless phones	File cabinets	Metal Pipes	Stereos	
		Metal Roofing	Stoves	

LCD Monitors	\$10
CRT Monitors	\$25
Any Flat Panel TV	\$25
TVS Under 30"	\$25
TVs Over 30"	\$60
Console TV	\$60
Projection TV	\$60
Bare Tubes	\$60
Refrigerators	\$10
Freezers	\$10
Dehumidifiers	\$5
AC Units	\$5



B3 Recycling Solutions

920.246.7143 ecyclenow.com





› Collection Service › Recycling › Residential › Commercial › Construction › Roll-off Boxes › Containers › Drop-off Site

May 27, 2022

Town of Liberty Grove
11161 Old Stage Rd
P.O. Box 769
Sister Bay, WI 54234

Proposal for the Town of Liberty Grove Recycling Day

Thank you for considering Going Garbage & Recycling Inc., in partnership with Door County Scrap Metal, for your September 17, 2022 recycling day. Below is a sample of products and prices we will charge for, as well as those items that are free to recycle:

- Cash sales only for **chargeable items**:
 - LCD/LED/Tube Monitors Under 15" \$20
 - LCD/LED/Tube Monitors Over 15" \$40
 - Household Printer/Copier/Fax \$20
 - Computer Monitors \$20
 - Computer Netbook, Tower or Laptop - \$15
 - Microwave \$20
 - Console/Projection TV \$75
 - Freon Units (Fridge, Freezer, AC, Dehumidifier) - \$35
 - Small Electronics \$5

- **Free Items:**

• Bikes • Dish Washers • File Cabinets • Lawn Mowers • Miscellaneous Metal • Metal Bed Frame • Metal Chairs • Metal Lawn Furniture • Metal Roofing • Metal Shelves	• Motor Oil in Sealed, Non-Returnable Container • Saw Blades • Scooters • Snow Blowers • Stoves • Table Saw • Tillers • Wash Machines • Water Heater
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Upon approval, we will develop a handout for the Town to use for promotional needs.

If there are questions on specific items not list, please contact us to discuss if there will be a fee. Thank you for your consideration and please feel free to contact us with questions, suggestions, or further details.

Sincerely,

A handwritten signature in black ink, appearing to read 'AG' followed by a long horizontal stroke.

Andrew Gantman
Vice President
(920) 854-2114 x201

**TOWN OF LIBERTY GROVE
ORDINANCE 9-22**

Establishment of Speed Zone on Town Roads

The Town Board of the Town of Liberty Grove, Door County, Wisconsin, does ordain as follows:

Section 1. Any previously established speed limit on Lakeview Road is hereby rescinded.

Section 2. A traffic investigation having been made on the following described highway, the maximum permissible speed at which vehicles may be operated on said highway, which speed is herewith established as reasonable and safe pursuant to Section 349.11, Wisconsin State Statutes, shall be as set forth herein, upon the erection of standard signs giving notice thereof:

1. Town Roads, Town of Liberty Grove, Door County, Wisconsin. Twenty-five miles per hour for all vehicles on the following specified Town roads:
 - a) Lakeview Road from its intersection with State Highway 42 southerly to its intersection with Mink River Road.
 - b) Lakeview Road from its intersection with Mink River Road northerly to its intersection with State Highway 42.

Section 3. Any person violating any provision of this ordinance may be fined not less than \$20 nor more than \$200.

Section 4. This ordinance shall become effective upon passage and publishing according to law.

Adopted at a regular meeting of the Liberty Grove Town Board on the 15th day of June 2022.

John Lowry, Town Chairman

I, Anastasia Bell, Clerk/Treasurer of the Town of Liberty Grove, Door County, WI. hereby certify that the above ordinance was adopted on the 15th day of June 2022, by the Town Board of the Town of Liberty Grove, Door County, Wisconsin.

Dated this 15th day of June 2022

Anastasia Bell, Clerk/Treasurer

Town of Liberty Grove

Licenses to approve at the June 13, 2022 Town Board Meeting

"Class A" liquor (retail sale of liquor and wine for consumption away from premises)

Donald Thompson	Door County Bakery, LLC
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"Class A" liquor & Class "A" Beer (retail sale of liquor, wine, and beer for consumption away

Barbara Greene	Pioneer Store
Karrie Oram	Oram Enterprises, Inc./Koepsel's Farm Market
Rose Marie Polcen	Last Stop, LLC
Linda Hedeon Wurster	Dovetail Trading

"Class B" liquor & Class "B" Beer (retail sale of liquor, wine, and beer for consumption on or

Michael Holmes	Wickman House Restaurant LLC
Kristine Johnson	Double J, Inc./Waterfront Restaurant
Kevin Lawell	Whiskeymen, Ltd./Hugel Haus
Michael John Mead	Shoreline Restaurant LLC
Jewel Ouradnik	Wagon Trail Inc./Rowleys Bay Resort
Linden Ray	Free Falling, Inc./Mink River Basin
Tesa Santoro	Blue Bear Ellison Bay, LLC (BBEB)
John Britton Unkefer	La Puerta Sister Bay, LLC
Terry Wurster	Dovetail Grill, LLC

Class "B" Beer (retail sale of beer for consumption on or off premises)

Carol Ash	Kick Ash Products, LLC
Janice Thomas	Savory Spoon

Special "Class B" Winery (retail sale of wine by a winery for consumption on or off premises)

Z.Yannique Purman	Island Orchard Cider, LLC
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"Class C" wine (retail sale of wine for consumption on premises)

must accompany another license or be the only liquor sold in a restaurant

Carol Ash	Kick Ash Products, LLC
Matthew Chambas	Door County Underground
Janice Thomas	Savory Spoon

Temporary "Class B" Beer (retail sale of beer at a gathering or picnic)

Door County North	Wings of Life - June 25th and 26th
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Temporary "Class B" Wine (retail sale of wine at a gathering or picnic)

Door County North	Wings of Life - June 25th and 26th
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Town of Liberty Grove

Licenses to approve at the June 13, 2022 Town Board Meeting

Operators

Heather Anderson	Rowleys Bay Resort
Beth Bartoli	Kick Ash Products
Lu Ann Borsse	Island Orchard Cider
Sarah Brandt*	Mink River Basin
Nadine Brooke	Island Orchard Cider
Amanda Cook	Rowleys Bay Resort
Cheryl A Rohde Culver	LGHS
Dale Doney*	Island Orchard Cider
Dawn Doney*	Island Orchard Cider
Theresa Evans*	Dovetail Trading LLC
Kristine Franzke	Door County Underground
Kristin Frawley*	Kick Ash Products
Kathrin Harris	Island Orchard Cider
Daniel Howard	Dovetail Trading LLC
Kendall Johnson	Waterfront Restaurant
Tamara Jones	Dovetail Trading LLC
Barbara E Matasek*	Kick Ash Products
Jamie L Mead	Door County Underground
Joshua Miller*	Wickman House
Jason Mitchell*	Waterfront Restaurant
Jean Monfils	Pioneer Store
Sheila Nelson-Seybold	Island Orchard Cider
Karen Lynn Nystrom	Island Orchard Cider
Kami K Oram	Koepsel's Farm Market
Karina Oram	Koepsel's Farm Market
Robert Purman	Island Orchard Cider
Stephen Seybold	Island Orchard Cider
Lauren Siegesmund*	Waterfront Restaurant
Jesse Simcox*	Mink River Basin
Beverly Tesnow	Pioneer Store
Jean Thompson	Door County Bakery
Catherine M Ward	Shoreline Restaurant
Blaze Wilde	Island Orchard Cider
Vanessa Wylie	Mink River Basin

Approved	Property Address	Owner Name	Max Occupancy	POWTS Design Capacity	DATCP	DCTZ	Insured	Payment	Notes
	12725 Timberline Rd	Kelly/Joe Leschisin	4 2 BDRM		YES	YES	YES	YES	All application requirements met
	797 Isle View Rd	William Robbins	6 3 BRDM		YES	YES	YES	YES	All application requirements met
	11269 Bayview Rd	Victoria Burger	4 2 BDRM		YES	YES	YES	YES	All application requirements met
	11996 Hwy 42	Daria Yanny	2 1 BDRM		YES	YES	YES	YES	All application requirements met
	2182 Seaquist Rd	Michael/Judith Brodd	4 2 BDRM		APPLIED	YES	YES	YES	Missing application items