

Town of Liberty Grove
Minutes of the Town Board meeting on May 4, 2022
(this meeting was correctly posted)

Agenda:

1. Call to order
2. Declaration of a quorum followed by pledge of allegiance
3. Approve Agenda
4. Approve Minutes: 4/20/2022
5. Payment of bills
6. Administrator's report
7. Public Input
8. Presentation from Harmari STR (Zoom)
9. Request for Picnic Staging Business Operations in Town Parks
10. Liquor License for Dovetail Grill LLC
11. Liquor License for Door County Bakery LLC
12. Committee Appointments
13. Nsight RFP for Broadband Engineering Design
14. Town Facilities Assessment
 - a. Use of Encumbered funds
15. Ordinance 5-22, Mailbox Policy
16. Ordinance 6-22, Establishment of Speed Zone on Town Roads
17. Short-Term Rental License(s)
18. Operator License(s)
19. Adjourn to Closed Session per Wi. Stat. § 19.85 (1) (g): conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved – citation at 2199 Hill Road
20. Reconvene into Open Session
21. Action from Closed Session
22. Correspondence
23. Future meetings
24. Adjourn

Chairman John Lowry called the meeting to order at 7:00pm. Supervisors Janet Johnson, Cathy Ward, Nancy Goss and Dan Watts were present along with Administrator Walter Kalms, Clerk/Treasurer Anastasia Bell and 5 members of the public.

Ward moved, Lowry second to approve the agenda as posted. Carried 5-0.

Ward moved, Lowry second to approve the minutes from 4/20/22 as presented. Carried 5-0.

Goss moved, Ward second to approve the payment of bills as presented with a total of \$17,328.93. Carried 5-0.

Administrator – Kalms reported pulverizing and paving process will start soon, STR applications continue to arrive, Town facility rentals are occurring, the BIL application for future paving is in progress, and he is working on a nuisance issue which may come before the Board.

Public Input – None.

Picnic Staging Business in Town Parks – Bree Kotwitz, Owner of Wicker Basket, stated the model of the business is to host luxury picnics for a maximum of 10 people. Customers would schedule to have a picnic set up, they would come to picnic, and then she would return to clean up the picnic. They may also choose to pick up and return picnic materials at a predetermined location. Goss noted this is respectable, but it could open the door for others which may negatively impact public access to the parks. Dale Stewart, Sawmill Lane, noted there are already business activities occurring in Town parks and asked why an exception was previously made for aquatic businesses. **Lowry moved, Watts second** to approve the request for luxury picnics in Town Parks. Ward stated having the customer pick up and go to the park

on their own would not be in violation of the ordinance. Johnson noted that operations may need to be evaluated or changed if the Town Office receives complaints, or if the Town Park is rented by a private party. Roll call with Johnson, Lowry, and Watts voting aye, and Goss and Ward voting nay. Carried 3-2.

Harmari STR – Thesh Kalaransithan, Harmari STR sales representative, presented compliance offerings of Harmari STR. He indicated they monitor 80 rental platforms four times every week but they do not monitor social media at this time. The monitoring service is offered alone, and they would use a shape file of the municipal boundaries for identification purposes. Information can be uploaded via spreadsheet to their database and violations may be tracked. He will provide a quote with and without the address identification services.

Dovetail Grill LLC Liquor License – Terry Wurster, applicant, stated this would be a seasonal restaurant with 84 seats. **Ward moved, Goss second** to approve the Class B combination license for Dovetail grill LLC. Carried 5-0.

Door County Bakery LLC Liquor License – Bell reported that Door County Bakery LLC has applied for a Class A liquor license to sell wine from their cellar for consumption of premise. **Goss moved, Johnson second** to approve the Class A liquor license for Door County Bakery LLC. Carried 5-0.

Committee Appointments – **Lowry moved, Ward second** to appoint Mike Repp to the Parks and Property Committee. Carried 5-0. **Lowry moved, Goss second** to appoint Joel Asher to the Technology Committee. Carried 5-0.

Broadband Engineering Study – Lowry stated that Nsight is looking for confirmation from the Town Board due to the new estimate of at least \$300,000. **Lowry moved, Goss second** to request Nsight to do an RFP for a broadband engineering design. Carried 5-0.

Town Facilities Assessment – Kalms reported on the information previously received from two companies. Both companies would evaluate 27 of the 44 Town properties which have structures to create a report and plan. **Lowry moved, Johnson second** to table this until the next meeting. Roll call with Watts, Lowry, Johnson, Goss, and Ward voting aye, no nays. Carried 5-0.

Ordinance 5-22, Mailbox Policy – Kalms reported the changes made to simplify the ordinance due to mailboxes being damaged by snow. **Johnson moved, Ward second** to approved Ordinance 5-22 as presented. Roll call with Lowry, Johnson, Ward, Watts, and Goss voting aye, no nays. Carried 5-0.

Ordinance 6-22, Establishment of Speed Zone on Town Roads – Dale Stewart, Highway Chair, reported there are no signs on Settlement Road, it is not as rural as it once was, and this reduction is allowed by Statute. **Johnson moved, Goss second** to approved ordinance 6-22, as presented. Roll call with Ward, Johnson, Goss, Watts, and Lowry voting aye, no nays. Carried 5-0.

Short-Term Rental License(s) – **Goss moved, Johnson second** to approve STR licenses for 2260 Sequist Road, 11238 Beach Road, and 1938 Hillside Drive. Carried 5-0.

Operator License(s) – **Goss moved, Johnson second** to approve operator licenses for Blaze Wilde, Karen Nystrom, and Lu Ann Borsse as presented. Carried 5-0.

Lowry moved, Goss second to adjourn to Closed Session per Wi. Stat. § 19.85 (1) (g): conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved – citation at 2199 Hill Road. Roll call with Johnson, Lowry, Goss, Watts, and Ward voting aye, no nays. Carried. 5-0.

Lowry moved, Goss second to reconvene into open session. Carried 5-0.

Announcements – **Ward moved, Goss second** to reconsider citation in question. Carried 5-0.

Correspondence – Kalms reported that WTA unit meeting will be 5/19/22 at 6:00pm in Baileys Harbor, DECDC sent a letter in appreciation for our membership dues, and dredging has been approved by DNR by Hillside Drive.

The next Board meeting will be Wednesday, May 18, 2022, immediately following the Sanitary District Committee meeting which will follow the initial Board of Review Meeting scheduled to start at 6:30pm.

Lowry moved, Johnson second to adjourn at 9:11pm. Carried 5-0.

Respectfully submitted,

Anastasia Bell, Clerk/Treasurer

Approved at the 5/18/2022 Town Board meeting.