

Town of Liberty Grove
Minutes of the Town Board meeting on April 20, 2022
(this meeting was correctly posted)

Agenda:

1. Call to order
2. Declaration of a quorum followed by pledge of allegiance
3. Approve Agenda
4. Approve Minutes: 4/6/2022, Sp. Board 4/11/22
5. Payment of bills
6. Treasurer's report
7. Public input
8. Highway Committee Recommendation: 2022 Paving
9. Plan Commission Recommendation: Heartland-10 (HL10) District Text Amendment
10. Committee Appointments: Finance, Fire Board, Plan Commission
11. De Moulin HVAC Service Contract Renewal
12. Associated Appraisals Assessment Contract Renewal
13. STR Monitoring Service Contract
14. Disposition of Encumbered Funds intended for Garbage Service
15. Short-Term Rental License(s)
16. Correspondence
17. Future meetings
18. Adjourn

Chairman John Lowry called the meeting to order at 6:59pm. Supervisors Janet Johnson, Cathy Ward, Nancy Goss, and Dan Watts were present along with Administrator Walter Kalms, Clerk/Treasurer Anastasia Bell and 6 members of the public.

Goss moved, Ward second to approve the agenda as posted. Carried 5-0.

Goss moved, Johnson second to approve the minutes from the 4/6/22 Town Board meeting as presented. Carried 5-0.

Ward moved, Johnson second to approve the minutes from the 4/11/22 Special Town Board meeting as presented. Carried 5-0.

Payment of bills – Ward moved, Goss second to approve the payment of bills as presented with a total of \$33,329.70. Carried 5-0.

Treasurer's report – Bell reported the following Town account balances as of March 31, 2022:

Municipal Checking	1,701,691.78
Money market acct.	1,354,708.92
Checking	251,213.26
Utility Dist.	600,084.76

As of March 31, 2022, total in all Town accounts was \$3,907,698.72. **Lowry moved, Goss second** to approve the Treasurer's report as presented. Carried 5-0.

Public Input – None.

2022 Paving – Dale Steward, Highway Committee Chair, noted that Woodcrest will be split 50/50 with the Village and materials and cost were reasons why a bike lane was not possible in 2022. Kalms confirmed there are funds available in the "highway prep" and "highway capital" lines to cover the amount in excess of

the budget. **Lowry moved, Goss second** to accept the Highway Committee's recommendation for Northeast Asphalt to complete the 2022 paving. Carried 5-0.

Text Amendment, Heartland-10 – Chuck Scheckel, 2058 Wildwood Road, asked what is the benefit of this change? Jonathon Orrick, 11345 Wildwood Court stated his support of the text amendment because

it will fill a niche not currently being met for small service businesses. Karee Orrick, 11345 Wildwood Court stated her support of the text amendment because it may help the next generation return to the area and start their own businesses without initially purchasing retail space. Jim Robinson, 12747 Highway 42, stated his support of the text amendment because it will clean things up. Goss noted that this text amendment would correct the inconsistency/loophole due to the imbalance of residential areas since the population growth anticipated in 2000 has not been realized. This amendment is consistent with the comprehensive plan goals because Liberty Grove is the only municipality with HL-10 areas, it will unobtrusively increase employment opportunities due to the CUP application process, and the Town Plan Commission reviews CUP applications and can suggest conditions for the applicant. **Goss moved, Ward second** to petition the County for a text amendment to change the table of principal uses to allow Auto Repair (s. 4.04(5)) and Trade or Contractor Establishments (s. 4.04(7)) as conditional uses in the Heartland-10 districts. Goss noted that the commercial nature of STRs negatively affect the residential neighborhoods, but this is an issue with the State definition. Watts noted the original request was to rezone parcels to Countryside-10 which would have allowed other business that would negatively affected the character of Liberty Grove without any zoning permission. Carried 5-0.

Committee Appointments – **Lowry moved, Goss second** to appoint Cheryl Culver to the Plan Commission. Carried 5-0. **Lowry moved, Goss second** to appoint Cathy Ward and Dan Watts to Finance Committee and to remove Mike Repp. Carried 5-0. **Lowry moved, Goss second** to reappoint Paul Bokelmann and Bill Surbaugh to the Plan Commission. Carried 5-0.

De Moulin HVAC Contract – Kalms noted service has been prompt when necessary and the fire station has decreased because the equipment isn't used as often. **Lowry moved, Ward second** to approve the De Moulin Contract for routine maintenance. Carried 5-0.

Associated Appraisals Contract – Kalms noted the terms are the same and it is anticipated to increase \$500 per year. Johnson requested the office hours are consistent each month. **Lowry moved, Goss second** to approve the contract with Associate Appraisals. **Lowry moved, Ward second** to amend the motion to add "no" in 4f. Carried 5-0. The amended motion carried 5-0.

STR Monitoring Contract – Bell noted another company has provide preliminary pricing information. Paul Schwengel, 824 Top of the Thumb Lane, noted he was underwhelmed with the performance of Granicus. Goss noted the Town could monitor STRs in-house while information is gathered about monitoring companies. The license fees are modest, and funds could be reserved for attainable housing if a monitoring company is not selected.

Encumbered Funds for Garbage Service – **Johnson moved, Ward second** to allocate \$100,000 to Nsight Engineering design and \$265,534 into Capital Fire Equipment. Goss requested the Board create a list of Town-owned properties and prioritize the projects that have not been completed. Broadband is significant and will rely on borrowing. The encumbered funds may help to get a couple projects moving. Kalms will contact the two companies willing to assist with a facility evaluation.

Short-Term Rental License(s) – It was noted that Backes DTCAP information was received. **Goss moved, Lowry second** to approve short-term rental licenses for 11772 Humbug Road, 12733 State Highway 42, 1900 Hillside Drive, and 12717 Kenosha Drive. Carried 5-0.

Correspondence – Kalms reported the DNR received a riprap application for 12707 Highway 42, DCSW will treat invasive species on 4 Town properties, S&B Farms will complete DNR forms for farming operations on leased Town property, and WPS is working along roadways.

The next Town Board meeting will be Wednesday, May 4, 2022 at 7:00pm.

Lowry moved, Goss second to adjourn at 9:18pm. Carried 5-0.

Respectfully submitted,
Anastasia Bell, Clerk/Treasurer

Approved at the 5/4/2022 Town Board meeting.