

Town of Liberty Grove
Minutes of the Town Board meeting on February 16, 2022
(this meeting was correctly posted)

Agenda:

1. Call to order
2. Declaration of a quorum followed by pledge of allegiance
3. Approve Agenda
4. Approve Minutes: 2/2/2022
5. Payment of bills
6. Treasurer's report
7. Public input
8. Destination Door County CEO Introduction
9. Technology Committee recommendation for Engineering Design from Nsight
10. WTA 2022 District meetings
11. Short-Term Rental License(s)
12. Correspondence
13. Future meetings
14. Adjourn

Chairman John Lowry called the meeting to order at 6:53pm. Supervisors Janet Johnson, Nancy Goss, Paul Schwengel and Cathy Ward were present along with Administrator Walter Kalms, Clerk/Treasurer Anastasia Bell and 6 members of the public via Zoom.

Lowry moved, Ward second to approve the agenda moving #8 to be before #4. Carried 5-0.

Destination Door County (DDC) – Julie Gilbert, introduced herself and reported on the following projects at DDC. They're working with DCTZC reporting and use of room taxes collected. They're developing the municipal reimbursement program to account for the funds which have been paid by the municipalities for DDC operations. They're creating an investment/development program which will hopefully offer grants to municipalities and non-profits for up to 30% of capital projects using the tourism tax funds collected in excess of budgeted revenue. John Jarosh indicated that there are new programs for funds available.

Lowry moved, Ward second to approve the minutes from the 2/2/22 Town Board as amended. Carried 5-0.

Payment of bills – **Lowry moved, Goss second** to approve the payment of bills as presented, with a total of \$3,392,763.71. Carried 5-0.

Treasurer's report – Bell reported the following Town account balances as of January 31, 2022:

Municipal Checking	4,471,447.27
Money market acct.	1,354,599.91
Checking	206,453.88
Utility Dist.	582,419.11

As of January 31, 2022, total in all Town accounts was \$6,614,919.69. **Johnson moved, Ward second** to approve the Treasurer's report as presented. Carried 5-0.

Public input – Kalms noted the wastewater agreement draft has been provided to the Village.

Nsight Engineering Design – Studebaker requested that Nsight be contracted with to provide an engineering design estimated to cost \$150,000. This design would provide an inventory of the utility poles, examine the topology, and identify assets which can be used by Nsight. It was

noted that there may be \$80,000 available in Tech Capital but this was not budgeted for 2022. Bob Webb, Nsight, clarified that Nsight will only be coordinating an engineer, they will not be performing the work. He identified that private roads would be included in the design, routine drops (connections to the home) are likely to be covered by Nsight, they're working to determine the financial responsibility for non-routine drops, and installation typically follows the current utilities (overhead vs. underground).

WTA Meetings – BOR education materials have not been released yet.

Short-Term Rental License(s) – It was the consensus that property owners requesting an occupancy above the current POWTS design capacity should be asked to provide documentation from the Sanitarian which clearly indicates that the POWTS can handle the additional waste.

Goss moved, Schwengel second to approve short-term rental licenses for 1519 E Door Bluff Road, 12430 Northern Door Road, and 11695 Tipperary Lane. Carried 5-0.

Correspondence – Notice from the Village for property changes near the booster station, County approved Yacht Haven CUP, WTA unit meeting in Brussels 2/24/2022 at 6:00pm, and there may be a funding program to assist with future road engineering requirements. The County will review the Town map amendment on 2/22/22.

The next Town Board meeting will be Wednesday, March 2, 2022 at 7:00pm via Zoom.

Lowry moved, Johnson second to adjourn at 8:12pm. Carried 5-0.

Respectfully submitted,

Anastasia Bell, Clerk/Treasurer

Approved at the 3/2/2022 Town Board meeting.