

Town of Liberty Grove
Minutes of the Town Board meeting on February 2, 2022
(this meeting was correctly posted)

Agenda:

1. Call to order
2. Declaration of a quorum followed by pledge of allegiance
3. Approve Agenda
4. Approve Minutes: Board 1/19/2022
5. Payment of bills
6. Administrator's report
7. Public Input
8. Status of House at 12695 Highway 42
9. Finley Services for the Town
10. Rezoning request for Charles Henriksen, portion of parcel 018-02-21322841A
11. Ordinance 1-22, Adopting Notice of Records Access
12. Ordinance 2-22, Naming of Roads-Forest Glenn Road
13. Review Ordinance 1-21, Regulating Certain Activities in Town Parks and on Town Property
14. Rescind motion from 10-20-21 regarding Town-wide garbage
15. Town-wide garbage
16. Short-Term Rental License(s)
17. Correspondence
18. Future meetings
19. Adjourn

Chairman John Lowry called the meeting to order at 7:00pm. Supervisors Janet Johnson, Cathy Ward, Nancy Goss, and Paul Schwengel were present along with Administrator Walter Kalms, Clerk/Treasurer Anastasia Bell, and 1 member of the public via Zoom.

Lowry moved, Goss second to approve the agenda as posted. Carried 5-0.

Johnson moved, Ward second to approve the minutes from 1/19/22 as presented. Carried 5-0.

Lowry moved, Ward second to approve the payment of bills amended with a total of \$28,268.54. Carried 5-0.

Administrator – Kalms reported BOR training materials are not yet available, absentee voting is in progress, MSHA refresher is complete, the salt order is due soon, and the auditors were here this week.

Public Input – Carl Zapffe, 630 State Highway 42, asked what was going to happen with the State funds the Town has received and Lowry noted they have been designated for broadband. Stephanie Burke, 6541 Elm Drive, requested an apology regarding recent public comments and noted her continued support for attainable housing and the relocation of existing buildings in Northern Door County. She indicated that the house at 12695 Highway 42 has not been moved due to a delay by the Town and requested an extension since the building was first ready to move this week.

House at 12695 Highway 42 – Lowry stated he would recommend an extension of the deadline to move the building. Burke indicated that 2 months would allow sufficient time to complete this process. **Lowry moved, Goss second** to extend the deadline of the agreement with Burke related to the removal of the former Weborg house to May 1, 2022. Carried 5-0

Finley Services for the Town – Dave Studebaker, Technology Chair, reported that Nsight has indicated they would not be able to use the data supplied by Finley Engineering. Bob Webb, Nsight, noted that a detailed construction and accurate cost estimate for fiber throughout the Town is likely to cost \$150,000 the cost estimate would not include the drops to each home. He also reported that Nsight will need to complete the work for their own grant with Washington Island before work for the Town grant could occur. **Lowry moved, Goss second** not to proceed with contract with Finley Engineering as previously discussed. Carried 5-0.

Rezoning Henriksen 018-02-2132841A – Goss reported that Henriksens’ would like to increase the space for their fish processing and have a retail space and this is not allowed in Light Industrial zoning. The Plan Commission was made aware of precedence being set by the County when they rezoned a portion of the building in an agricultural area for retail space for Renards Cheese. Charles Henriksen, applicant, confirmed that their goal is to have a business that supports the area and the commercial kitchen would fit in the space. **Goss moved, Johnson second** that the Town support the rezoning request for a portion of parcel 018-0-21322841A to be rezoned to Mixed Commercial for retail sales and this portion is not to exceed 1,500 square feet. Roll call vote: Lowry, Goss, Johnson, Schwengel, and Ward voting aye, no nays. Carried 5-0.

Ordinance 1-22, Adopting Notice of Records Access – Kalms reported that the main reason is to correct the contact information. **Lowry moved, Ward second** to adopt Ordinance 1-22 as corrected. Roll call vote: Johnson, Lowry, Ward, Schwengel, and Goss voting aye, no nays. Carried 5-0. The full ordinance can be viewed on the Town’s website or at the Town Office.

Ordinance 2-22, Naming of Roads, Forest Glenn Road – Kalms reported this is from the County since there are now 4 addresses on the private road. **Johnson moved, Schwengel second** to adopt ordinance 2-22 as presented. Roll call vote: Goss, Johnson, Schwengel, Ward, and Lowry voting aye, no nays. Carried 5-0. The full ordinance can be viewed on the Town’s website or at the Town Office.

Review Ordinance 1-21 – Lowry reported that the Economic Development Committee has been investigating the possibility of having food trucks on the former Val-A property and this type of activity is not currently allowed on Town property. It was the consensus to have section 9 (a) read ...”property except as specifically authorized by the Town Board and provide in subsection...” for approval at a future meeting.

Rescind 10-20-21 Motion related to Garbage Service – Goss reported that the current approved motion forces the Town Board to implement the service and the intent was to research at this time. **Goss moved, Schwengel second** to rescind the 10-20-2021 motion related to garbage services. Roll call vote: Ward, Goss, Schwengel, and Lowry voting aye, Johnson voting nay. Carried 4-1.

Town-wide Garbage – Johnson requested to know the process and the end goal. It was determined that the costs will be necessary to engage and inform the public since they will ultimately be responsible for payment. Kalms confirmed that the Town could reject all bids with appropriate reasoning if necessary. **Johnson moved, Goss second** to request the Administrator send letters to garbage collection companies in the area requesting estimates for service based on the parameters sent from the Town. Carried 5-0.

Short-Term Rental License(s) – James Maronek, 1519 E Door Bluff Road, asked if his permit would be approved today. Bell reported that an updated application was received after meeting information was sent. Goss noted that County Zoning dictates the minimum length of rentals is based on the size of structure and she hopes to have received assessor data for this permit by the next meeting. **Lowry moved, Ward second** to approve STR licenses for 12649 Door Bluff, 11303 Beach Road, 1744 Hillside #104, and 11602 Beach Haven Lane. Carried 5-0.

Correspondence – The County Board will discuss the Town map amendment on 2/22/2022, and several people on Northern Door Road received after the fact notifications regarding dredging.

The next meeting will be Wednesday, February 16, 2022 immediately following the Sanitary District Committee meeting which starts at 6:45pm.

Lowry moved, Johnson second to adjourn at 9:06pm. Carried 5-0.

Respectfully submitted,
Anastasia Bell, Clerk/Treasurer
Approved at the 2/16/2022 Town Board meeting.