

Town of Liberty Grove
Minutes of the Town Board meeting on January 19, 2022
(this meeting was correctly posted)

Agenda:

1. Call to order
2. Declaration of a quorum followed by pledge of allegiance
3. Approve Agenda
4. Adjourn to closed session per Wi. Stat. 19.85 (1)(e): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session and Wi. Stat. 19.85 (1)(g): Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved—notice of lawsuit over public records request, legal representation, WWTP agreement
5. Reconvene into open session
6. Announcements from closed session
7. Approve Minutes: 1/5/2022
8. Payment of bills
9. Treasurer's report
10. Public input
11. Door County North activities
12. WTA 2022 District meetings: authorization to attend
13. ***Engagement letter for auditing services from CliftonLarsonAllen***
14. Short-Term Rental License(s)
15. Assessment error parcels 018-87-0003 & 018-87-0004
16. Town-wide garbage process
17. Correspondence
18. Future meetings
19. Adjourn

Chairman John Lowry called the meeting to order at 6:59pm. Supervisors Cathy Ward, Nancy Goss, Janet Johnson, and Paul Schwengel were present along with Administrator Walter Kalms, Clerk/Treasurer Anastasia Bell and 1 member of the public via Zoom.

Goss moved, Johnson second to approve the agenda as posted. Carried 5-0.

Lowry moved, Goss second to adjourn to closed session per Wi. Stat. 19.85 (1)(e): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session and Wi. Stat. 19.85 (1)(g): Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved—notice of lawsuit over public records request, legal representation, WWTP agreement. Roll call: Schwengel, Lowry, Goss, Ward, and Johnson voted aye, no nays. Carried 5-0.

Lowry moved, Goss second to reconvene into open session. Roll call: Johnson, Lowry, Goss, Ward, and Schwengel voted aye, no nays. Carried 5-0. 2 members of the public joined the

Lowry noted that the Board was discussing several items with the new legal firm.

Ward moved, Johnson second to approve the minutes from the 1/5/22 Town Board as amended. Carried 5-0.

Payment of bills – Lowry moved, Goss second to approve the payment of bills as presented, with a total of \$2,598,469.54. Carried 5-0.

Treasurer's report – Bell reported the following Town account balances as of December 31, 2021:

Municipal Checking	2,282,683.42
Money market acct.	1,354,541.91
Checking	612,925.99
Utility Dist.	587,696.90

As of December 31, 2021, total in all Town accounts was \$4,837,848.22. **Lowry moved, Ward second** to approve the Treasurer's report as presented. Carried 5-0.

Public input – Johnson requested the status of the Mariner Park house be on a future agenda. Kalms noted that Steven Jenkins has resigned from DCEDC and Chris Moe has resigned as the Deputy County Treasurer.

Door County North – Mickie Rasch reported that the new website is live and work continues to develop a model to have successful events considering current staffing and pandemic concerns. The CEO of Destination Door County would like to speak to the Board at a future meeting.

WTA Meetings – There will be virtual Board of Review training at the district meeting. The consensus was to discuss possible attendance at a future meeting.

CliftonLarsonAllen Engagement Letter – Kalms reported this is a formality to have this firm conduct the Town audit. **Lowry moved, Johnson second** to engage auditing services of CliftonLarsonAllen. Carried 5-0.

Short-Term Rental License(s) – **Goss moved, Ward second** to approve short-term rental license for 9993 highway 57, 11573 Beach Road, 12567 Door Bluff Road, and 1098 County ZZ as they have met all requirements of the application. Carried 5-0.

Assessment Error Parcels 18-87-0003 & 018-87-0004 – Bell reported that these two parcels were incorrectly assessed because there was no structure present at year-end. **Schwengel moved, Goss second** to correct the over taxed amounts and to follow the Associated Appraisal letters dated 1/6/2022 for parcels 018-87-0003 and 018-87-0004. Carried 5-0.

Town-wide Garbage – It was the consensus that informational meetings will be held but the ultimate decision will be upon the Board. A reconsideration of the 10/20/2022 motion will be discussed at the next meeting.

Correspondence – A final rule has been issued for the ARPA funding.

The next Town Board meeting will be Wednesday, February 2, 2022 at 7:00pm via Zoom.

Lowry moved, Schwengel second to adjourn at 8:33pm. Carried 5-0.

Respectfully submitted,

Anastasia Bell, Clerk/Treasurer

Approved at the 2/2/2022 Town Board meeting.