

TOWN OF LIBERTY GROVE PUBLIC MEETING

January Board Meeting *Via Zoom*

Date: Wednesday, January 5, 2022

Time: 7:00 PM

Place: Town Hall, 11161 Old Stage Rd *Via Zoom*

Agenda:

1. Call to order
2. Declaration of a quorum followed by pledge of allegiance
3. Approve Agenda
4. Adjourn to closed session per Wi. Stat. 19.85 (1)(e): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session and Wi. Stat. 19.85 (1)(g): Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved—notice of lawsuit over public records request, legal representation, WWTP agreement
5. Reconvene into open session
6. Announcements from closed session
7. Approve Minutes: Special Board 12/29/2021
8. Payment of bills
9. Administrator's report
10. Public Input
11. Appoint representative for Library Commission
12. Town-wide garbage process
13. Short-Term Rental License(s)
14. Correspondence
15. Future meetings
16. Adjourn

****All agenda items will include discussion and possible action. Deviation from listed order may occur****

****Audience members must ask for permission, during public input, to speak on agenda items ****

Anastasia Bell, Clerk/Treasurer

Members of the Town Board or any other Town Committee, who are not members of the body whose meeting agenda is published in this notice, are entitled, as any other citizen of the Town of Liberty Grove, to attend this meeting in an unofficial capacity. It is possible the attendance of one or more non-members may create a quorum of the membership of another body. Such a quorum is unintended, and the non-members are not meeting for the purpose of exercising the powers or duties attendant upon their membership on any Town Committee or Board.

Town of Liberty Grove is inviting you to a scheduled Zoom meeting (teleconferencing). To Join Zoom Meeting enter the following on your computer:

<https://us02web.zoom.us/j/81214932615?pwd=WTJKbWhFQWslYnRUeEZaUnlla1AvQT09>

Meeting ID: 812 1493 2615

Password: 919456

If the link doesn't work, go to <https://zoom.us/>, click the "Join a meeting" button and enter the meeting ID and Password when prompted.

To find your local number visit <https://zoom.us/join>. To join the meeting by telephone dial one of the numbers below based on your location.

(312) 626 6799 US (Chicago)

(346) 248 7799 US (Houston)

(301) 715 8592 US (Washington D.C.)

(253) 215 8782 US (Tacoma)

(646) 558 8656 US (New York)

(669) 900 9128 US (San Jose)

Town of Liberty Grove
Minutes of the Special Town Board meeting on December 29, 2021
(this meeting was correctly posted)

Agenda:

1. Call to order
2. Declaration of a quorum followed by pledge of allegiance
3. Approve Agenda
4. Approve Minutes: 12/15/2021
5. Payment of bills
6. Public input
7. Move Excess Room Tax Funds
8. **Finley Engineering Contract Estimate**
9. **Rescind motion from 12-16-2020 Regarding Campground Overlay**
10. Ordinance 12-21, Regulating Campgrounds
11. Correspondence
12. Future meetings
13. Adjourn

Chairman John Lowry called the meeting to order at 6:02pm. Supervisors Nancy Goss, Janet Johnson, Paul Schwengel, and Cathy Ward were present along with Administrator Walter Kalms, Clerk/Treasurer Anastasia Bell, and 2 members of the public via Zoom.

Goss moved, Johnson second to approve the agenda as posted. Carried 5-0.

Lowry moved, Schwengel second to approve the minutes from the 12/15/21 Town Board meeting as corrected. Carried 5-0.

Payment of bills – Lowry moved, Goss second to approve the payment of bills as presented, with a total of \$20,232.97. Carried 5-0.

Public input – David Studebaker, Ellison Bay, reported that Finley Engineering has identified the next steps for Town-wide broadband fiber. The document appears to be a clone of the Baileys Harbor document with some adjustments due to the size difference between the towns. The estimated cost is \$6,475 with \$3,000 for communications. Kalms noted that the estimate also indicates \$25,000 for the process.

Excess Room Tax Funds – Bell reported \$163,621.63 has been received in 2021 and \$50,550.00 was paid to non-profit groups. **Lowry moved, Goss second** to encumber \$6,500.00 for the Finley Engineering estimate and \$5,943.00 for Bay Lakes Regional Planning membership from the 2021 Economic Development budget. Roll call vote with Johnson, Lowry, Goss, Schwengel, and Ward voting aye, no nays. Carried 5-0. **Schwengel moved, Goss second** to move \$101,727.63 extra room tax revenue to Fire Department Capital. Roll call vote with Ward, Schwengel, Goss, Lowry, and Johnson voting aye, no nays. Carried 5-0. **Johnson moved, Ward second** to pay \$3,514.00 to DCEDC for the Broadband study and \$7,830.00 to Granicus for services from the excess room tax funds. Roll call vote with Schwengel, Johnson, Ward, Lowry, and Goss voting aye, no nays. Carried 5-0.

Finley Engineering Estimate – It was the consensus that Dave Studebaker would request a contract for the amount stated in the proposal.

Rescind Campground overlay – **Goss moved, Johnson second** to rescind the motion regarding the campground overlay as a text amendment made on 12/16/2020. Roll call vote with Lowry, Schwengel, Goss, Johnson, and Ward voting aye, no nays. Carried 5-0.

Ord 12-21, Regulating Campgrounds – Goss reported that the Plan Commission drafted an overlay to ensure the sensitive environmental areas would be protected from excessive noise and lights. The County has been denying and eliminating text amendments and has advised a Town Ordinance may be the best option. The Ramsar map was referenced and is to be attached to the ordinance. **Goss moved, Schwengel second** to adopt Ordinance 12-21, Regulating Campgrounds. Roll call vote with Johnson, Goss, Schwengel, Ward, and Lowry voting aye, no nays. Carried 5-0.

Correspondence – The Core Map amendment will go before the County RPC on 1/20/2022 and the County Board on 2/22/2022.

The next Town Board meeting will be Wednesday, January 5, 2022 at 7:00pm via Zoom.

Lowry moved, Goss second to adjourn at 6:58pm. Carried 5-0.

Respectfully submitted,
Anastasia Bell, Clerk/Treasurer

Approved	Property Address	Owner Name	Maximum Occupancy	POWTS Design Capacity	DATCP license #	DCTZ license #	Insurer	Notes
	1008 Cottage Ln	ABM Properties LLC	6 3 BDRM		YES		YES	All application requirements met
	10276 St Hwy 57	Terry Wuster	6 3 BDRM		YES		YES	All application requirements met
	12368 Northern Door Rd	JHS Rentals LLC	6 3 BDRM		YES		YES	All application requirements met
	197 Isle View Rd	Hoffman's Up North LLC	6 3 BDRM		YES		YES	All application requirements met
	20222 Old Orchard Rd	James Arneson	6 3 BDRM		YES		YES	All application requirements met
	11668 Lakeview Rd	Kevin/Debbi Statz	6 3 BDRM per DATCP		YES		YES	All application requirements met
	10491 S Appleport Ln	Woods & Water Getaway LLC	8 4 BDRM		YES		YES	All application requirements met
	1260 HWY ZZ	Ann Hostetler/Mervin Smucker	10 5 BDRM		YES		YES	All application requirements met
	1136 Wagon Trail Cir	Arca Hirsch	6 85 BDRM-condo		YES		YES	All application requirements met
	10718 N Appleport	Jeffrey & Blair Wisnicky	8 Hold 3 BDRM		YES		YES	All application requirements met
	9497 North Bay Dr	Tessa Properties	10 Hold 5 BDRM		YES		YES	All application requirements met
	11081 Beach Rd	John S Peterson	20 LGUD #1		YES		YES	All application requirements met
	1519 E Door Bluff Rd	James/Carole Maronek	7 3 BDRM		YES		YES	Need to lower advertising occupancy-letter sent 1/4/22
	11303 Beach Rd	Lucille Kirkgaard	8 3 BDRM		YES		YES	Need to lower advertising occupancy-letter sent 12/20/21
	11428 Beach Rd	Peder Nelson	10 3 BDRM		YES		YES	Need to lower advertising occupancy-letter sent 12/20/21
	12567 Door Bluff Rd	Ann Kraeger	6-8 3 BDRM		YES		YES	Need to lower advertising occupancy-letter sent 1/4/22
	9993 Hwy 57	Ruby Lou Properties	12 4 BDRM		YES		YES	Need to lower advertising occupancy-letter sent 12/20/21
	11095 Beach Rd	Gary J. Skolen	10 LGUD #1		YES		YES	Missing application items
	12717 Kenosha Dr	Nick/Michelle Backes	12 Hold 5 BDRM		DATCP sent	DCTZC sent	YES	Missing application items
	10228 Settlement Ln	Terrence H Rogers	6 3 BDRM		DATCP sent		YES	Missing application items
	12595 Hwy 42	Terrence H Rogers	6 3 BDRM		DATCP sent		YES	Missing application items
	11695 Tipperary Ln	Terrence H Rogers	6 3 BDRM		DATCP sent		YES	Missing application items
	11573 Beach Rd	John Carstens	10 3 BDRM per assessor		DATCP sent		YES	Need to lower advertising occupancy/missing application items-letter sent 1/4/22