

Town of Liberty Grove
Minutes of the Special Town Board meeting on December 29, 2021
(this meeting was correctly posted)

Agenda:

1. Call to order
2. Declaration of a quorum followed by pledge of allegiance
3. Approve Agenda
4. Approve Minutes: 12/15/2021
5. Payment of bills
6. Public input
7. Move Excess Room Tax Funds
- 8. Finley Engineering Contract Estimate**
- 9. Rescind motion from 12-16-2020 Regarding Campground Overlay**
10. Ordinance 12-21, Regulating Campgrounds
11. Correspondence
12. Future meetings
13. Adjourn

Chairman John Lowry called the meeting to order at 6:02pm. Supervisors Nancy Goss, Janet Johnson, Paul Schwengel, and Cathy Ward were present along with Administrator Walter Kalms, Clerk/Treasurer Anastasia Bell, and 2 members of the public via Zoom.

Goss moved, Johnson second to approve the agenda as posted. Carried 5-0.

Lowry moved, Schwengel second to approve the minutes from the 12/15/21 Town Board meeting as corrected. Carried 5-0.

Payment of bills – Lowry moved, Goss second to approve the payment of bills as presented, with a total of \$20,232.97. Carried 5-0.

Public input – David Studebaker, Ellison Bay, reported that Finley Engineering has identified the next steps for Town-wide broadband fiber. The document appears to be a clone of the Baileys Harbor document with some adjustments due to the size difference between the towns. The estimated cost is \$6,475 with \$3,000 for communications. Kalms noted that the estimate also indicates \$25,000 for the process.

Excess Room Tax Funds – Bell reported \$163,621.63 has been received in 2021 and \$50,550.00 was paid to non-profit groups. **Lowry moved, Goss second** to encumber \$6,500.00 for the Finley Engineering estimate and \$5,943.00 for Bay Lakes Regional Planning membership from the 2021 Economic Development budget. Roll call vote with Johnson, Lowry, Goss, Schwengel, and Ward voting aye, no nays. Carried 5-0. **Schwengel moved, Goss second** to move \$101,727.63 extra room tax revenue to Fire Department Capital. Roll call vote with Ward, Schwengel, Goss, Lowry, and Johnson voting aye, no nays. Carried 5-0. **Johnson moved, Ward second** to pay \$3,514.00 to DCEDC for the Broadband study and \$7,830.00 to Granicus for services from the excess room tax funds. Roll call vote with Schwengel, Johnson, Ward, Lowry, and Goss voting aye, no nays. Carried 5-0.

Finley Engineering Estimate – It was the consensus that Dave Studebaker would request a contract for the amount stated in the proposal.

Rescind Campground overlay – **Goss moved, Johnson second** to rescind the motion regarding the campground overlay as a text amendment made on 12/16/2020. Roll call vote with Lowry, Schwengel, Goss, Johnson, and Ward voting aye, no nays. Carried 5-0.

Ord 12-21, Regulating Campgrounds – Goss reported that the Plan Commission drafted an overlay to ensure the sensitive environmental areas would be protected from excessive noise and lights. The County has been denying and eliminating text amendments and has advised a Town Ordinance may be the best option. The Ramsar map was referenced and is to be attached to the ordinance. **Goss moved, Schwengel second** to adopt Ordinance 12-21, Regulating Campgrounds. Roll call vote with Johnson, Goss, Schwengel, Ward, and Lowry voting aye, no nays. Carried 5-0.

Correspondence – The Core Map amendment will go before the County RPC on 1/20/2022 and the County Board on 2/22/2022.

The next Town Board meeting will be Wednesday, January 5, 2022 at 7:00pm via Zoom.

Lowry moved, Goss second to adjourn at 6:58pm. Carried 5-0.

Respectfully submitted,

Anastasia Bell, Clerk/Treasurer

Approved at the 1/5/2022 Town Board meeting.