

Town of Liberty Grove
Minutes of the Town Board meeting on December 15, 2021
(this meeting was correctly posted)

Agenda:

1. Call to order
2. Declaration of a quorum followed by pledge of allegiance
3. Approve Agenda
4. Approve Minutes: 12/1/2021
5. Payment of bills
6. Treasurer's report
7. Public input
8. Baileys Harbor Broadband Efforts as Related to Liberty Grove
9. Technology Recommendation to Seek Estimate for Town-wide Broadband Fiber
10. Door County North activities
11. Administrator Report
12. Move excess Room Tax Funds for Fire Department Use
13. Personnel Recommendation to Hire Additional Crew Member
14. Town Commercial Insurance for 2022
15. Short-Term Rental License(s)
16. Correspondence
17. Future meetings
18. Adjourn

Chairman John Lowry called the meeting to order at 6:57pm. Supervisors Janet Johnson, Cathy Ward, Nancy Goss, and Paul Schwengel were present along with Administrator Walter Kalms, Clerk/Treasurer Anastasia Bell, Deputy Clerk/Treasurer Doug Curzon, and 6 members of the public via Zoom.

Ward moved, Goss second to approve the agenda as posted. Carried 5-0.

Ward moved, Johnson second to approve the minutes from the 12/1/21 Town Board meeting as presented. Carried 4-0 (Lowry abstained).

Payment of bills – Lowry moved, Goss second to approve the payment of bills as presented, with a total of \$57,684.21. Carried 5-0.

Treasurer's report – Bell reported the following Town account balances as of October 29, 2021:

Municipal Checking	1,205,833.87
Money market acct.	649,121.08
Checking	216,116.81
Utility Dist.	587,696.90

As of November 30, 2021, total in all Town accounts was \$2,658,768.66. **Lowry moved, Ward second** to approve the Treasurer's report as presented. Carried 5-0.

Public input – David Studebaker, Ellison Bay, expressed his encouragement for the Town Board to proceed with the Technology Committee recommendation. Chuck Scheckel, Sister Bay, expressed his encouragement for the Town Board to proceed with the Technology Committee recommendation.

Baileys Harbor Broadband Efforts – Kurt Kiefer, Baileys Harbor, introduced himself and provided information regarding the broadband efforts occurring in Baileys Harbor. He noted that the private sector doesn't have return on investment and the public sector could complete this as

infrastructure. The State Loan Program and other federal funding options are being investigated because it is estimated that 40% to 60% of this project costs can be offset. The work is based on the DCEDC study by Finley. The industry standard cost has been applied to the Town boundaries and they're currently searching for a local partner that can solve the broadband issue and become the Internet Service Provider (ISP). CapEx debt may be available through the ISP where a portion of the customer fees collected are returned to the Town for application to the project debt. Collaboration may occur on the middle-mile work, by using the same ISP, and by gaining access to WPS poles. Chuck Scheckel noted that this could allow a diverse expansion of business since tourism isn't always the focus of work-from-home opportunities.

Town-wide Broadband Fiber Estimate – Lowry moved, Johnson second to follow the Technology Committee recommendation and direct Administrator follow along the lines of Baileys Harbor. Ward noted that Baileys Harbor has sought more specific area-costs from Finley and David Studebaker confirmed he has requested an estimate for similar information as related to Liberty Grove. Carried 5-0.

Door County North – None.

Administrator Report – Kalms reported there are several housing proposals being opposed by WTA, the office has received a record request for the 11/2020 election, and Frank Forkert has resigned from the Library Board.

Moving Excess Room Tax Funds – Goss reported that this was well received by the Fire Board. It was the consensus to review the 90/10 percentage split of DCTZC revenue received after the 8% tax is realized.

Hiring of Crew Member – Ward moved, Johnson second to approve hiring a new crew member as recommended by the Personnel Committee. Carried 5-0.

2022 Town Commercial Insurance – Curzon reported on the insurance quotes which were received for auto physical damage, municipal liability, property, and workers compensation. Johnson asked if CIC offers a rebate as Chubb did, and this was unknown. **Lowry moved, Goss second** to go with CIC for property, auto physical damage, municipal liability, and workers compensation insurance in 2022. **Lowry moved, Goss second** to amend the motion to include an increase of the auto deductible to \$1,000. Carried 5-0. The amended motion then carried 5-0.

Short-Term Rental License(s) – Johnson moved, Goss second to approve the STR licenses for 11206 N Sand Bay Lane up to and including 10972 Hillcrest Road. Carried 5-0. **Johnson moved, Goss second** property owners advertising a maximum occupancy beyond the POWTS design capacity be sent a letter stating they have to advertise what their POWTS design capacity is. Carried 5-0.

Correspondence – Donation requests, Library Commission minutes, Fire Board minutes, Core Map amendment will go before the County on 2/22/2022, and Savard's application has been approved.

A special Town Board meeting will be Wednesday, December 29, 2021 at 6:00pm via Zoom.

Lowry moved, Johnson second to adjourn at 8:54pm. Carried 5-0.

Respectfully submitted,

Anastasia Bell, Clerk/Treasurer

Approved at the 12/29/2021 Special Board meeting.