

Town of Liberty Grove
Minutes of the Town Board meeting on December 1, 2021
(this meeting was correctly posted)

Agenda:

1. Call to order
2. Declaration of a quorum followed by pledge of allegiance
3. Approve Agenda
4. Approve Minutes: 11/17/2021
5. Payment of bills
6. Administrator's report
7. Public Input
8. Election Inspectors for 2022-2023 Term
9. 2022 Hourly wages from Personnel Committee
10. Personnel Committee recommendation for Clerk/Treasurer Contract
11. Personnel Committee recommendation for Assistant to Administrator Contract
12. Year-end Bonus for Full-time Employees
13. Short-Term Rental License(s)
14. Fire Department Apparatus Consultant Recommendation(s)
15. Variance application: Deborah Rusy & Mark Schessler – parcel 018-01-27312821B, variance from Section 3.02(3)(a) to maintain 15' setback from the side lot line.
16. Resolution 18-21, Extension of Health Emergency
17. Correspondence
18. Future meetings
19. Adjourn

Clerk/Treasurer Anastasia Bell called the meeting to order at 7:16pm. Supervisors Janet Johnson, Cathy Ward, Paul Schwengel, and Nancy Goss and were present along with Administrator Walter Kalms, and 3 members of the public via Zoom. Chairman John Lowry was excused.

Bell requested nominations for Chairperson for this meeting. **Johnson moved, Goss second** to nominate Cathy Ward as Chairperson. There were no other nominations. Passed 4-0.

Johnson moved, Goss second to approve the agenda as posted. Passed 4-0.

Ward moved, Goss second to approve the minutes from 11/17/2021 as amended. Passed 4-0.

Ward moved, Johnson second to approve the payment of bills as presented with a total of \$6,862.24. Passed 4-0.

Administrator Report – Kalms reported the Village will place “no parking signs” for the Sister Bay Historical Society event and the Sister Bay Auto building will be removed soon.

Public Input – None.

Election Inspectors for 2022-2023 – Bell requested the addition of Garey Bies as his name was received from a political party. **Ward moved, Schwengel second** to approve the list of election inspectors with the addition of Garey Bies and the removal of Cathy Ward. Passed 3-0-1 (Johnson abstained). **Johnson moved, Schwengel second** to add Cathy Ward to the list of election inspectors for the 2022-2023 term. Passed 3-0-1 (Ward abstained).

2022 Hourly wages – **Ward moved, Goss second** to approve the 2022 hourly employee wages as discussed and recommended by personnel and in the 2022 approved budget. Passed 4-0.

Clerk/Treasurer Contract – **Ward moved, Johnson second** to approve the contract with the changes made by the Personnel Committee. Passed 4-0.

Assistant to Administrator Contract – **Ward moved, Johnson second** to approve the contract as presented. Passed 4-0.

Year-end Bonuses for full-time employees – Johnson moved, Goss second to provide bonuses to all full-time employees in the net amount of \$300.00. Passed 4-0.

Short-Term Rental License(s) – It was the consensus to modify the application to specifically list the number # of bedrooms. No licenses will be issued until there is proof that the maximum rental occupancy has been lowered or the POWTS capacity has been increased. **Johnson moved, Goss second** to approve the list of applications presented through 2209 Hillcrest Lane. Passed 4-0.

Fire Department Apparatus Consultant Recommendation(s) – Goss reported that the year-based schedule is not the best approach and the consultant has recommended replacing Engine 8 A.S.A.P. and an official request may come after the Fire Board meeting next week. The financial commitment doesn't occur until both municipalities have accepted a bid.

Variance parcel 018-01-27312821B – Deb Rusy explained that the location presented in the application was chosen due to mature cedar and apple trees as well as the holding tank on the property. Goss reported that the Plan Commission did not feel the hardship criteria was met. **Goss moved, Johnson second** to authorize Town staff to send a letter of non-support of the variance for parcel 018-01-27312821B as the structure can be reasonably sited at a location on the property which would not require a variance. Roll call vote with Schwengel, Goss, Johnson, and Ward voting aye, no nays. Passed 4-0.

Resolution 18-21, Extension of Health Emergency – Johnson moved, Goss second to approve Resolution 18-21 as presented, extending until June 30, 2022. Passed 4-0. The full resolution can be viewed on the Town website or at the Town Hall.

Correspondence – Kalms reported Savard's CUP was approved at the County, the Town Commercial Core expansion request will go before the County Board in February. Bell reported that the Pioneer Store liquor license has been transferred to Barbara Greene due to the passing of Carl Newman.

The next meeting will be Wednesday, December 15, 2021 immediately following the Sanitary District Committee meeting which starts at 6:45pm.

Johnson moved, Goss second to adjourn at 8:29pm. Passed 4-0.

Respectfully submitted,

Anastasia Bell, Clerk/Treasurer

Approved at the 12-15-21 Town Board meeting.