

Town of Liberty Grove
Minutes of the Town Board meeting on November 3, 2021
(this meeting was correctly posted)

Agenda:

1. Call to order
2. Declaration of a quorum followed by pledge of allegiance
3. Approve Agenda
4. Adjourn to closed session per Stat. 19.85 (1)(g): confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved-intergovernmental agreement with Village of Sister Bay for wastewater services
5. Reconvene into open session
6. Announcements from closed session
7. Approve Minutes: 10/20/2021
8. Payment of bills
9. Administrator's report
10. Public Input
11. Consider joint project with Sister Bay regarding Woodcrest Road improvements:
 - a. Sell gravel and machine/labor costs
12. WWTP Settlement funds
 - a. Final settlement figures
 - b. Joint news release
 - c. Encumber funds for Capital Improvement project(s)
13. 2022 projected Room Tax revenue
 - a. Maximum amount for non-profit requests
 - b. Expenditure of projected additional room tax funds
14. Short-Term Rental License(s)
15. Correspondence
16. Future meetings
17. Adjourn

Chairman John Lowry called the meeting to order at 6:00 pm. Supervisors Paul Schwengel, Janet Johnson, Cathy Ward, and Nancy Goss and were present along with Administrator Walter Kalms, Clerk/Treasurer Anastasia Bell, and one member of the public via Zoom.

Lowry moved, Goss second to approve the agenda as posted. Passed 5-0.

Lowry moved, Ward second to adjourn to closed session per Stat. 19.85 (1)(g): confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved-intergovernmental agreement with Village of Sister Bay for wastewater services. Roll call vote with Schwengel, Lowry, Ward, Goss, and Johnson voting aye, no nays. Passed 5-0.

Lowry moved, Goss second to reconvene into open session. Passed 5-0.

Announcements – Lowry noted that the Board continues to work on an agreement for wastewater services.

Johnson moved, Schwengel second to approve the minutes from 10/20/2021 as presented. Passed 5-0.

Goss moved, Johnson second to approve the payment of bills as presented with a total of \$18,810.02. Passed 5-0.

Administrator Report – Kalms reported the road tour is complete and road ratings are being updated online, the budget hearing will be 11/9/2021, and we're waiting for the County apportionment amount, tax bill inserts are being printed, and the County is hosting an ARPA meeting.

Public Input – None.

Gravel & Machine/Labor Costs for Woodcrest Road Improvement Project with Sister Bay – Kalms reported the Village representative has indicated they would like to work together on Woodcrest. The estimated cost is \$96,000 for each municipality. **Johnson moved, Ward second** to sell gravel and machine and labor costs to Sister Bay for preparing Woodcrest Road for improvements. Passed 5-0.

WWTP Settlement funds – Lowry confirmed that \$115,534.00 was received for the Larson Property and \$250,000.00 was received for the WWTP settlement.

Joint News Release – **Lowry moved, Johnson second** to proceed with the joint news statement as provided by the Village. Passed 5-0.

Encumber Funds for Capital Improvement project(s) – **Lowry moved, Ward second** to encumber \$100,133.50 for Mariner Park capital, \$100,133.50 for Womens Club building capital, \$100,133.50 for the former Val-A property capital, and \$65,133.50 for Broadband capital. Lowry noted these projects would be a transparent use of the funds. Goss noted the Town would need to pay for the 1st year of garbage service and then the fee would be added to tax bills. Johnson noted these funds provide the opportunity for the Town to pay the 1st year of garbage service without impacting the budget. Schwengel noted garbage service is an item all residents can realize, the capital accounts listed are specific areas of the Town. **Ward pulled the second.** Motion failed for lack of a second.

2022 Projected Room Tax revenue – Ward stated she estimates 2022 room tax revenue to be \$153,800 due to the tax percent increase. The funds for the administrative costs of DCTZC will need to be paid up front and will be reimbursed to the Town and will have statutory spending restrictions.

Non-Profit Request Maximum – **Schwengel moved, Ward second** to put 90% of room tax revenue funds collected towards statutorily approved donation requests received from community and non-profit groups. Passed 5-0.

Expenditure of Additional Projected Room Tax Funds – **Johnson moved, Goss second** to join Bay-Lake Regional Planning with the excess room tax revenue in 2021. Roll call vote with Schwengel, Johnson, Goss, Ward, and Lowry voting aye, no nays. Passed 5-0.

Short-Term Rental License(s) – Bell noted there are several questions and concerns from applicants. Goss requested to discuss Granicus at a future meeting and the Ordinance at the next meeting.

Correspondence – Thank you from MS Society for Womens Club rental, Carl Madsen requested speed reduction ahead signs and has gravel in the ROW. The WTA meeting will 11/18/21 in Sturgeon Bay

Lowry moved, Goss second to adjourn at 9:07pm. Passed 5-0.

Respectfully submitted,

Anastasia Bell, Clerk/Treasurer

Approved at the 11/17/2021 Town Board meeting.