

TOWN OF LIBERTY GROVE PUBLIC MEETING

October Board Meeting *Via Zoom*

Date: Wednesday, October 6, 2021

Time: 7:00 PM

Place: Town Hall, 11161 Old Stage Rd *Via Zoom*

Agenda:

- 1. Call to order
- 2. Declaration of a quorum followed by pledge of allegiance
- 3. Approve Agenda
- 4. Approve Minutes: 9/15/2021
- 5. Payment of bills
- 6. Administrator’s report
- 7. Public Input
- 8. Res 13-21, Adopting Municipal Wards
- 9. Designate official posting locations
- 10. Pursuant to Stat. 60.12 (1)(c) & 60.12 (2), call Special Town Meeting to set the 2021 tax levy on 11/9/2021 following a budget hearing which begins at 7:00pm
- 11. Correspondence
- 12. Future meetings
- 13. Adjourn

All agenda items will include discussion and possible action. Deviation from listed order may occur

***Audience members must ask for permission, during public input, to speak on agenda items ***

Anastasia Bell, Clerk/Treasurer

Members of the Town Board or any other Town Committee, who are not members of the body whose meeting agenda is published in this notice, are entitled, as any other citizen of the Town of Liberty Grove, to attend this meeting in an unofficial capacity. It is possible the attendance of one or more non-members may create a quorum of the membership of another body. Such a quorum is unintended, and the non-members are not meeting for the purpose of exercising the powers or duties attendant upon their membership on any Town Committee or Board.

Town of Liberty Grove is inviting you to a scheduled Zoom meeting (teleconferencing). To Join Zoom Meeting enter the following on your computer:

<https://us02web.zoom.us/j/87410461599?pwd=ZndVUmtKdGFjZTE1anYybEc0UHFWUT09>

Meeting ID: 874 1046 1599

Password: 864340

If the link doesn't work, go to <https://zoom.us/>, click the "Join a meeting" button and enter the meeting ID and Password when prompted.

To find your local number visit <https://zom.us/u/atMFqvZKe>. To join the meeting by telephone dial one of the numbers below based on your location.

(312) 626-6799 US (Chicago)

(301) 715-8592 US (Washington D.C.)

(646) 558-8656 US (New York)

(346) 248-7799 US (Houston)

(253) 215-8782 US (Seattle)

(669) 900-9128 US (San Jose)

Town of Liberty Grove
Minutes of the Town Board meeting on September 15, 2021
(this meeting was correctly posted)

Agenda:

1. Call to order
2. Declaration of a quorum followed by pledge of allegiance
3. Approve Agenda
4. Approve Minutes: 9/1/2021
5. Payment of bills
6. Treasurer's report
7. Public input
8. Door County North activities
9. Request from DCMM to remove items from Mariners Park at Gills Rock
10. Request for Commercial Core expansion
11. Use of Town roads by Snowmobile Club for 2021-2022 season
12. Authorization for wheel loader purchase
13. Life, AD&D, and Short term Disability insurance for full-time employees
14. Operator License(s)
15. Correspondence
16. Future meetings
17. Adjourn

Chairman John Lowry called the meeting to order at 7:13pm. Supervisors Paul Schwengel, Janet Johnson, Nancy Goss, and Cathy Ward were present along with Administrator Walter Kalms, Clerk/Treasurer Anastasia Bell, Deputy Clerk/Treasurer Doug Curzon and 6 members of the public via Zoom.

Schwengel moved, Goss second to approve the agenda moving #9 to just after #6. Passed 5-0.

Ward moved, Lowry second to approve the minutes from 9/1/21 Special Town Board meeting as presented. Passed 5-0.

Payment of bills – Lowry inquired about buying groups for better prices and ways to reduce vendors. **Lowry moved, Goss second** to approve the payment of bills as presented, totaling \$104,828.58. Passed 5-0.

Treasurer's report – Bell reported the following Town account balances as of August 31, 2021:

Municipal Checking	1,201,204.32
Money market acct.	649,040.18
Checking	124,553.26
Utility Dist.	581,972.77

As of August 31, 2021, total in all Town accounts was \$2,556,770.53. **Johnson moved, Goss second** to approve the Treasurer's report as presented. Passed 5-0.

DCMM Request for Items from Mariners Park – **Lowry moved, Ward second** to approve the removal of the pot belly stove by the Maritime Museum. Passed 5-0.

Public input – None.

Door County North – Mickie Rasch reported that Blues on the Bay, the Vintage Market, and Care for Door County mixer at the park went well and the start line of the Fall 50 is the next event. Destination Door County is transitioning to a partnership model, and the Community Coordinators are working on long-term/reoccurring events instead of short-term events.

Commercial Core Expansion – Lowry noted this request comes from GEO-DC and the LGHS. Goss stated that Commercial Core is a Town designation for areas with existing commercial activity as well as an anticipated increase of public activity and affects setbacks and parking requirements. This expansion would decrease setbacks from 95ft to 25ft and the current GEO-DC building location would be conforming. Stephanie Burke noted this will have no effect for the Historical Society's current operations, but it could be beneficial in the future. The application fee would be split between the two requesting organizations. **Lowry moved, Ward second** to approve the request for Commercial Core expansion for 11876, 11871, and 11831 Highway 42. Roll call with Schwengel, Lowry, and Ward voting aye, no nays; Johnson and Goss abstained. Passed 3-0.

Snowmobile Club Use of Town Roads – **Ward moved, Johnson second** to approve the list of Town Roads for the 2021-2022 season as presented. Passed 5-0.

Wheel Loader Purchase – Kalms noted this is in the 2022 budget and ordering now would allow delivery in March/April. The cost will be \$226,789.87 after the trade-in value of \$66,235.00 is applied. **Johnson moved, Schwengel second** to move forward with the purchase of the wheel loader. Passed 5-0.

Insurance for Full-Time Employees – Curzon reported the differences between the 3 quotes and there would be additional savings if the changes were made now instead of 1/1/2022. **Lowry moved, Johnson second** to go with Guardian starting October 1, 2021, for Life, Ad&D, and Short-term Disability insurance. Passed 5-0.

Operator license(s) – **Goss moved, Johnson second** to approve operator licenses for Andrew Francesconi and Amanda Cook. Passed 5-0.

Correspondence – the DNR approved a building on Prinsen Woods near a landfill, and the RPC denied Savard's CUP.

The next Town Board meeting will be Wednesday, October 6, 2021 at 7:00pm via Zoom.

Lowry moved, Johnson second to adjourn at 8:46pm. Passed 5-0.

Respectfully submitted,
Anastasia Bell, Clerk/Treasurer

**TOWN OF LIBERTY GROVE
RESOLUTION NO. 13-21
ADOPTING MUNICIPAL WARDS**

WHEREAS, the Door County Board of Supervisors held a public hearing concerning the Preliminary County of Door Supervisory District Plan on September 21, 2021; and

WHEREAS, The Preliminary County of Door Supervisory District Plan was approved by the County Board on September 21, 2021; and

WHEREAS, the Preliminary County of Door Supervisory District Plan must be sent to Door County municipalities for division of wards; and

NOW THEREFORE, BE IT HEREBY RESOLVED by the Town Board of the Town of Liberty Grove, Door County, Wisconsin that the Preliminary County of Door Supervisory District Plan be and is hereby approved.

BE IT FURTHER RESOLVED that the Town of Liberty Grove establishes three (3) wards described as follows:

Ward One (1): Commencing at the Southwest corner of the Southwest one-quarter of the Southwest one-quarter of Section 30, T31N-R28E, thence Northerly along Town Line Drive to the Northwest corner of parcel 018-0-11933B being the Northwest corner of the Southwest one-quarter of the Southwest one-quarter of Section 19, T31N-R-28E, thence East approximately 417 feet along the Town of Liberty Grove Boundary Line to the Northeast corner of said parcel, thence Southerly to the centerline of Pioneer Road, thence Easterly along the centerline of Pioneer Road to the Southwest corner of the Southeast one-quarter of the Southwest one-quarter in Section 19, T31N-R28E, thence Northerly to the Northwest corner of the Southeast one-quarter of the Southwest one-quarter in said Section 19, thence Easterly to the Northeast corner of the Southeast one-quarter of the Southwest one-quarter in said section 19, thence Northerly to the center of said section 19, thence Westerly to the Southwest corner of the Southwest one-quarter of the Northwest one-quarter of said section 19, thence Northerly along the centerline of Town Line Drive to the intersection of Town Line Drive and Settlement Road, thence Easterly along the centerline of Settlement Road to the Northwest corner of the Northeast one-quarter of the Southwest one-quarter in Section 18, T31N-R28E, thence Northerly to the Southeast corner of the Northwest one-quarter of the Northwest one-quarter of said Section 18, thence Westerly to the centerline of Town Line Drive, thence Northerly to the shore of Green Bay, thence Easterly to along the shoreline of Green Bay to the centerline of Pebble Beach Road, thence Southerly along the centerline of Pebble Beach Road to the intersection of Pebble Beach Road and State Highway 42, thence Southerly along the centerline of Country Lane to the Southeast corner of the Southeast one-quarter of the Southeast one-quarter in Section 8, T31N-R28E, thence Easterly along the centerline of Flint Ridge Lane to the Southeast corner of the Southeast one-quarter of the Southeast one-quarter in said Section 8, thence Northerly along the centerline of Woodcrest Road to the intersection of Woodcrest Road and County Highway ZZ, thence Easterly along the centerline of County Highway ZZ continuing onto the centerline of Appleport Road to the shore of Lake Michigan, thence Southerly along the shoreline of Lake Michigan to the

Southeast corner of parcel 018-01-2744H located in Government Lot 4, thence Westerly along the Southern Town of Liberty Grove Boundary Line to the point of beginning.

Ward Two (2): Commencing at the Northwest corner of the Northwest one-quarter of the Northwest one-quarter in Section 4, T31N-R28E, thence Westerly to along the centerline of Hill Road to the shoreline of Green Bay, thence Northerly along the shoreline of Green Bay to the centerline of Cedar Branch, thence Southerly along the centerline of Cedar Branch to the centerline of Cedar Shore Road, thence Easterly along the centerline of Cedar Shore Road to the centerline of Garrett Bay Road, thence Southerly along the centerline of Garrett Bay Road to the intersection Lakeview Road and Mink River Road, thence Easterly along the centerline of Mink River Road to the intersection of Mink River Road and Dragonfly Lane, thence Easterly along the centerline of Dragonfly Lane to shoreline of Rodgers Lake, thence Southerly along the shoreline of Rodgers Lake to the shoreline of Lake Michigan, thence Southerly along the shoreline of Lake Michigan to the centerline of Appleport Road, thence Westerly along the centerline of Appleport Road continuing onto the centerline of County Highway ZZ to the Southwest corner of parcel 018-01-043C2, thence Northerly along the West Town of Liberty Grove Boundary Line to the point of beginning.

Ward Three (3): Commencing at the Southwest corner of the Southwest one-quarter of the Southeast one-quarter of Section 14, T32-R28E, thence Easterly to the centerline of Mink River Road, thence Northerly along the centerline of Mink River Road to the centerline of Lakeview Road, thence Northerly along the centerline to Lakeview Road to the centerline of Cedar Shore Road, thence Westerly along the centerline of Cedar shore Road to the centerline of Cedar Branch, thence Northerly along the centerline of Cedar Branch to the shoreline of Green Bay, thence Northerly along the shoreline of Green Bay following the Northern section of the Town Boundary Line into the Shoreline of Lake Michigan, thence Southerly along the shoreline of Lake Michigan to the West shoreline of Rodgers Lake, thence Northerly along the West shoreline of Rodgers Lake to the centerline of Dragonfly Lane, thence Westerly along the centerline of Dragonfly Lane to the point of beginning. Also including the island known as Gravel Island.

BE IT FURTHER RESOLVED that the Liberty Grove Town Hall, located at 11161 Old Stage Road in the Town of Liberty Grove shall be the official polling place for the Town of Liberty Grove Wards 1, 2 and 3 of the County of Door Supervisory District Plan.

Motion to approve: _____ Second: _____

Vote: Aye-____, Nay-____

*I, Anastasia P Bell, Clerk/Treasurer of the Town of Liberty Grove, Door County, Wisconsin do hereby certify that the above is a true and correct copy of a resolution which was adopted on the 6th day of October, 2021 by the Liberty Grove Town Board.
Dated this 6th day of October, 2021.*

Anastasia P Bell, Clerk/Treasurer

Tentative Town of Liberty Grove Wards

