

TOWN OF LIBERTY GROVE PUBLIC MEETING

July Board Meeting

Date: Wednesday, July 7, 2021

Time: 7:00 PM

Place: Town Hall, 11161 Old Stage Rd

Agenda:

1. Call to order
2. Declaration of a quorum followed by pledge of allegiance
3. Approve agenda
4. Approve minutes: 6/16/2021
5. Approve payment of bills
6. Public Input
7. Administrator report
8. Consider bids for removal of house at 12695 Highway 42
9. Consider recycling day price quote from Going Garbage
10. Consider resolution 7-21, Supporting Broadband Expansion Grant Application for Fiscal Year 2022
11. Consider ordinance 5-21, Public Nuisance
12. Consider Class B Picnic license for LG Historical Society
13. Consider commercial launch pass(es)
14. Consider operator license(s)
15. Correspondence
16. Future meetings
17. Adjourn

****Deviation from listed order may occur****

****Audience members must ask for permission, during public input, to speak on agenda items ****

Anastasia Bell, Clerk/Treasurer

Members of the Town Board or any other Town committee, who are not members of the body whose meeting agenda is published in this notice, are entitled, as any other citizen of the Town of Liberty Grove, to attend this meeting in an unofficial capacity. It is possible the attendance of one or more non-members may create a quorum of the membership of another body. Such a quorum is unintended, and the non-members are not meeting for the purpose of exercising the powers or duties attendant upon their membership on any Town committee or board.

Town of Liberty Grove
Minutes of the Town Board meeting on June 16, 2021
(this meeting was correctly posted)

Agenda:

1. Call to order
2. Declaration of a quorum followed by pledge of allegiance
3. Approve agenda
4. Adjourn to closed session per Stat. 19.85 (1)(f): considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations—"Class A" Liquor/Class "A" Beer License: Last Stop
5. Reconvene into open session
6. Announcements from closed session, if applicable
7. Approve minutes: 6/2/2021 Town Board
8. Approve payment of bills
9. Treasurers report
10. Public input
11. Update on Door County North activities
12. Utilities Committee report
13. Discussion and possible action: masking procedures in Town Hall
14. Consider Committee Appointments
15. Consider Ordinance 4-21, Regulating Short-Term Rentals
16. Consider Contract for Services with Granicus
17. Consider Liquor License(s) Renewals
18. Consider Operator License(s)
19. Consider Commercial Launch Passes(s)
20. Correspondence
21. Future meetings
22. Adjourn

Chairman John Lowry called the meeting to order at 6:54pm. Supervisors Paul Schwengel, Cathy Ward, Janet Johnson, and Nancy Goss were present along with Administrator Walter Kalms Clerk/Treasurer Anastasia Bell, and 2 members of the public.

Goss moved, Johnson second to approve the agenda as posted. Passed 5-0.

Lowry moved, Ward second to adjourn to closed session per Stat. 19.85 (1)(f): considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations—"Class A" Liquor/Class "A" Beer License. Roll call with Johnson, Schwengel, Lowry, Goss, and Ward voting aye, no nays. Passed 5-0.

Lowry moved, Ward second to Reconvene into open session. Roll call with Goss, Lowry, Ward, Johnson, and Schwengel voting aye, no nays. Passed 5-0.

Announcements – None.

Ward moved, Johnson second to approve the minutes from 6/2/21 as presented. Passed 4-0 (Goss abstain).

Payment of bills – Ward moved, Goss second to approve the payment of bills as presented. The total was \$44,754.89. Passed 5-0.

Treasurer’s report – Bell reported the following balances in the Town accounts:

Municipal Checking	1,303,290.80
Money market acct.	648,955.72
Checking	109,437.36
Utility Dist.	578,052.86

As of April 30, 2021, total in all Town accounts was \$2,639,736.74. **Schwengel moved, Ward second** to approve the Treasurer’s report as presented. Passed 4-0.

Public input – None.

Door County North – Mickie Rasch provided a written report to the Board.

Utilities Committee report – None.

Masking in Town Hall – Lowry moved, Goss second to update the sign to read vaccinated individuals do not need masks and non-vaccinated individuals should wear a mask. Passed 5-0.

Committee appointments – Ward reported that Sylvann Welcome is interested and available to be part of the Parks and Property Committee. **Lowry moved, Johnson second** to appoint Sylvan Welcome to the Parks and Property Committee. Passed 5-0. Lowry reported that Alan Kroll has expressed interest in the Economic Development Committee. **Lowry moved, Ward second** to appoint Alan Kroll to the Economic Development Committee. Passed 5-0.

Ordinance 4-21, Regulating Short-Term Rentals – Goss indicated that Door County Tourism Zone Commission’s Good Neighbor policy will be used. It was noted that the primary concern is that they have insurance. The following changes were made:

- App and Permit (A)(3): “...license or confirmation of DATCP application.”
- App and Permit (A)(7): “...subsection D under definitions.”
- Revocation (B): “...hearing, before the Town Board, if the violation is not remedied immediately.”
- Revocation (C): “...hearing before the Town Board.”
- Revocation (D): “...hearing before the Town Board.”
- Fees: initial fee \$250 and renewal fee \$150. The excess collected may be used for attainable/workforce housing. Johnson requested a line be included on the monthly treasurer report for these funds.

Lowry moved, Goss second to adopt Ordinance 4-21 with the changes made. Roll call with Johnson, Lowry, Goss, Schwengel, and Ward voting aye, no nays. Passed 5-0. The full resolution can be viewed at the Town Hall or on the Town website.

Liquor License(s) – Bell reported that Basecamp has moved out of Liberty Grove and has not submitted a renewal application. **Johnson moved, Ward second** to approve the Class “A” Beer and “Class A” Liquor license for Last Stop LLC, effective immediately through 06/30/2021. Passed 5-0. **Ward moved, Goss second** to approve the Class A, Class B, and Class C licenses as presented for the period beginning 07/01/2021. Passed 5-0.

Operator License(s) – Bell reported that Cory Diltz has applied for a renewal license and Doug Bensyl has applied for a new license for working at Mink River Basin in addition to the list in the packet. **Ward moved, Schwengel second** to approve the operators as listed with the two additions. Passed 5-0.

Launch Pass(es) – Bell reported Lakeshore Adventures has applied for 25 passes. **Goss moved, Ward second** to approve the 25 passes for Lakeshore Adventures. Passed 5-0.

Services by Granicus – Goss reported that the fees will be prorated, setup can start when the contract is executed, and payment will be from contingency which is to be repaid. The understanding is that this can be terminated if such services can be provided by DCTZC which does not currently have enforcement capabilities beyond tax collection. The address list will assist in determining design capacities for each property even though there are a few STRs which may not be found by Granicus due to a lack of online presence. **Lowry moved, Goss second** to sign the contract with Granicus to begin immediately. Roll call with Schwengel, Lowry, Goss, Ward, and Johnson voting aye, no nays. Passed 5-0.

Correspondence – Kalms noted a record request has been received related to STRs from Carl Madsen, the ARPA application deadline is 6/18/2021, there will be an summit for ARPA Windfall Funds next week, and WTA is trying to increase the funding received by municipalities for PILT properties.

The next Town Board meeting will be Wednesday, July 7, 2021 at 7:00pm.

Lowry moved, Goss second to adjourn at 8:28pm. Passed 5-0.

Respectfully submitted,
Anastasia Bell, Clerk/Treasurer



Collection Service Recycling Residential Commercial Construction Roll-off Boxes Containers Drop-off Site

Town of Liberty Grove
11161 Old Stage Rd
P.O. Box 769
Sister Bay, WI 54234

Proposal for the Town of Liberty Grove Recycling Day

Thank you for considering Going Garbage & Recycling Inc., in partnership with Door County Scrap Metal, for your September 11th recycling day. Below is a sample of products and prices we will charge for, as well as those items that are that are free to recycle:

- Cash sales only for **chargeable items**:
 - LCD/LED/Tube Monitors Under 15" \$20
 - LCD/LED/Tube Monitors Over 15" \$40
 - Household Printer/Copier/Fax \$20
 - Computer Monitors \$20
 - Computer Netbook, Tower or Laptop - \$15
 - Microwave \$20
 - Console/Projection TV \$75
 - Freon Units (Fridge, Freezer, AC, Dehumidifier) - \$35
 - Small Electronics \$5

- **Free Items:**

• Bikes • Dish Washers • File Cabinets • Lawn Mowers • Miscellaneous Metal • Metal Bed Frame • Metal Chairs • Metal Lawn Furniture • Metal Roofing • Metal Shelves	• Motor Oil in Sealed, Non-Returnable Container • Saw Blades • Scooters • Snow Blowers • Stoves • Table Saw • Tillers • Tricycle • Wash Machines • Water Heater
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Upon approval, we will develop a handout for the Town to use for promotional needs.

If there are questions on specific items not list, please contact us to discuss if there will be a fee. Thank you for your consideration and please feel free to contact us with questions, suggestions, or further details.

Sincerely,

A handwritten signature in black ink, appearing to read 'AG', followed by a long horizontal flourish.

Andrew Gantman
Vice President
(920) 854-2114 x201

**TOWN OF LIBERTY GROVE
RESOLUTION 7-21**

**Resolution Supporting Broadband Expansion Grant Application For Fiscal Year
2022**

WHEREAS, the Town of Liberty Grove, is a rural community located at the tip of the Door County peninsula which has minimal access to Broadband Internet services; and

WHEREAS, the necessary infrastructure has not been installed and is not scheduled for near-term installation to provide Internet service as illustrated on the PSC map; and

WHEREAS, the limited availability of Internet in Liberty Grove is a major roadblock to attracting economic development; and

WHEREAS, this lack of Internet service limits the citizens and visitors from accessing critical technology for education, communication, medical devices, government services and other factors affecting quality of life; and

WHEREAS, the Public Service Commission has changed the service requirements for projects included in grant applications; and

WHEREAS, Nsight is available to partner with the Town of Liberty Grove for installation of fiber which could supply service as defined by the PSC; and

WHEREAS, the Town has received American Rescue Plan Act funds from the State of Wisconsin to be used on infrastructure such as broadband.

BE IT HEREBY RESOLVED, the Liberty Grove Town Board supports a 2022 Public Service Commission grant application in partnership with Nsight for by the installation of fiber for access by citizens and visitors of the Town.

I, Anastasia Bell, Clerk/Treasurer of the Town of Liberty Grove, Door County, Wisconsin hereby certify that the above is a true and correct copy of a resolution which was passed at a properly noticed meeting of the Liberty Grove Town Board on July 7, 2021.

*Anastasia Bell, Clerk/Treasurer
Town of Liberty Grove*