

Town of Liberty Grove
Minutes of the Town Board meeting on May 5, 2021
(this meeting was correctly posted)

Agenda:

1. Call to order
2. Declaration of a quorum followed by pledge of allegiance
3. Approve agenda
4. Approve minutes: 4/21/2021
5. Approve payment of bills
6. Public Input
7. Administrator report
8. Consider Sewer Rate Increase
9. Consider Adjusting Fee for Letters of Non-assessment
10. Consider opening of Town Facilities
11. Consider proposal for services by Granicus
12. Discussion and possible action: Town Supervisor vacancy
13. Consider commercial launch pass(es)
14. Consider operator license(s)
15. Correspondence
16. Future meetings
17. Adjourn

Chairman John Lowry called the meeting to order at 7:02 pm. Supervisors Janet Johnson, Cathy Ward, and Nancy Goss were present along with Administrator Walter Kalms, Clerk Treasurer Anastasia Bell, and 5 members of the public via teleconference (Zoom). Supervisor Lou Covotsos was excused.

Ward moved, Goss second to approve the agenda as presented. Passed 4-0.

Johnson moved, Lowry second to approve the minutes from 4/21/2021 as presented. Passed 4-0.

Johnson moved, Ward second to approve the payment of Town bills as presented with a total of \$147,210.27. Passed 4-0.

Lowry moved, Ward second to approve the payment of the Utility bills as presented with a total of \$24,015.44. Passed 4-0.

Public Input – None.

Administrator report – Kalms reported Mink River Road has been widened to 26-feet, the annual meeting authorized the disposal of the house at Mariners Park, the technology representatives met with NWTC and they determined that the office is in good standing for technology and recommended a systematic computer replacement schedule. The Highway Committee opened chip sealing bids and has started to work on the 2022 paving list, Mariners Park Committee is nearing completion, and work has started on the 2022 budget.

Sewer Rate Increase – **Lowry moved, Johnson second** to approve the sewer rate increase as presented. Passed 4-0.

Fee for Letters of Non-assessment – Kalms indicated that the current fee is \$25 which was determined 10 years ago. Johnson noted that this fee is charged to the buyer by the title company. **Lowry moved, Johnson second** to increase the fee for non-assessment letters to \$35 starting June 1, 2021.

Opening of Town Facilities – Bell noted that the facilities are currently closed until the expiration of Resolution 2-20 is cancelled. This resolution was most recently extended by Resolution 3-21 until September 30, 2021. It was the consensus to discuss this item at the 5-19-2021 Board meeting with information from Door County Public Health available.

Granicus Proposal for Services – Kalms reported that the Town Attorney has reviewed the proposal and has sent a letter to Granicus which has been forwarded to their legal team. Goss noted that the Plan Commission is nearing completion of the ordinance draft.

Town Supervisor vacancy – Lowry noted that Covotsos has submitted his resignation effective 5/31/2021. Paul Schwengel is willing to fill this vacancy. Johnson stated that advertising and interviewing for the vacancy may allow the Town Board to find an individual who is willing to run in the April 2022 election. **Lowry moved, Goss second** to not advertise and interview for the supervisor vacancy. Failed 2-2. **Lowry moved, Ward second** to table this discussion. Passed 4-0.

Commercial Launch Pass(es) – None.

Operator License(s) – None.

Correspondence – The DNR will be purchasing 20 acres for the Mud Lake Preserve.

The next Town Board meeting will be Wednesday, May 19, 2021 at 7:00pm, or immediately following the conclusion of the Board of Review meeting which begins at 6:30pm.

Lowry moved, Goss second to adjourn at 9:38pm. Passed 5-0.

Respectfully submitted,
Anastasia Bell, Clerk/Treasurer
Approved at the 5/20/2021 Town Board meeting.