

TOWN OF LIBERTY GROVE ANNUAL MEETING

April 18, 2023 AT 7 PM

LIBERTY GROVE TOWN HALL

**This is a meeting of the Town electors as set by statute. Powers of the Town meeting are as listed in
Ch. 60.10, Wis. Stats.**

Order of business:

1. Call to order
2. Pledge of Allegiance
3. Administer oath of office to recently elected or appointed Town officials.
4. Consider approval of meeting minutes:
 - A. Minutes of 4/19/2022 Annual Meeting
 - B. Minutes of 11/15/2022 Special Town Meeting
5. Consider approval of 2022 Annual Report—CLA Accounting Firm
6. Update on Town-wide Fiber Optic Cabling Project
 - A. Technology Committee (David Studebaker)
 - B. Nsight (Bob Webb)
 - C. FARR Technologies
7. Door County Housing Partnership (Marissa Downs)
8. Town Consultants Review
 - A. Ayres Associates
 - B. Baylake Regional Planning Commission
 - C. Stantec
 - D. Door County Economic Development Corporation
 - E. BoardmanClark
9. Business from Town Electors
10. Committee Reports:
 - A. Highway
 - B. Parks and Property
 - C. Plan Commission
 - D. Economic Development
11. Chairman Comments
12. Set 2024 Annual Meeting for 7 PM on April 16, 2024.
13. Adjourn

Anastasia Bell, Clerk/Treasurer

MINUTES OF THE ANNUAL TOWN MEETING ON APRIL 19, 2022

John Lowry called the meeting to order at 7:02 p.m. There were 29 electors present.

Clerk/Treasurer Anastasia Bell swore in the newly elected Town Board Supervisors Janet Johnson, and Dan Watts.

Cathy Ward moved, David Studebaker second to approve the minutes of the Annual meeting held on April 20, 2021. Carried by voice vote, no nays heard.

Dale Stewart moved, Cathy Ward second to approve the minutes of the Special Town meeting held on November 29, 2021. Carried by voice vote, no nays heard.

2021 Annual Audit Report – Amber Drewieske from CliftonLarsonAllen LLP presented the annual audit. She highlighted several items within the report and indicated the Town is in good financial condition. She advised segregation of duties is quite common for municipalities such as Liberty Grove. Megan Hovell, from CliftonLarsonAllen LLP reported on the items which were estimated in the reports. **Dave Westen moved, Janet Johnson second** to approve the 2021 audit as presented by CliftonLarsonAllen LLP. Carried by voice vote, no nays heard.

Business from Town Electors – Larry Thoreson, 12020 Lakeview Road, stated the building at the top of the hill is an eyesore, he requested consideration for an additional crosswalk in downtown Ellison Bay, and for the speed limit of Lakeview Road to be reviewed. Beth Coleman, 1581 Ranch Lane, expressed her concern and requested an additional crosswalk in Ellison Bay.

Chairman Comments – John Lowry thanked the community, administrative staff, committee members, and the Town Crew for their continued service.

Committee Reports – *David Studebaker, Technology Committee Chair*, reported that office computer system safety and security has been reviewed, UW-law students presented information related to utility cooperatives and educating people on the importance of broadband. The importance of broadband was quickly realized during the pandemic, and cooperatives are not an option primarily due to the initial capital needs. DCEDC completed a broadband study which determined that 2/3 of the County is underserved. A Town representative was part of the DCEDC steering committee. The Town is partnering with Nsight for a PSC Grant to bring service to a pilot area near Northport. Nsight is also working to create an RFP for an engineering design which would gather the information needed to implement Town-wide broadband. It is anticipated that the Town will need to borrow for the full project and supplement the payments with grants as they are made available. *Dale Stewart, Highway Committee Chair*, reported that Mink River Road was the only road paved in 2021, but it was made wider and has a thicker layer of pavement. There is currently approximately 4 miles planned for 2022 with the width of Woodcrest being increased. The County Bike plan hasn't been implemented by many municipalities due to costs and the speed board data often shows that motorists are travelling below the posted speed limits.

Town-wide Broadband – Bobb Webb, Nsight, reported that the PSC Grant pilot project is scheduled for construction after WPS provides the pole documentation, construction will occur in 2022 or 2023. The engineering design is necessary to determine the material costs and create a bid for Town-wide broadband and there is an expected increase from the original estimate due to supply-chain issues and the availability of people. Nsight offers service expertise, grant writers and will likely contribute capital based on the households to be served. Their goal is to request 40% – 45% of the total cost in the next PSC grant cycle. The Town will need to decide if the currently served areas will be included in the Nsight build even though they will likely need to be excluded from any grant application. He confirmed that the start of service will be staggered throughout the construction season as drops are completed in neighborhoods/areas.

Committee Reports (continued) – *Nancy Goss, Plan Commission Chair*, reported that the Commission has worked to create and implement a Short-Term Rental Ordinance which would keep rentals below the POWTS limits. Several CUP requests have been received which has sparked a review of the future zoning maps. They are working to draw people to the current commercial areas and increase the potential uses of other areas as they are currently zoned. CUPs allow conditions to be set prior to approval of the use. She also noted that there is a vacancy on the Commission at this time. *Cathy Ward, Parks and Property Committee Chair*, reported that the committee continues in their attempts to create a community for the locals while welcoming the tourists, she asked for quality photos of the parks to be submitted to the office for possible inclusion in the brochure. Progress is being made to remove the buildings and install a sign at Mariners Park, a 9-hole disc golf course is planned for Gills Rock Park, and new pickleball courts may be added to the current tennis courts. Beth Coleman requested consideration be made that the Mariner Park survey was completed after the property was purchased. Janet Johnson requested adult fitness equipment be considered as organizations may be willing to donate funds. *Anne Miller, Door County Coastal Byways Council Chair*, reported that Door County is considered economically disadvantaged due to geography and tourism-based economy and the national designation of the byway both increases grant opportunities for building infrastructure such as sidewalks, bike paths, and/or broadband. The grants help to create a better place for residents and visitors alike and bring organizations together for completing the application. The Council continues to work on billboard and nuisance properties along the byway and their new website is being developed.

Beth Coleman moved, Cheryl Culver second to set the 2023 Annual Meeting to be held on April 18, 2023. Carried by voice vote, no nays heard.

Anne Miller moved, Nancy Goss second to adjourn the 2022 Annual Meeting at 9:09 pm. Carried by voice vote, no nays heard.

Respectfully submitted
Anastasia Bell, Clerk/Treasurer

Town of Liberty Grove
Minutes of the Special Town Meeting on November 15, 2022

Chairman John Lowry called the meeting to order at 7:05 pm. There were 11 electors present in-person, and 2 attendees via Zoom.

Dave Westen moved, Elizabeth Mahoney second to adopt the 2022 Town of Liberty Grove tax levy to be collected in 2023 pursuant to Wisconsin State Statutes in the amount of \$2,634,623.00. By hand count there were 11 ayes and 0 nays (WTA opinion of Zoom votes). The motion passed.

Chairman Lowry declared the meeting adjourned at 7:06pm.

Respectfully submitted,
Anastasia Bell, Clerk/Treasurer

Annual Update For The Technology Committee of the Town of Liberty Grove

Broadband development

- Farr Communications – In the process of performing an engineering design study and is developing the plan for implementation of a comprehensive town wide fiberoptic cable network.
- When rolled out will provide high speed reliable affordable broad band internet access to every home and business in Liberty Grove. All service will provide the same speeds for both uploads and downloads with a choice of 300 or 1,000 megabit/sec speeds.
- The design study is slated to be completed by September of 2023.
- After that time the Town of Liberty Grove and Nsight will start taking construction bids.
- Pending successful grant funding rounds, we hope to start construction in 2024.

Funding and grant sources – Places where the town can access public grants, the remainder from Nsight and Town property tax receipts

- BEAD – from the federal infrastructure bill passed two years ago
- PSC – State money that can be accessed
- ARPA – Funds used for the pilot project
- ACP (Affordable Care Program) – subsidy money for those who cannot afford the base \$65 per month cost of Internet access.
- Other sources will be actively explored and pursued

Pilot project in process – Kenosha and Port de Mort Drives

- 7 current customers up and running
- 16 pending orders for hookup (as soon as weather permits in the spring) – more orders are expected when seasonal residents return
- 44 potential hookups



Door County Housing Partnership, Inc.

Board of Directors:

James Honig, President

Scott Bader, Vice-President

Sam Nelson, Secretary

Mike Fordney, Treasurer

Amy DeMain

Marissa Downs

Mariah Goode

Steve Kase

Sean Linnan

April 18, 2023

Town of Liberty Grove Annual Meeting



Door County Housing Partnership, est. 2019:
A community land (or “housing”) trust (“CLT”).

The Door County Housing Partnership is creating a stable supply of permanently affordable housing for year-round residents to maintain the character, vibrancy, and diversity of the Door County community.

Nonprofit 501(c)3 organization. Contributions of funds, land, and/or buildings are tax-deductible to the extent allowed by law.

How Does a Housing Trust Work?

Affordable housing challenges:

- ▶ There is a gap between what is affordable to workforce households and what housing costs to develop/acquire.
- ▶ How do you keep homes affordable in the long run?

A housing trust addresses these challenges by:

- ▶ Acquiring/building homes, and setting the homebuyer purchase price based on long-term affordability for targeted income households. The housing trust bridges the gap (~\$100,000 per home).
- ▶ A resale formula is employed for all subsequent sales, allowing the seller to gain equity, but ensuring the home is affordable for the next qualified buyer(s).

To control the resale terms, the housing trust retains ownership of the land, leasing it to the homebuyer.



Housing Trust Capacity Building Since 2019

- ▶ Board education and expansion
- ▶ Mission finalization
- ▶ Research on affordability, pricing, resale formula
- ▶ Policy development
- ▶ Partnership development, including local and regional housing nonprofits and other CLTs in Wisconsin
- ▶ Contracted for part-time assistance 2021-2022
- ▶ United Way 2023 grant awarded to put toward staff person for one year



Housing Trust Projects

- ▶ Habitat for Humanity: Two homes to date; additional planned for 2023-2024.
- ▶ Partnering with private builders: One home in Sturgeon Bay constructed/sold 2022-2023; one more under construction; one additional planned.
- ▶ Partnering with municipalities: County and City of Sturgeon Bay gifted five lots via *in rem* foreclosure process (2021). Village of Sister Bay sold ten lots inexpensively (2022-2023).
- ▶ Sub-recipient of \$100,000 from State of Wisconsin Innovation Grant (WIG) awarded to Door County United Way. Funds covered purchase of the Sister Bay lots.



Housing Trust/Habitat Collaboration Details

- ▶ Habitat: Family selection, building, mortgage holder. Benefits to Habitat:
 - ▶ Efforts support every family that will ever own the home, not just the first.
 - ▶ Sizable cash payment at closing.
 - ▶ Ability to build two homes at a time instead of one.
- ▶ DCHP: Fill the “affordability gap”, long-term steward of the home and property. Benefit to DCHP:
 - ▶ Trusted partner finding families, building & financing homes.
- ▶ Partner family benefit: Lower monthly payments than even a typical Habitat home (~\$2,000 annually).



Door County Housing Partnership, Inc.

Housing Trust/Habitat Collaboration





Housing Trust/ Private Developer Collaboration Details

- ▶ Private financier:
 - ▶ Purchased lot, contracted with builder.
 - ▶ Fronted money for construction of home.
 - ▶ Paid back by subsidy from Housing Partnership & client mortgage.
 - ▶ Donation to Housing Partnership of interest on construction loans.
- ▶ Builder: Bids & sub-contracted bids sought for workforce housing.
- ▶ Door County Housing Partnership:
 - ▶ Selected client family.
 - ▶ Paid the subsidy (filling the “affordability gap”) to the private financier.
 - ▶ Long-term steward of the home and property.
- ▶ Partner family benefit: Mortgage approx. \$100,000 lower than home construction costs, lower property tax payments than non-CLT home.

Help us build workforce housing in Sturgeon Bay

736 E. Galley Drive, Sturgeon Bay



What are we building?

A new 1200 square foot, 3 bedroom, 2 bath starter home: modest, but built with quality, energy efficient materials.

Who are we building for?

Our workforce who support our economic infrastructure. They are teachers, nurses, police, hospitality workers, trade workers and others essential to our local welfare.

Why do they need our help?

They are eligible for mortgages, but not large enough to purchase quality market priced homes. Through the generosity of suppliers and contractors building this home, the costs are below market average. However, the total cost of this new home is still beyond the budget of most working families.

How does it work?

The home will be sold at an affordable price, but held in a perpetual trust to keep the home permanently affordable for the next owner. This home will be a community asset for generations to come.

How can you help?

You can help our local workers put down roots in our community through donations to the Door County Housing Partnership. Any donation amount is appreciated, or you can sponsor a specific component of this project.

Funding During Construction: KAMI, LLC

General Contractor: Countrywide Construction & Design, LLC

Subsidy & Long-term Trust Holder: Door County Housing Partnership

The Door County Housing Partnership is creating a stable supply of permanently affordable housing for year-round residents to maintain the character, vibrancy, and diversity of the Door County community.



Sponsor a component of this project			
New/Natural Gas Line	\$6,000		
Roofing/Attic Insulation	\$6,000		Sturgeon Bay Neon Rotary
Siding & Soffit	\$12,500		
Exterior Doors	\$2,500		
Windows	\$3,500		
Insulation	\$2,500		
HVAC	\$16,500		
Electrical	\$12,000		
Plumbing	\$14,000		
Cabinetry	\$15,500		
Flooring	\$5,000		Sturgeon Bay Neon Rotary
Blacktop	\$5,204		



Door County Housing Partnership, Inc.

To donate, visit www.doorcountyhousingtrust.org, or mail checks payable to the Door County Housing Partnership at P.O. Box 342, Baileys Harbor, WI, 54235.

Housing Trust/Private Developer Collaboration



Housing Trust/ Private Developer Collaboration





Ways to Support Door County Housing Partnership

- ▶ Financial donations
- ▶ Donations of land and/or buildings
- ▶ Emulate the “private financier” model
- ▶ Homebuyer client referrals
- ▶ Donor referrals
- ▶ Education re: affordable housing issues and CLTs
- ▶ Estate planning
- ▶ Volunteer labor

Thank you!



Door County Housing Partnership, Inc.

P.O. Box 342

Baileys Harbor, WI 54202

E-mail: welcome@doorcountyhousingtrust.org

Website: <https://doorcountyhousingtrust.org/>

Phone: (920) 421-5090



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WE HAVE
Commitment
TO
Community

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Who We Are

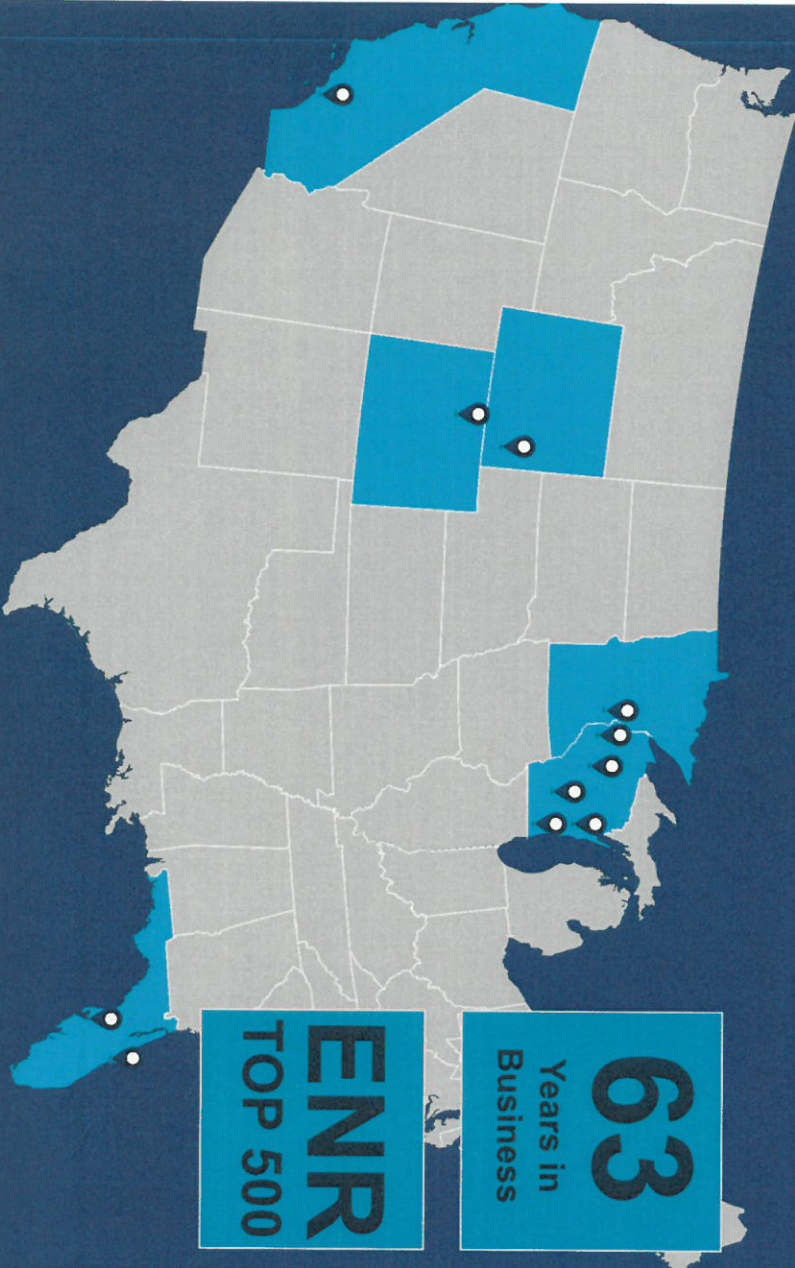
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- Brownfield Redevelopment
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- Branding
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- Wayfinding
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- Grant & Loan Assistance
- Campuses: Education & Healthcare
- Aquatic Facilities
- Educational Facilities
- Environmental Impact Assessments & Statements

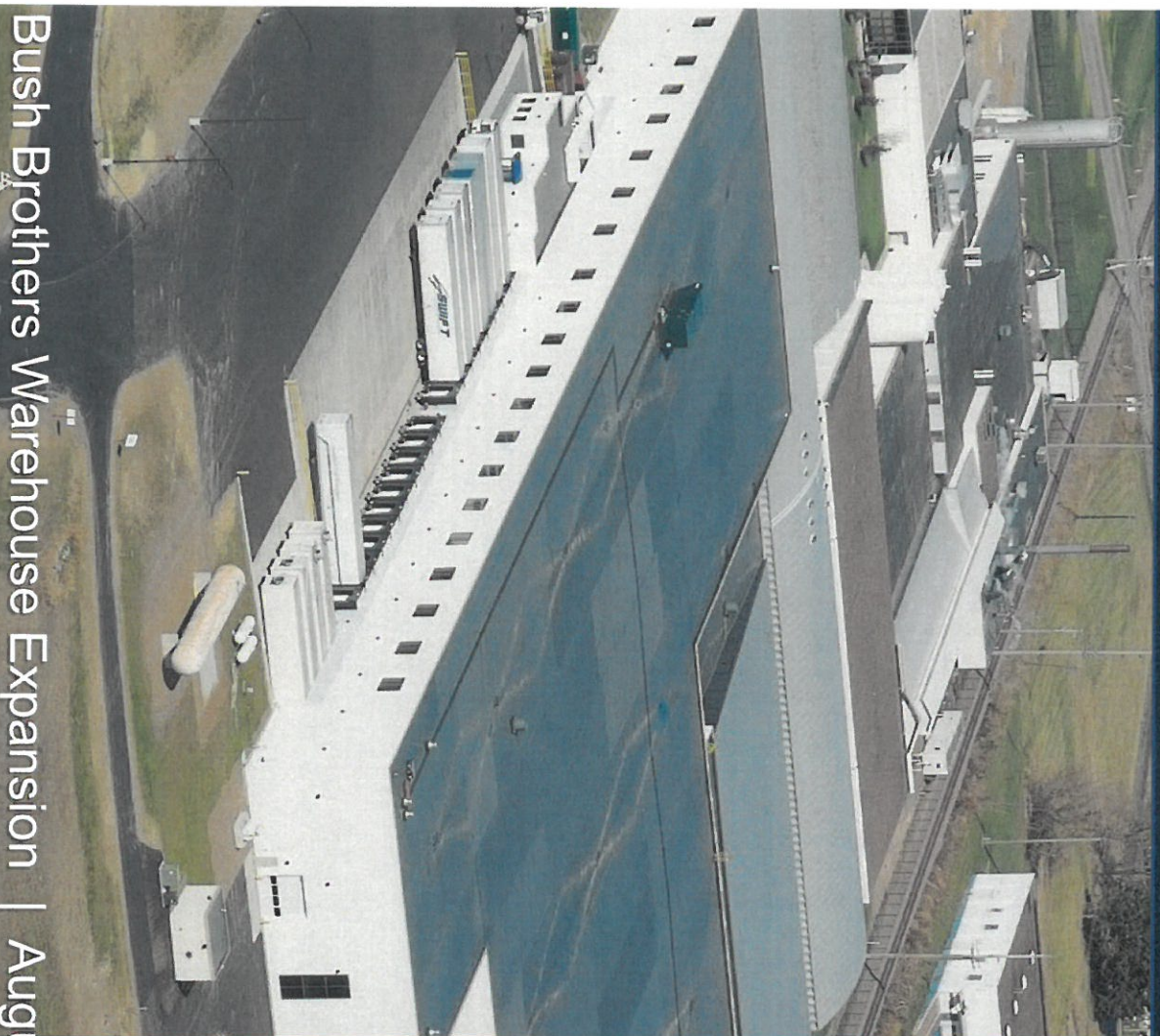


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- Campuses: Education & Healthcare
- Complete Streets
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- Environmental Permitting
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- Municipal Engineering
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- Water Supply, Treatment, & Distribution

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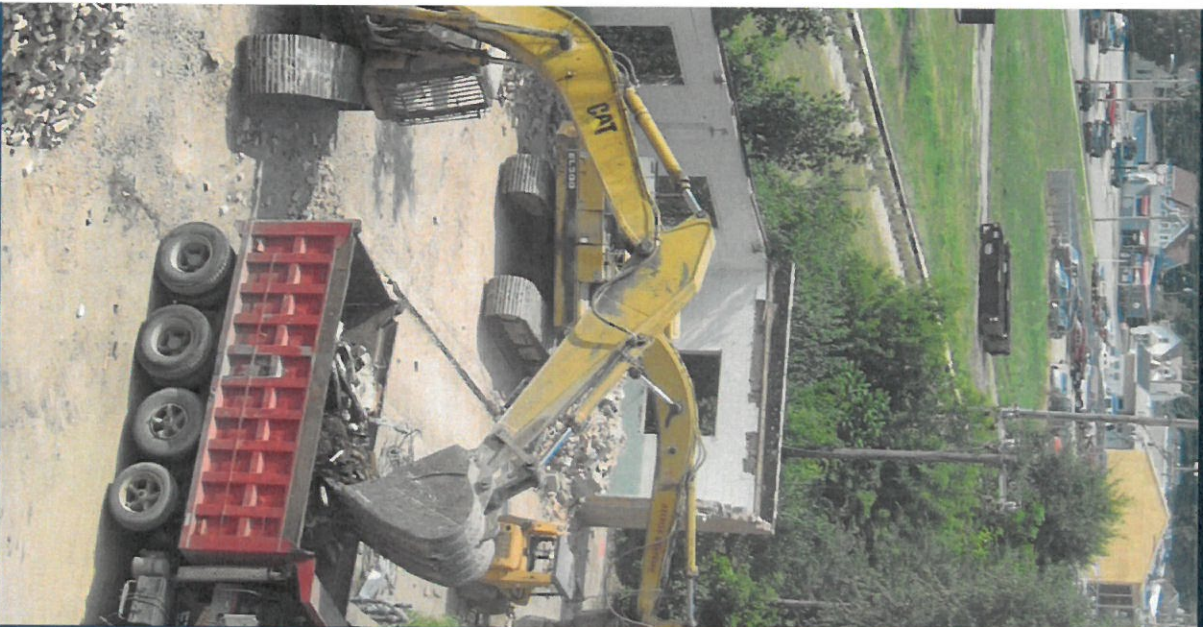
Bush Brothers Warehouse Expansion | Augusta, WI

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Environmental



- Brownfield Redevelopment & Grant Writing
- Environmental Impact Assessments & Statements
- Environmental Permitting
- Environmental Site Assessments: Phase I & 2
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- Landfills: Sanitary, Construction, & Demolition
- Soil & Groundwater Remediation & Monitoring
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- Aquatic Facilities
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- Campuses: Education & Healthcare
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- Downtown & Urban Planning & Design
- Ecosystem Services
- Park Planning & Design
- Playground Design & Assessments
- Public Involvement
- Trail Design
- Wayfinding

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- Government Buildings
- Healthcare
- Industrial & Manufacturing
- Interior Design
- K-12 & Higher Education
- Master Planning
- Multifamily Residential
- Nature Centers
- Offices
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- Referendum Preparation
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- Senior Living
- Worship

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- Dams & Flood Control
- Dam & Gate Inspection
- Environmental Permitting
- FERC Permitting & Inspection
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- Flood Protection
- Geomorphology
- Groundwater Hydrology, Modeling, & Monitoring
- Hydraulic Structures
- Hydrologic Studies
- Hydrographic Survey
- Lake Management Planning & Rehabilitation
- River Restoration
- Scour Evaluations & Countermeasures
- Sediment Transport
- Stormwater Management
- Stormwater Master Planning
- Watershed & Water Quality Management
- Wetland Delineation, Design, & Permitting

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 - Traffic Modeling
 - Roundabout Analysis & Design
 - Neighborhood Traffic Management & Taming
 - Traffic Modeling
- Roundabout Analysis & Design
 - Traffic Impact Analysis
 - Complete Streets
 - Traffic Studies
 - Speed studies
 - Parking Studies
 - School Traffic Operations & Safety Studies

ROADWAY DESIGN

- Urban & Rural
- Freeway
- Interchange
- Staging Concept Development
- Traffic Control
- Signing & Pavement Marking

UTILITIES

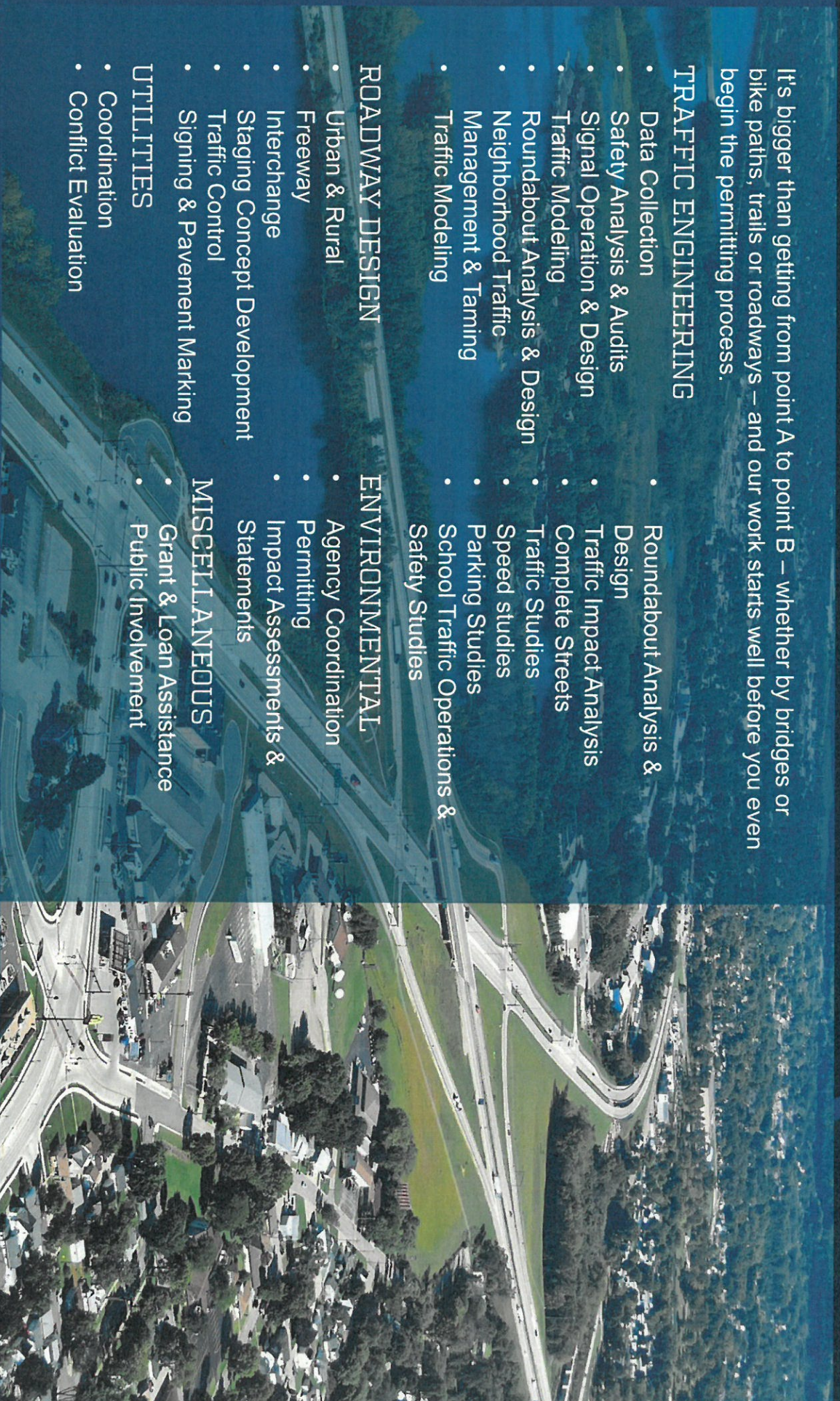
- Coordination
- Conflict Evaluation

ENVIRONMENTAL

- Agency Coordination
- Permitting
- Impact Assessments & Statements

MISCELLANEOUS

- Grant & Loan Assistance
- Public Involvement

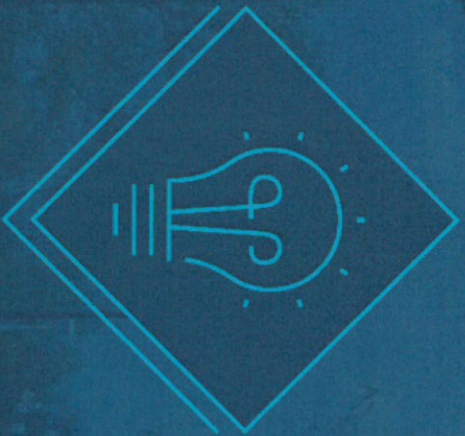


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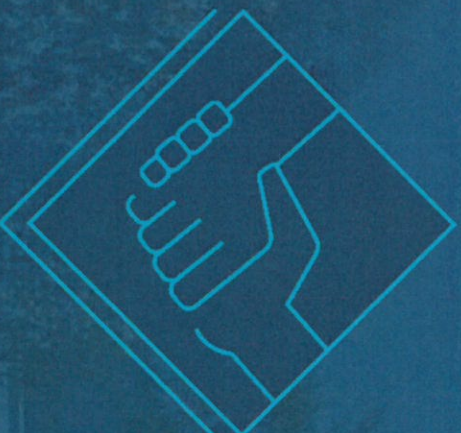
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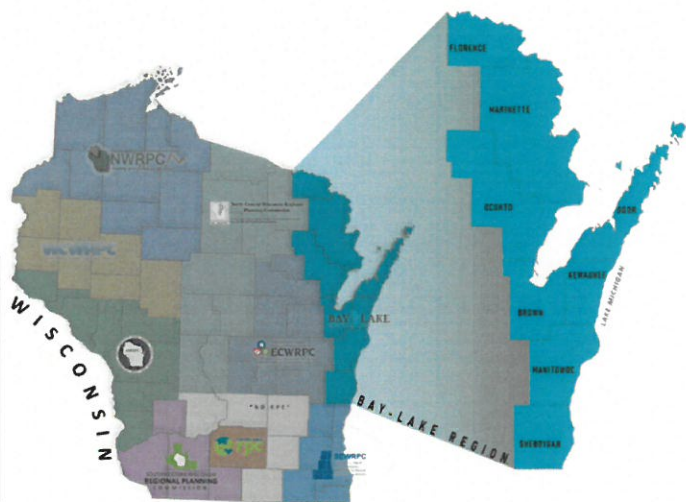
About Us

The Bay-Lake Regional Planning Commission (Bay-Lake RPC) is a multi-service governmental agency within Wisconsin that delivers a variety of federal, state, and local programs. The Bay-Lake RPC is a public entity established as a local unit of government. We provide a range of planning services to member counties and municipalities in Northeast Wisconsin.

The total area of the region served is 5,433 square miles, or 9.7 percent of the area of the State of Wisconsin. The region has over 400 miles of coastal shoreline along Lake Michigan and Green Bay, and contains 12 major watershed areas that drain into the waters of Green Bay and Lake Michigan.

Did You Know?

Bay-Lake Regional Planning Commission is one of nine Regional Planning Commissions within the state of Wisconsin. The Bay-Lake region consists of Brown, Door, Florence, Kewaunee, Manitowoc, Marinette, Oconto, and Sheboygan counties.



Here at Bay-Lake RPC we take pride in assisting our member communities with a variety of planning services. We make the planning process fun and interactive for local officials and members of those communities. From an exciting water trail plan to an interactive web application, we strive to design all of our products to best serve the community.

We are here to help! Contact us today to find out more about our services and how we can help with your community planning process!



BAY LAKE
Regional Planning Commission | Since 1972

Bay-Lake Regional Planning Commission

Website: www.baylakerpc.org

Email: letsplan@baylakerpc.org | Phone: 920-448-2820

Address: 1861 Nimitz Drive, De Pere, WI, 54115





Our Services

COMMUNITY PLANNING



- Comprehensive Planning
- Green Infrastructure Code Audits
- Farmland Preservation Planning
- Implementation Plans
- Neighborhood & Corridor Master Planning
- Strategic Planning & Visioning Assistance
- Zoning Assistance

TRANSPORTATION PLANNING



- Bicycle & Pedestrian Transportation Planning
- Corridor Planning
- Pavement Surveys
- MPO Services for the Sheboygan Metropolitan Planning Area
- Safe Routes to School Planning
- Transit Development Programs (TDPs), & Other Transit Planning
- Specialized Transportation Planning

ECONOMIC DEVELOPMENT



- Disaster Recovery Microloan Program
- EDA Economic Development District
- Economic Development Planning
- Economic Modeling Assistance
- EPA Brownfield Assessment Assistance
- Grant Writing & Administration
- Housing Reports & Studies
- Project Funding Identification

MAPPING & VISUALIZATION



- Custom Map Design
- Field Collection & Management
- Gold Shovel Program
- Interactive Maps & Applications
- Land Use Inventories
- Online Surveys

ENVIRONMENTAL PLANNING



- Climate Change Adaptation & Mitigation Planning
- Coastal Planning & Studies
- Ecotourism/Outdoor Recreation Planning
- Environmental Studies & Reviews
- Hazard Mitigation & Resiliency Planning
- Land & Water Conservation Planning
- Sewer Service Area Reviews

Our Staff

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Brandon Robinson, Ext. 105
Assistant Director
brobinson@baylakerpc.org

Sydney Swan, Ext. 108
Economic Development Planner
sswan@baylakerpc.org

Jeff Agee-Aguayo, Ext. 103
Transportation Planner
jagee@baylakerpc.org

Heena Bhatt, Ext. 107
Transportation Planner
hbhatt@baylakerpc.org

Nicole Barbiaux, Ext. 104
GIS Coordinator / Planner
nbarbiaux@baylakerpc.org

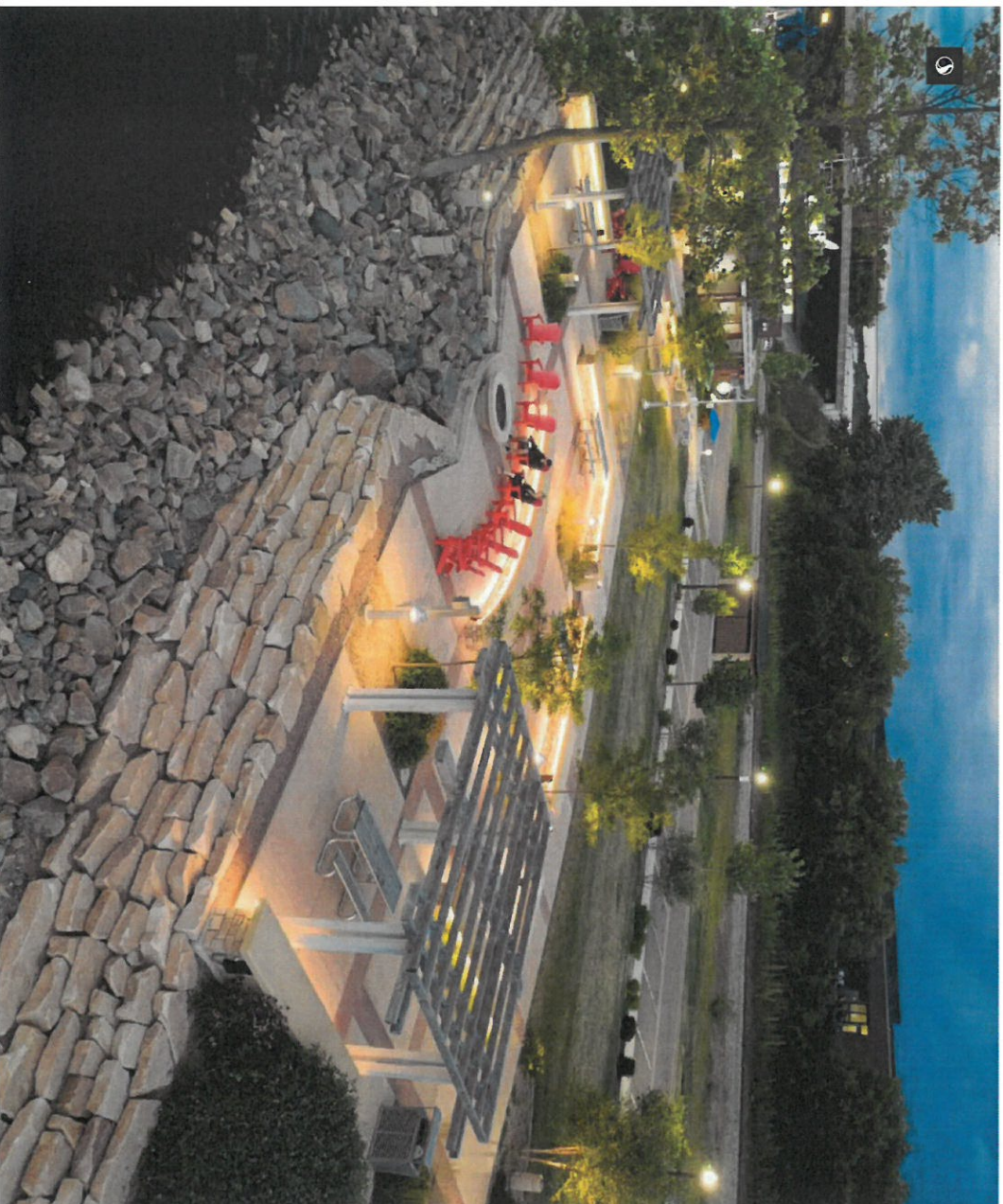
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Planning and Engineering Solutions

WISCONSIN

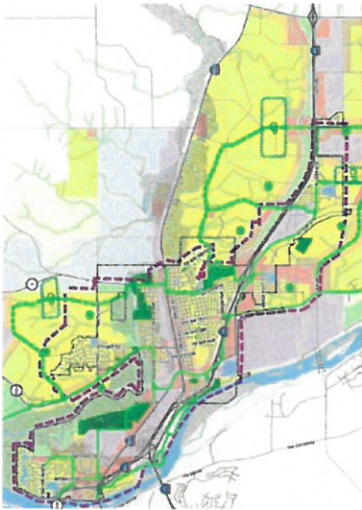
Stantec has a strong presence in the Badger State. With seven locations throughout Wisconsin, we're committed to serving the communities of America's Dairyland.

Our diverse staff includes civil engineers, landscape architects, hydrogeologists, environmental scientists, restoration ecologists, biologists, and surveyors who are committed to protecting our valuable natural resources and helping local communities thrive.

The projects we've delivered include transformative waterfront development projects, campgrounds, parks

and playgrounds, vital community infrastructure (residential development and traditional road and utility reconstruction), ecosystem restoration initiatives, watershed planning, and brownfield redevelopments. Our funding specialists are on hand to help bring projects to life.

As active members of the communities we serve, we connect the people, places, and resources that take projects from concept to reality.



Land Use and Entitlements

Imagining the possibilities, and achieving the dream is what we do. We think about implementation from our initial research to the final planning stages. Working closely with agency staff and other stakeholders, we support development goals by creating careful, thoughtful, and sustainable options. We take into account site conditions, public input, environmental concerns, and project requirements. We develop creative solutions that are engaging and exciting.

Services we provide:

- Development Massing Studies**
 - Property entitlements
 - Site constraints
 - Full development potential
- GIS Mapping**
 - Site constraints
 - Massing and density yields
 - Overall existing & planned market conditions
- Entitlement Processing**
 - Due diligence research
 - Land use determinations
 - Zoning verifications/rezoning,
 - Various land use amendments (PUD, CUP, etc.)
 - Feasibility reports
 - Code amendments and variances
 - Utility locations



Municipal Services

Our engineers have extensive experience handling day-to-day engineering activities including pavement evaluation, capital improvement plans, site plan reviews, land use matters, funding and budgeting. We take pride in providing responsive, high quality, and cost-effective engineering, planning, and environmental services. City councils, township boards, staff, and residents expect quality service. Our experts meet these demands while respecting the constraints of limited budgets.

Services we provide:

- Feasibility studies
- Comprehensive infrastructure planning and design
- Construction engineering
- Resident project representative services
- Social assessments
- Geographic information systems (GIS)
- Funding: applications and program studies

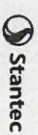


Construction

Project construction involves close coordination with stakeholders—not only the contractor but also affected property owners, permitting agencies, private utility companies, and city officials. The coordination includes clear identification of tasks, schedules, and budgets. Timely meetings and proper notification through a variety of means are required to keep everyone informed and updated with the planned construction activity. At Stantec, our construction services group has many years of experience, training, and proper supervision to ensure all types of projects are constructed in accordance with the plans/specifications, a feasible schedule, and planned budget.

Services we provide:

- Contract administration
- Project communication
- Public relations
- Manage soil and material testing
- Environmental compliance
- Construction and land survey
- Interagency coordination



OUR FUNDING CAPABILITIES

A lack of funding can prevent a community from moving forward with critical projects, resulting in unrealized potential. That's where Stantec's funding specialists come in. We'll work through the complex process and help make your projects stand out from the rest, resulting in funding awards within a competitive landscape. Bringing in outside funding decreases the local cost and provides immediate benefit to a community's bottom line, allowing for limited financial resources to be spent on other priority projects.

RELATED ITEMS

[North America Funding Program](#)

[Increasing capacity and funding for rural communities](#)

[How cities can find funding for aging infrastructure](#)

[How to use funding trends to promote healthier lifestyles and better public space](#)

Click or scan the QR code to see funding success stories.





Transportation Planning and Engineering

From major expressway and rural roadway projects to bridge rehabilitations, transit systems, and airport design, our focus is always on providing solutions that respect the local environment. Stantec offers a wide range of experience in all phases of transportation projects, including project management, major investment and economic feasibility studies, planning, design, construction administration, commissioning, and ongoing asset monitoring and evaluation. Wherever you're going, our transportation infrastructure design provides the foundation you need to get there safely.

Services we provide:

- Infrastructure management and pavement engineering
- Transportation planning
- Traffic engineering
- Corridor management studies
- Urban and rural roadway planning and design
- Interchange planning and design
- Bridge assessment and rehabilitation
- Rail and roadway bridge design
- Bicycle and pedestrian circulation



Surface Water and Natural Resources

Stantec has a long commitment to balancing the needs of our natural environment with the demands placed on it by a growing population. We understand the intrinsic value of natural areas, wetlands, and open space, and also recognize the very real benefits these areas provide.

Services we provide:

- MS4 services
- Stormwater BMP design
- Green infrastructure design
- Bridge/culvert hydraulic design
- Stream and ravine restoration
- Drainage and flood control modeling and design
- Floodplain mapping and management, LOMA/LOMRs
- Hydrologic/hydraulic studies and modeling
- Water quality modeling
- Surface water management plans
- Erosion and sediment control/SWPPP design and inspection
- Wetland delineation and permitting
- Wetland mitigation and banking
- Ecosystem restoration
- Natural resource inventories

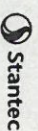


Water and Wastewater

Stantec offers planning, design and construction services for projects in potable water supply, treatment, storage, and distribution. We deliver pragmatic solutions that will reliably serve you for years to come. We are experts in wastewater collection and treatment technology. Our designs focus on sustainability, efficiency, and environmental sensitivity. Whether the best solution is a conventional, centralized system or an alternative, decentralized system, we are dedicated to protecting people and places affordably.

Services we provide:

- Water and sanitary sewer system modeling
- Comprehensive water system planning
- Water Storage design and design
- Treatment plant planning and design
- Infiltration and inflow studies
- Interceptor systems
- Lake sewerage
- Lift station and force-main design
- Rate and impact fee studies
- Instrumentation and SCADA
- Micro-monitoring



CORPORATE SUSTAINABILITY

Sustainability is key to our purpose, promise, and values

We envision a world where infrastructure gives back, water is protected, natural systems are valued, biodiversity is prioritized, economies are circular, nothing gets wasted, development is responsible, everyone can access renewable energy, and society is just.

#1

Ranked most sustainable corporation among industry peers

2022 Corporate Knights Global 100

1%

Ranked among top 1% in the world on sustainable performance

2022 Corporate Knights Global 100

Click or scan the QR code to learn more about our sustainability commitment.





Community Planning

We offer a team of experienced, seasoned professionals who have dealt with zoning, legal issues, urban design, planned unit developments, redevelopment, design guidelines, transportation planning, environmental review, annexation, sustainable regulations, GIS mapping and analysis, economic development, and many other specialties.

Services we provide:

- Comprehensive planning
- Community visioning and strategic planning
- Annexation studies
- Review of development applications
- Ordinance review and revision
- Redevelopment master plans
- Zoning ordinance preparation
- Corridor planning and design
- Urban design guidelines and framework manuals
- Public involvement
- Comprehensive outdoor recreation planning and park master planning
- Market analysis
- Administrative staff support

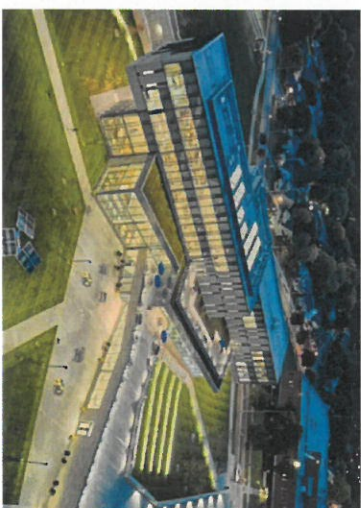


Landscape Architecture

Landscape architecture combines beauty and function with sustainability. At Stantec, we create inspired landscapes that reflect context and user needs. Through analysis, planning, and design, we create sustainable environments that are functional, innovative, and attractive.

Services we provide:

- Corridor and greenway planning
- Park and open space planning and design
- Streetscape and urban plaza design
- Site master planning and design
- Entrance monuments, community gateways, and site amenities
- Trail design
- Ice and aquatic recreational facilities
- Athletic fields, sport courts, and golf courses
- Planting and restoration plans
- School, office, and business campus planning
- Waterfront development and redevelopment

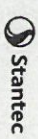


Buildings Engineering and Architecture

Our design experience with a wide variety of project types combined with extensive knowledge of code and use requirements results in creative approaches that meet the specific functional, aesthetic, and budget challenges of each project. We provide building engineering and architectural design services for a variety of facility types including city halls, government centers, maintenance facilities, fire stations, community centers, libraries, park structures, ice arenas, aquatic facilities, well houses and pump stations, and water and wastewater treatment facilities.

Services we provide:

- Site evaluation and planning
- Building condition studies and structural inspections
- Restoration and renovation plans
- Structural engineering
- Electrical engineering
- Mechanical engineering



LOCAL OFFICES

Learn more about our Wisconsin-based teams and the projects we've helped bring to life in our local communities.

Green Bay

Madison

Milwaukee (E. Michigan St.)

Milwaukee (Mequon)

Sturgeon Bay

Brookfield

Fitchburg

CONNECT WITH US

Michael Bach

Pete Hurth

Skyler Writallson

Christian Morning



STANTEC.COM

MEMORANDUM

TO: Town of Liberty Grove
FROM: Attorney Lawrie J. Kobza
DATE: April 12, 2023
RE: Legal Services Overview

Since January 2022, Boardman & Clark LLP has served as the Town of Liberty Grove's legal counsel. Boardman addresses issues upon the request of the Town Board and/or Administrator. To date, our legal work has included the matters described below.

Broadband/Fiber in the Town

Boardman has assisted the Town in its effort to provide fiber service throughout the Town. With respect to the Town's initial pilot project, Boardman assisted the Town with grant compliance and contract negotiations with its broadband service provider. With respect to the Townwide project, Boardman has assisted with contract negotiations with the engineering firm designing the Townwide fiber project and the broadband service provider assisting with the design. After the Townwide system has been designed, the Town will seek grants to construct the system.

Water and Wastewater Service from Sister Bay

As part of a settlement agreement, the Town and Sister Bay agreed to negotiate a new water and wastewater agreement. In consultation with the Town Board, Boardman prepared a proposed water and wastewater service agreement that was submitted to Sister Bay. Sister Bay has not responded to the Town's proposed agreement. This matter remains unresolved.

Short-Term Rentals

Boardman is assisting the Town with revising its short-term rental ordinance. Boardman has also reviewed a software contract for monitoring short-term rentals in the Town.

Public Records Consultation

Boardman consults with the Town on public records requests received and responses provided.

Miscellaneous Issues and Questions

Boardman attorneys respond to miscellaneous issues and questions raised by the Town Administrator and Town Clerk on issues such as annexations, licenses, and citations.