

MINUTES OF THE ANNUAL TOWN MEETING ON APRIL 20, 2021

John Lowry called the meeting to order at 7:02 p.m. There were 29 electors present and 1 member of the public

Clerk/Treasurer Anastasia Bell swore in the newly elected Town Chairman John Lowry, as well as the newly elected Town Board Supervisors Nancy Goss, and Catherine Ward.

Nancy Goss moved, Tom Goss second to approve the minutes of the Annual meeting held on December 31, 2020. Pass by hand vote 29-0.

Hugh Mulliken moved, Cathy Ward second to approve the minutes of the Special Town meeting held on September 9, 2020. Passed by hand vote 29-0.

Cathy Ward moved, Nancy Goss second to approve the minutes of the Special Town meeting held on November 10, 2020. Passed by hand vote 29-0.

2020 Annual Audit Report – Amber Drewieske from CliftonLarsonAllen LLP presented the annual audit. She highlighted several items within the report and indicated the Town is in good financial condition. She advised that the combined Clerk/Treasurer role decreases the segregation of duties which is quite common for municipalities such as Liberty Grove. Amber also responded to questions of the Electors. **Nancy Goss moved, Paul Schwengel second** to approve the 2020 audit as presented by CliftonLarsonAllen LLP. Passed with hand vote 29-0.

Disposal of Structures at 12695 & 12689 Highway 42 – John Lowry stated that this is before the Electors as a recommendation of the Mariners Park Development Ad hoc Committee which feels the current structures will not fit into any future plans for this park. **Cathy Ward moved, Paul Schwengel second** to approve disposal of the structures at 12695 & 12689 Highway 42. Passed with hand vote 29-0.

Business from Town Electors – No Electors spoke on this topic.

Chairman Comments – John Lowry thanked the administrative workers, Committee members, and the Town Crew. He noted that there are several projects in the works which will affect the budget in the years to come. The 5-year plans have been beneficial to the planning process. Mink River Road is the largest road expenditure in many years and Broadband Expansion and Attainable housing continue to be concerns. Also, the Committees have been revising their mission statements to streamline the government activities.

Committee Reports – *Dale Stewart*, Chair of the Highway Committee reported that Mink River Road will be wider and will have four inches of pavement instead of three. The increase in asphalt will hold up better under the increased traffic and trucks on this road and the extra width will allow for a bike lane which will increase safety. *Cathy Ward*, Chair of the Parks and Property Committee, reported that the Park restrooms will be open this year, commercial launch fees are now per watercraft instead of per trailer, and the Committee is working to update the signage in the parks with a “leave no trace” message. *Cathy Ward* reported on behalf of the Technology Committee that the three towers funded with the 2018 PSC Grant towers are installed and operational. Towers continue to be the best available option for broadband

expansion and the Committee is working to ensure that the Town's historical data is properly archived. *Nancy Goss*, chair of the Plan Commission, reported that it is an honor to serve with the Plan Commissioners. The Commission is drafting a Short-term Rental (STR) ordinance. This is an overly complicated issue because there are several oversight groups that do not typically communicate with each other. The priority of the ordinance will be to balance property rights and the best options for the Town regarding groundwater quality and Private Onsite Waste Treatment Systems (POWTS). The intention is to work DATCP, Door County Tourism Zone Commission, and the Door County Sanitarian to ensure STRs are being rented within the design capacity of the POWTS. *John Lowry*, Chair of the Sanitary District, reported that there will be a rate increase for the Utility District to be effective in the 3rd quarter of 2021. This is necessary to maintain a healthy financial position following an increase of service charges to the Utility District by the Village of Sister Bay. *John Lowry*, Chair of the Economic Development Committee, reported that the Committee is working closely with Door County Economic Development Committee (DCEDC) for County and State projects and available funding. The website is being updated and there is information available in the office for individuals seeking to establish a business within the Town.

Alan Kroll moved, Nancy Goss second to set the 2022 Annual Meeting date to April 19, 2022. Passed by hand vote 29-0.

Hugh Mulliken moved, Nancy Goss second to adjourn the 2021 Annual Meeting at 8:15 pm. Passed by hand vote 29-0.

Respectfully submitted

Anastasia Bell, Clerk/Treasurer

Approved at the 4/19/2022 Annual Meeting.