

TOWN OF LIBERTY GROVE

Green Tier ad hoc

Date: Wednesday, April 12, 2023

Time: 9:00AM

Place: Liberty Grove Town Hall, 11161 Old Stage Road, Sister Bay

Agenda:

1. Call to Order
2. Declaration of a Quorum
3. Approve Agenda
4. Approve Minutes: 3/8/2023
5. Public Input
6. Create Report for Parks and Property Committee
7. Correspondence
8. Future Meetings
9. Adjourn

***Report items will not be discussed or voted on, all other agenda items may include discussion and possible action.*

*Deviation from listed order may occur***

***Audience members must ask for permission, during public input, to speak on agenda items ***

Anastasia Bell, Clerk/Treasurer

Members of the Town Board or any other Town Committee, who are not members of the body whose meeting agenda is published in this notice, are entitled, as any other citizen of the Town of Liberty Grove, to attend this meeting in an unofficial capacity. It is possible the attendance of one or more non-members may create a quorum of the membership of another body. Such a quorum is unintended, and the non-members are not meeting for the purpose of exercising the powers or duties attendant upon their membership on any Town Committee or Board.

Town of Liberty Grove
Minutes of the Green Tier ad hoc meeting on March 8, 2023
(this meeting was correctly posted)

Agenda:

1. Call to Order
2. Declaration of a Quorum
3. Approve Agenda
4. Approve Minutes: 2/8/2023
5. Public Input
6. Review of items from Scoresheet
7. Correspondence
8. Future Meetings
9. Adjourn

Chair Cathy Ward called the meeting to order at 9:05am. Committee members Hope Bogenschutz, and David LaLuzerne were present along with Clerk/Treasurer Anastasia Bell. Committee member Kirk Scattergood was excused.

LaLuzerne moved, Bogenschutz second to approve the agenda as posted. Carried 3-0.

LaLuzerne moved, Bogenschutz second to approve the 2/8/2023 minutes as presented. Carried 3-0. Committee member Sophie Taubert-Gehan connected to the meeting.

Public Input – None.

Sustainability Strategies Scoresheet – The Committee reviewed the scoresheet and noted the following:

- Silent sports maps show suggested bike routes, it is unlikely for the Town to create official bike paths.
- Going Garbage may participate in composting if there is enough material to add and contamination can be avoided. Egg harbor received a grant to start collection points for transfer to their site. Federal grants are typically available annually. Ward will investigate the old landfill site.
- Ephraim has their canopy mapped
- Education is important for BMP guidelines.
- Groundwater Guardian focuses on protection not conservation.
- The county has moved forward where they can, the Town is a small portion of the whole population. They have inventoried wetlands and have a PACE ordinance.
- Going Garbage receives materials which prevents recycling from occurring. They should provide a document for the Town to share.

Correspondence – None.

The next meetings will be Wednesday, April 12, 2023, at 9:00am. The topic will be to create the final report for the Parks and Property Committee.

LaLuzerne moved, Bogenschutz second to adjourn at 11:08am. Carried 4-0.

Respectfully submitted,
Anastasia Bell, Clerk/Treasurer

Sustainability Strategies Scoresheet		
GREEN TIER	This Sustainability Strategies Scoresheet is provided for members to track sustainability management strategies in transportation, energy, land use, water, waste, and health. This scoresheet is intended to be dynamic and flexible and will provide structure for annual reporting. In the spirit of continuous improvement toward superior environmental performance, suggested revisions to this scoresheet are always encouraged. (Approved May 2018)	
TRANSPORTATION DEMAND MANAGEMENT:		
Transportation demand management strategies aim to reduce GHG emissions and VMT by influencing change in individual behavior. These strategies encourage walking, bicycling, and transit as modes of transportation within a community and seek to curb the number and length of trips by vehicle.		
	Bicycle and Pedestrian Programs/Protects	
2	Require bike parking for all new non-residential and multifamily uses.	county regulates zoning
1	Set standards for placement and number (as function of intensity of use) for bike parking spaces.	county
3	Commuter bike routes identified and cleared.	current county routes are recreational
10	League of American Bicyclists certification. (Bronze 5, Silver 7, Platinum 10)	n/a
3	Funded and operating SRTS program (or functional equivalent) covering at least 10 percent of students.	n/a
1	Conduct annual survey of students' mode of transport to school.	n/a
	Employer-Based Programs	
5	Require large employers seeking rezoning to set a price signal (cash-out or charge).	county
5	Require large employers seeking rezoning to provide subsidized transit.	county
5	Require large employers seeking rezoning to provide a TDM plan that would reduce trips by 20 percent over business as usual.	county
	Traffic Volume	
3	Track VMT or traffic counts and report on efforts at reduction (including those on this list).	maybe county
3	Eliminate parking minimums from non-residential districts.	county
5	Set parking maximums at X per square feet for office and retail uses.	county
5	Scheduled transit service at basic level (hour peak service within half-mile of 50 percent of addresses).	n/a
10	Scheduled transit service at enhanced level (half-hour peak service within 75 percent of addresses).	n/a
	TRANSPORTATION SYSTEM MANAGEMENT	
	Transportation system management strategies aim to reduce GHG emissions and VMT by improving the overall performance of a transportation system. These strategies improve existing infrastructure, introduce new technology, and plan for the future of the system.	
	Preservation and Improvement	
3	TOWN Develop and fully fund comprehensive maintenance program for existing roads.	include current year in annual report
5	Charge impact fees for new roads.	n/a

Max. Score	Sustainability Strategies Scoresheet	
		
	GREEN TIER	
5	Calculate lane-miles per capita for arterials and collectors, and show reductions	for larger communities
5	Prepare a plan identifying disconnections in bike and pedestrian networks, prioritizing fixes and identifying potential funding sources for the most important projects.	n/a
5	Any proposal to add lanes to a two-lane roadway shall be evaluated for a center turn lane, the preferred option over an expansion to four lanes.	for larger communities
3	Identify four-lane roadways with fewer than 20,000 vehicles per day (AADT) and evaluate them for "road diets" with bike lanes or on-street parking	for larger communities
	Electric Vehicles	
10	Electric vehicles in gov't fleets - 2% of fleet=5 points, 5% of fleet=10 points.	determine availability at time of replacement
2	Allow NEVs on appropriate roadways.	n/a
2	Provide public charging stations	DDMM station, outlet at EBCC, DDC-county-wide plan?
	Vehicle Idling	
5	Ban idling (more than 5 minutes) with local government vehicles.	monitor for future
5	Ban idling (more than 5 minutes) community-wide.	n/a
	ZONING AND DEVELOPMENT	
	Zoning and development strategies work toward improving the overall environmental, economic, and social health of a community by promoting mixed-use and infill development, walkable neighborhoods, and an overall sustainable lifestyle.	
	Infill Development	
5	Identify priority areas for infill development, including those eligible for brownfields funding.	Val-A: Board to determine use
10	Create land bank to acquire and assemble priority infill sites	Val-A: Board to determine use
10	Develop an inventory of known contaminated properties for reuse planning, with possible GIS application	Klenke Garage, old landfill on ZZ
	Walkscore	
5	Measure Walkscore at 10 random residential addresses per Census tract, compute average, and improve upon overall score	n/a
	Zoning	
5	Adopt traditional neighborhood design ordinance (if population is less than 12,500)	county
5	Zoning for office and retail districts permits floor-area ratio > 1, on average.	county, impermeable surface 35%-70%
5	Zoning for office and retail districts requires floor-area ratio > 1, on average.	county, impermeable surface 35%-70%
5	Zoning code includes mixed use districts	county
5	Mixed-use language from Smart Code TBA.	county
	NATURAL RESOURCE MANAGEMENT	

Max. Score	 GREEN TIER	Sustainability Strategies Scoresheet
		Natural resource management strategies seek to conserve, preserve, protect and promote a community's greenspace, wildlife, wetlands and waterways for this and future generations by promoting pervious surfaces and adequate setbacks.
		<u>Canopy</u>
3		Adopt tree preservation ordinance per GILC standards
3		Set a tree canopy goal and develop a management plan to achieve it
4		Have a Master Naturalist; ISA Certified Arborist or WDNR Community Tree Management Institute (CTMI) graduate on staff
2	CW	Have community tree canopy mapped - https://pg-cloud.com/Wisconsin/
2		Require trees to be planted in all new developments
2		Certification as Tree City USA
2		Certification as Bird City Wisconsin Community
		<u>Vegetation Management</u>
10	TOWN	Public properties and rights of way mown or cleared only for safe sightlines and/or to remove invasive species.
10	STG	Create community policy and BMP guidelines on minimizing chemical use during vegetation management of public and private properties
		<u>Water Protection</u>
6		Establish 75-foot natural vegetation zone by surface water.
6		Inventory wetlands and ensure no net annual loss.
		<u>Community Energy Use</u>
		Community energy use strategies encourage energy efficiency and the use of renewable fuels to reduce total energy consumption throughout the community
		<u>Community Energy Use Policies</u>
10		Adopt PACE ordinance/jpa
10		Use PACE financing
5		Watt meters available to the public
5		Offer residents and businesses a mechanism to purchase shares of the electricity generated through a local renewable energy project. (Ex. a community solar program)
5		Facilitate a group-buy program through which residents receive discounted, volume-based pricing on energy efficiency or renewable energy projects based on aggregated demand.
3		Commit to achieving a science-based, community-wide GHG reduction goal.
3		Adopt Residential Energy Conservation Ordinance (time-of-sale certification and upgrades).
		<u>Measuring Community Energy Use</u>

n/a

n/a

n/a

DNR urban forestry scoring-Ephraim completed this

county

n/a

n/a

Newletter -No mow/prune during nesting season

county-consider public education

county-confirm Land Trust/Conservancy lands; determine # acres

County

County

education?

n/a

county

county

county

Max. Score		 GREEN TIER	Sustainability Strategies Scoresheet
6	CW		Work with local utilities to calculate total electricity and natural gas consumption annually, beginning with the fifth year before entering the program.
5			Achieve milestone reductions in GHG emissions, as specified in the community's science-based GHG reduction goals.
5			State of Wisconsin Energy Independent (EI) Community designation.
			n/a
			n/a
			MUNICIPAL ENERGY USE
			Municipal energy use strategies encourage municipal employees to conserve energy, preserve the environment, and decrease greenhouse gas emissions from municipal facilities, services, and vehicle fleets.
			Government Energy Use Policies
5			Include transportation energy/emissions as criterion in RFPs for purchases of goods over \$10,000.
2			Develop list of lighting, HVAC and shell improvements to raise Energy Star Portfolio Manager or LEED EBO&M score
10			Reduce motor fuels use for non-transit activities --
6			Provide transit passes at 50 percent or more off the regular price and/or provide parking cash-out options for local government employees.
6			Streelights operate at 75 lumens/Watt or higher
4			Stoplights are LED or functional equivalent
2			Establish a policy requiring that all major remodeling projects on municipal buildings result in the building receiving an ENERGY STAR score that is five points higher than the building's pre-remodel score.
6	CW		Commit to achieving a science-based GHG reduction goal for emissions resulting from all municipal operations.
3	KS		Incorporate energy use intensity (EUI) targets into the contracting process for all significant municipal construction projects.
5			Establish policies requiring that all new municipal buildings achieve an ENERGY STAR score of 75 or higher.
2	KS		Municipal electricity purchases are at least 5 percentage points higher in renewable content than the statewide renewable portfolio standard requires. Calculation may include self-generated power and purchased offsets.
			Measuring Government Energy Use
2	TOWN		Work with Energy Task Force (ETF) to track municipal facilities - Complete EPA Energy Star Portfolio Manager spreadsheet for government energy use. Or score existing buildings with LEED EBO&M.
3	CW		Achieve milestone reductions in GHG emissions, as specified in the municipality's science-based GHG reduction goal.
4	TOWN		Calculate annual government fleet use of motor fuels, in gallons of petroleum and biofuels, beginning with the fifth year before entering the program.
10			All new and renovated municipal buildings must meet LEED Silver or greater.
			WATER USE CONSERVATION

Max. Score	Sustainability Strategies Scoresheet	
		GREEN TIER
	Water Conservation strategy options set baselines and goals for water and energy performance in municipalities. They measure progress and promote water conservation by the government, business, and the community at-large.	
	Water Conservation	
5	LGUD	Track water and sewer use annually, beginning with fifth year before entering program, and develop plan for reductions.
1	LGUD	Develop a water loss control plan with targets below the 15% required by the state and include a system-wide water audit implementation and time table
2	STG	Join EPA's WaterSense Program for water utilities or the Groundwater Guardian Green Siles program and promote them to local business.
6		Use block rates and flat rates to encourage water conservation among residential, commercial, and industrial users.
3	LGUD	Infiltration and inflow reduction by 10%
3		Plan for replacing all toilets using > 1.6 gpt and annual progress sufficient to reach 90 percent replacement in 10 years.
		Local Government Use
2		Install waterless urinals in men's restrooms at municipal facilities (city hall, parks, etc.)
2		All outdoor watering by local government, excluding parks and golf courses; from rain collection.
2		Develop a water efficiency and conservation plan for municipal buildings
		WATER AND WASTEWATER INFRASTRUCTURE MANAGEMENT
		Setting goals for the sustainable management of water and wastewater infrastructure reduces costs, saves energy, and ensures the protection of public health and the environment.
5	LGUD	Develop and implement asset management plans that set targets for the sustainable maintenance, operation and renewal of water and wastewater infrastructure.
5		Wastewater biogas captured and used in operations.
6	LGUD	Conduct an energy assessment for municipal water and wastewater facilities and develop a plan to increase energy efficiency
3		Financial assistance for sewer lateral replacements.
4	LGUD	Set goals for increasing the recovery of resources from wastewater for energy generation (heat or electricity) and fertilizer.
4		Explore partnership options with high-strength waste.
4	LGUD	Upgrade water and wastewater utility equipment (e.g., variable frequency drive motors) to achieve energy efficiency based on total life cycle, triple bottom line costs (e.g. maintenance and replacement strategies in asset management plans).
		STORMWATER MANAGEMENT
		Stormwater Management strategy options encourage the use of best management practices to achieve a reduction in the amount of harmful pollutants introduced to our streams, rivers, and lakes.
3	TOWN	Develop a regular street sweeping program to reduce total suspended solids
4		Stormwater utility fees offer credits for best management practices such as rain barrels, rain gardens, and pervious paving

Max. Score	 GREEN TIER	Sustainability Strategies ScoreSheet	
3		Inventory all paved surfaces (e.g., by GIS mapping), and develop a plan for reduction	County
5		Work with commercial or light industrial businesses to develop stormwater pollution plans	County
		WATER AND DEVELOPMENT	
		Water and Development strategy options link water conservation and the preservation of land, wetlands, and wildlife habitat while promoting compact development, restoration and rehabilitation efforts, and long-term planning.	
		Land Development	
3		Identify key green infrastructure areas during plan development and/or implement a plan to acquire and protect key green infrastructure areas	County
		Waters, Wetlands, and Wildlife	
3		Replace concrete channels with re-meandered and naturalized creeks, wetlands, or swales	n/a
4	TOWN	Develop a system for identifying culverts that obstruct fish migration and install fish friendly culverts where needed	Isle View culvert/standpipe for turtles
4		Provide incentives for protection of green infrastructure, sensitive areas, important wildlife habitat, or for the restoration or rehabilitation of wetlands or other degraded habitats such as credit towards open space or set-aside requirements	areas identified, no incentives available
		WASTE MANAGEMENT AND REDUCTION	
		Waste Management and Reduction strategy options encourage municipalities and their citizens to divert organics and recyclables from landfills and properly dispose of hazardous materials in an effort to reduce waste in a community.	
8		Community waste stream monitored at least annually. Waste reduction plan prepared and updated annually	Education: Going Garbage to provide information to be shared
8		Waste and materials management plan based on "zero-waste" principles, with specific goals, prepared and updated annually	n/a
3		Construction/deconstruction waste recycling ordinance	n/a
5		Mandatory residential curbside recycling pickup that covers paper, metal cans, glass and plastic bottles	n/a
5		Develop a municipal collection program that encourages the diversion of food discards, yard materials, and other organics from landfills to composting or anaerobic digestion with energy recovery	education, support other efforts, federal grants
6		Develop and promote programs that dispose of household hazardous, medical, and electronic waste	recycling event/county clean sweep event
7		Use anaerobic digesters to process organic waste and produce energy	n/a
5		Implement municipal ordinances requiring manufacturer takeback for fluorescent bulbs, thermostats and other mercury-containing devices	n/a
4		Ordinances in place to reduce the usage of phone books as well as single-use shopping bags, styrofoam food containers and other disposable items	education, support other efforts
4		Pay-as-you-throw system implemented by municipality or required of private waste haulers	n/a
3		Use public education and outreach to promote recycling, backyard composting, product re-use and waste reduction	education, support other efforts

Max. Score	 GREEN TIER	Sustainability Strategies Scoresheet
		HEALTHY COMMUNITY PLANNING
		Policies and projects related to incorporating health living into community design- whether by built form, programs, education, etc. in an effort to reduce trends in poor nutrition, inactive lifestyles, chronic diseases, such as obesity and heart disease, and other negative health risk factors.
		Policies Affecting Multiple Program Areas
7		Adopt a resolution that promotes Health in All Policies at the community level (e.g., HEAL Resolution). Include that educational campaigns supporting a program covered by the resolution are appropriately targeted to all of the populations addressed by the program
8		Establish a Health Impact Assessments policy, including when an assessment is required and its scope
		Planning
7		Add health policies in 1 or more of the community's plans, including the comprehensive plan, long-range transportation plan, bicycle/pedestrian plan and open spaces recreation plan (embedded or stand-alone chapter) or develop a comprehensive, community wide wellness plan.
6		Site schools in the Comprehensive Plan for accessibility with existing or new bicycle and pedestrian infrastructure
8		Encourage the formation and/or support of Neighborhood Improvement Districts (NIDs), Neighborhood Development Corporations, or other similar types of neighborhood reinvestment and enhancement strategies in plans or policies.
		Healthy Food Access
		Implement strategies (urban agriculture, community gardens on public land, diversified farmer's markets, expanded traditional retail food options, ordinances to allow urban chickens and beekeeping and vegetable gardening in rights of way) that help increase fresh food access in the community, in particular in areas with food insecurity (e.g., "food deserts" and "food swamps"), including access by EBT and WIC participants.
7		Create a Food Systems Plan that addresses the production, distribution, value-added, marketing, end-market, and disposal of food, and charge a new or existing governmental body to oversee the plan's implementation.
6		
		Physical Activity and Access
5		Provide an on-street and/or off-street trail network connecting recreational areas in the community (e.g. safe routes to parks) and other trip generators, such as shopping malls, ensuring all neighborhoods are included in planning and implementation.
4		Encourage pedestrian and bicycle site connections from front door of businesses or apartments to a public sidewalk and/or bike lane ensuring connections to all neighborhoods.
4		Provide education and establish programming to encourage physical activity, especially by youth.
7		Establish an expanded public transit that serves commuters from all neighborhoods and major parks and recreation facilities, and has racks on vehicles for carrying bicycles.
5		Require sidewalks in new residential areas and establish a policy for adding sidewalks, as appropriate, in areas built out without sidewalks.
2		Implement a Complete Streets policy.

Max. Score	 GREEN TIER	Sustainability Strategies Scoresheet
5		Provide recreation programs for youth, adults, senior citizens and disabled persons.
5		Establish a pedestrian safety task force.
		Housing
6		Adopt ordinances and programs to maintain a healthy housing stock (code enforcement, landlord licenses, volunteer program, truth-in housing disclosure before sale, etc.).
5		Allow life cycle or adaptable housing options, such as "aging in place", accessory dwelling units, Universal or Inclusive Design, Dementia Friendly Communities, Age-Friendly Communities, etc.
8		Establish a program to make housing more affordable.
5		Establish a program to address chronic homelessness, such as "permanent housing".
		Crime Prevention and Other Harm Reduction
4		Use by policy, ordinance or practice, Crime Prevention Through Environmental Design and active threat planning to make public spaces, such as recreational space, crime free.
5		Establish and implement Harm Reduction strategies for alcohol outlet density and sexual oriented establishments (e.g. zoning limitations)
5		Adopt an ordinance or policy that requires tobacco-free and e-cigarette free apartments or places limitations on such structures.
6		Adopt an ordinance or policy that promotes tobacco-free and e-cigarette free parks and/or public events on local government-owned property.
		Climate Change
5		Create and implement a climate change action plan that includes a carbon footprint study, and health related components on reducing air pollution from combustion of fossil fuels and responding to heat episodes and flooding, focusing in particular on most vulnerable populations.
		Noise
5		Adopt an ordinance, including conditional use permits, on noise abatement for various zoning districts.
		Employee Health
5		Implement a wellness program for employees of the local jurisdiction.
5		Encourage or partner with others, such as the Chamber of Commerce, etc., to advance workplace wellness programs within the community.
		Placemaking
5		Support placemaking at varying scale (neighborhood to major city facility) and permanence (temporary to permanent) through programming, financial support and removal of regulatory barriers to promote healthy living and social capital in the community.
5		Adopt farm-based codes or similar type design guidelines for healthy active living environments.
		Waste Pharmaceuticals

Max. Score		 GREEN TIER	Sustainability Strategies Score sheet
6		Establish partnerships to reduce waste pharmaceuticals generated in the community and to efficiently collect remaining wastes to prevent their abuse and entry into solid waste or wastewater.	county collection events
653		: TOTAL POSSIBLE	TOTAL SCORED:

Report to the Liberty Grove Parks and Property Committee: A Summary of Liberty Grove's Green Tier Ad Hoc Committee Work

The Liberty Grove Green Tier Ad Hoc Committee was created on October 5, 2022 and given from November 2022 through April 2023 to complete its work. The mission statement for the ad hoc committee was to identify and build upon policies by which the Town currently does and in the future could do to create a sustainable and resilient community.

The committee first met on November 9, 2022. During that meeting and the 4 subsequent meetings, the committee used the Sustainability Strategies Scoresheet to fulfill the ad hoc committee's mission. The scoresheet document was originally created by the Wisconsin Department of Natural Resources during the early stages of the state's Green Tier initiative and was intended to serve as a guide for identifying areas of need or concern the local governmental units might want to address. Those areas of need or concern cover a wide range of responsibilities and activities and include, zoning and housing, economic development, preserving and protecting natural resources including water, wetlands, flora and fauna, energy usage, facilitating new technologies or making improvements in existing technology infrastructures, etc.

The committee work involved identifying areas that fall under the Town's purview or authority, those which do not, and those areas which could be cooperative or supportive in nature. The process also involved understanding terms, designations, creating baseline metrics and making note of policies and actions the Town has already taken which work toward achieving the overall goal of sustainability and resiliency.

Each month's accomplishments were noted on the scoresheet as well as in a separate bullet-point narrative as recorded by the Town clerk. Those are available in the minutes throughout the months of the committee's work, culminating in the minutes of April 12, 2023 meeting.

As the committee began its work, the Green Tier program within the WDNR was introducing a revised reporting format to be used by Green Tier Legacy Communities. This new reporting format will move away from the current scoring method and will take the form of a spreadsheet in which specific goals or programs would be identified, metrics explained, methods to achieve the stated goals and results of actions taken to achieve stated goals.

For example: Town A decides to measure the energy use of its municipal buildings. They gather data telling monthly and/or annual kilowatt usage for the last several years, note how that data was gathered and sources of the energy the Town uses, and perhaps set a goal to reduce usage by 10% over two years. Those goals and metrics would be entered under the

appropriate year in the new document format along with methods to be deployed in realizing that 10% reduction. Results of those methods be entered the subsequent years. Overtime, the document would reflect Town A's efforts in tracking, reducing, maintaining, or otherwise managing energy usage/costs.

The data and findings collected by the ad hoc committee will be transferred to the new format when that format becomes available in the spring of 2023. The 2022 annual reports from the Green Tier Legacy Communities will be due by the end of June, 2023.

Submitted on behalf of and with great appreciation for time and thoughtfulness of the Green Tier Ad Hoc Committee members, Hope Bogenschutz, David LaLuzerne, Kirk Scattergood, and Sophie Taubert-Gehan,

by Chairperson Cathy Ward

April 12, 2023